

**City of Atkins Iowa**  
**City Council Minutes Regular Council Meeting**  
**St. Stephens Lutheran Church Fellowship Hall 303 Third Ave and Online**  
**February 15, 2021**

Mayor Visser called the meeting to order at 7:02 p.m. Present were Spading, Svedja, Robison, and Rinderknecht. Absent: Shepard. Also present were Todd Damon – Public Works Director, and Nick Eisenbacher – City Engineer, Ryan Tang – City Attorney. Resident; EJ Bell.

Spading moved to approve the Consent Agenda which includes the approval of List of Bills for Approval, Council minutes of December 16, 2020, and filing of letter from Counselor Nathan Shepard stating his resignation from the City Council. Robison seconded. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion carried.

List of Bills:

Alliant Energy	Utilities	6,129.26
Atkins Lumber Co Inc	Orange Snow guard	253.98
Atkins Telephone Co Inc	City Hall	558.98
Benton County Engineer	Salt/Sand	729.82
Benton County Solid Waste Cmsn	3 <sup>rd</sup> Quarter Landfill	16,162.50
Cardmember Service	Supplies	185.81
Chem-Sult Inc	Chemicals	2,090.90
City of Fairfax	Building Inspector	771.20
D P Properties	Cleaning Library	254.00
Duball, Pamela	Office Assist	510.00
EFTPS	FED/FICA Tax	1,600.80
Gazette Communications	Legal notice	17.87
GIS Benefits	Jan Feb Mar benefits	285.54
Groskurth, Kelly	Office assistance	5,110.00
Hach Comany	Cell, multi pathlength	242.11
Ion environmental Solutio	Sewer labs	1,002.00
Iowa Assoc of Mun Utils	Membership	724.00
Iowa workforce develop	4 <sup>th</sup> qtr penalty	68.85
Kirkwood Com Continuing ED	Wtr wwater Training	260.00
Richard Lange	Office Assistance	670.00
Lynch Dallas, P.C.	Legal services	1,600.50
M and D Mini Storage	Derecheo – costs	65.00
Martin Equipment	Roads Parts	47.59
Midamerican Energy	Water	912.90
P & K Midwest	Fuel Tank / Oil	565.80
Per Mar Security Services	Security	153.00
Pomps Tire Service Inc	Tires Pay Loader	31.80
Postmaster – USPS	Mail utility billing	226.10

Snyder & Associates	General Engineering	1,420.76
The Depot Express	Fuel	1,534.23
Treasurer State of Iowa	3 <sup>rd</sup> Qrt Penalty	345.14
US Cellular	Phone	5.80
USA Bluebook	Gloves / Lab supplies	138.16
Visser, Bruce	Pwr strips / trailer	164.59
Waste Management	Garbage	12,077.14
Wellmark BC/BS of Iowa	Water	<u>3,207.30</u>
	Payroll Checks	<u>5,997.46</u>
	Total	66,120.89

Council heard a presentation from Ryan Tang, Attorney, concerning the resignation of Councilor Shepard and options available to fill the empty seat on the City Council. The resignation is effective February 15, 2021. Spading moved to start the process to fill the vacant Council seat using the Council appointment option. Svejda seconded. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion carried.

Svejda moved to approve Resolution 828 approving Minor Boundary Change for lots 303 2<sup>nd</sup> Avenue and 309 2<sup>nd</sup> Avenue, Atkins, Iowa. Robison seconded. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion carried.

Rinderknecht moved to approve Resolution 829 approving Pay Request NO. 3 to Garling Construction for storm damage repairs. Seconded by Svejda. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion carried.

Spading moved to approve Resolution 830 approving Employee Hire of Mike Rammelsberg to Public Works I position. Robison seconded. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion carried.

Council discussed upcoming meetings for City Budget FY22.

Council discussed City Code Official (Inspector / Zoning Administrator) position. City will look alternate solutions.

Rinderknecht moved to set a special Council meeting February 25, 2021 at 6:30 PM for a Council work session to continue discussion on the City Budget FY22. Svejda seconded. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion carried.

Mayor Visser gave an update on storm disaster repairs.

Damon gave a report of Public Works. Water Plant membranes arrived. Snowblower is valuable and used frequently. Discussed a snow ordinance option and parking in snow restricted streets.

Public input. Resident E.J. Bell discussed filling empty Council seat.

The next regular Council Meeting will be held Monday, March 1, 2021 at 7:00 PM, at St. Stephens Lutheran Church Fellowship Hall, 303 3<sup>rd</sup> Avenue. Due to the Governors Declared State of Emergency the Council meeting may be conducted using teleconference. Meeting agenda will include instruction to access the meeting.

Spading moved to adjourn. Svejda seconded. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion carried. Mayor Visser declared the meeting adjourned at 8:33 PM.

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Bruce Visser, Mayor