

City of Atkins, Iowa
Atkins Planning and Zoning Commission
Meeting Agenda

Thursday February 11, 2021 – 6:30 PM

This meeting will be held by teleconference. Use information provided in this agenda for access.

Due to Governors Declaration of Emergency

Instructions to access the meeting using teleconference application Webex;
Webex.com – Video is not needed but may be available.

Meeting number is **182 127 1988** , password **EZix3aNWy96**

Without webex, Call the telephone number **1-510-338-9438**

Enter access code **182 127 1988** # **Password 39493269** #, you will have access to hear and speak. *6 mutes and unmutes phone device.

Meeting opens 15 minutes prior to the start time.

Contact the City Clerk office at 319-446-7870 before 2pm on the day of the meeting if you plan to speak before the Commission. Optional – but preferred.

NOTICE TO THE PUBLIC: The Commission welcomes comments from the public during discussion. You are required to state your name and address for the record and to limit the time used to present your remarks so that others may be given an opportunity to speak. The order of business is at the discretion of the Chair.

Information on how to conduct the meeting via teleconference. Users are encouraged to mute video when not speaking to limit bandwidth use. On phone devices *6 mutes and unmutes the microphone.

1. Call to order by Chair Jacobsen and Roll Call.
2. Approve the agenda.
3. Motion to appoint an acting secretary for this meeting.
4. Motion to approve the minutes of January 14, 2021 meeting.
5. Elect a Chair of the Atkins Planning and Zoning Commission for the upcoming year.
6. Elect a Vice Chair of the Atkins Planning and Zoning Commission for the upcoming year.
7. Commission conducts a Public Hearing concerning a minor boundary change for lots at 303 2nd Avenue and 309 2nd Avenue to the City of Atkins, revised Plat.
 1. Chair opens the public hearing

2. Chair calls for written comments in favor or against the change.
3. Chair calls for oral comments in favor or against the change.
4. Chair closes the public hearing.

8. Motion to make recommendation to the City Council to approve the PLAT OF SURVEY PARCEL C & PARCEL D, PART OF SE 1/4 SW 1/4, & PART OF SW 1/4 SE 1/4, SECTION 14, T83N, R9W, CITY OF ATKINS, BENTON COUNTY, IOWA. Known locally as 303 2nd Avenue and 309 2nd Avenue in the City of Atkins Iowa

9. Discussion concerning the Zoning Administrator for Atkins.

10. Discussion concerning the City Budget for FY22.

11. Public Input.

12. Discussion and set of future meeting dates and agenda.

13. Adjournment.

This notice is given at the direction of the Chair Pursuant to Chapter 21, Code of Iowa, and the local rules of the City of Atkins, Iowa. Filed in the Clerks office.