

Atkins Planning and Zoning Commission Minutes

February 11, 2021 Atkins, Iowa

The Atkins Planning & Zoning Commission regular meeting

Meeting was conducted via Teleconference –Members present via teleconference application WebEx were Gordy Jacobsen, Linda Clark, Ryan Hosch and Alan Nebola.

Acting Secretary for the meeting was Alan Nebola.

Non-Members in attendance were the Mayor Bruce Visser, Snyder and Associates representative Nick Eisenbacher and Resident Chris Breese.

Jacobsen brought the meeting to order with a roll call of members at 6:32 PM. Members present Jacobsen, Nebola, Clark, and Hosch, one vacant seat.

Hosch made a motion to approve the agenda and Hosch seconded the motion. Aye: Jacobsen, Clark, Nebola, and Hosch. Nay: None. Motion Carried.

Clark made a motion to appoint Nebola as temporary secretary for this meeting. Hosch seconded the motion. Aye: Jacobsen, Clark, Nebola, and Hosch. Nay: None. Motion Carried.

Hosch made a motion to approve the minutes for the January 14,2021 meeting. Nebola seconded the motion. Aye: Jacobsen, Clark, Nebola, and Hosch. Nay: None. Motion Carried.

Election of Chair for Planning and Zoning Commission

Clark nominated Jacobsen for Chair position.

Clark, Nebola, and Hosch voted in favor of Jacobsen remaining as Chair of Planning and Zoning Commission.

Election of Vice Chair for Planning and Zoning Commission

Clark nominated Nebola for Vice Chair position.

Clark, Hosch, and Jacobsen voted in favor of Nebola as Vice Chair of Planning and Zoning Commission.

Jacobsen opened a public hearing concerning a minor boundary change for lots at 303 2nd Avenue and 309 2nd Avenue in City of Atkins. Jacobsen called for written comments, there were no written comments for or against the change. Jacobsen called for any oral comments for or against the change. Chris Breese, Atkins, (the owner of the properties) provided oral comments to help clarify the reason for the minor boundary change. Mr Breese supported the boundary change. Hearing no further oral comments, Jacobsen closed the public hearing.

Nebola made a motion to make a recommendation to the City Council to approve the PLAT of SURVEY Parcel C and Parcel D, Part of SE 1/4 SW 1/4 and part of SW 1/4 SE 1/4, SECTION 14, T83N, R9W, City of Atkins, Benton County, Iowa. Known locally as 303 2nd Avenue and 309 2nd

Avenue. Hosch seconded the motion. Discussion by the Planning and Zoning members determined the minor boundary change was acceptable and in accordance with the City of Atkins Zoning Regulations.

Aye: Jacobsen, Clark, Hosch and Nebola. Nay: None. Motion Carried.

Discussion concerning the new Zoning Administrator for Atkins.

The City of Fairfax notified City of Atkins that their current workload is such that they will not be able to support the City of Atkins with Zoning Administrator duties.

Mayor Visser indicated that City of Atkins is currently reaching out to other resources for help concerning the Zoning Administrator duties.

No action was required by Planning and Zoning for this discussion.

Discussion concerning the City Budget for FY22.

Mayor Visser provided information concerning the budget. FY22 budget has not been determined at this time. The City Council will be meeting on 2/12/2021 to start the process.

Also, there are various other items, e.g., a fire truck, and various rebuilding projects including the fire station. Hosch volunteered to lead the effort to obtain community input for the Gazebo project and other park improvements.

No action was required by Planning and Zoning for this discussion.

Jacobsen asked for any public input. There was none.

The next Planning and Zoning Commission will be Thursday, March 11th, 2021 at 6:30pm. This will be a regular Planning and Zoning Commission meeting.

Nebola made a motion to adjourn. Hosch seconded the motion.

Aye: Jacobsen, Nebola, Clark, and Hosch. Nay: None. Motion Carried.

Alan Nebola , secretary.