

**City of Atkins Iowa  
City Council Minutes Regular Council Meeting  
St. Stephens Lutheran Church Fellowship Hall 303 Third Ave and Online  
January 18, 2021**

Mayor Visser called the meeting to order at 7:07 p.m. Present were Spading, Svedja, Robison, and Rinderknecht. Shepard was absent. Also present was Kate Roberson – Director Benton Development Group.

Spading moved to approve the Consent Agenda which includes the approval of List of Bills, Mayoral Proclamation 2020-12-1 continuing State of Emergency to April 30, 2021, City Engineers report dated January 18, 2021, Resolution 818 Approve Building code Official (Inspector) for the City of Atkins, Resolution 824 Approve Plat of Ridgeview Seventh Addition lot 2 to the City of Atkins, Resolution 825 Approve Plat of Stone Ridge First Addition Lot 25 to the City of Atkins, Resolution 821 Approve pay Application No 2 to Garling Construction of Belle Plaine, IA for storm repairs, and Resolution No. 820 to adopt City of Atkins SUDAS Supplemental Regulations, 2021 edition. Spading seconded. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion carried.

List of Bills is as follows:

|                              |                            |          |
|------------------------------|----------------------------|----------|
| Access Systems               | Managed serv/monitors      | 1,766.01 |
| Alliant Energy               | Utilities                  | 9,090.16 |
| Altorfer Inc.                | Repairs                    | 269.75   |
| Atkins Telephone             | Utilities                  | 565.53   |
| Badger Meter                 | Software lic               | 780.00   |
| Business Radio Sales         | FD Antenna                 | 66.00    |
|                              | Library supplies/Office    |          |
| Cardmember Services          | Supplies/Ad                | 1,814.02 |
| Chem-Sult, Inc               | Chemicals                  | 2,047.90 |
| Custom House and Supplies    | Repair plow                | 63.10    |
| D P Properties               | Cleaning                   | 508.00   |
| Dinges Fire Company          | Clean turnout gear - storm | 64.20    |
| Doors Inc                    | Keys Fire Station          | 18.00    |
| Duball, Pamela               | Office Assist              | 1,027.50 |
|                              | Install Breathing Air      |          |
| Feld Equipment               | Compress                   | 518.50   |
| Fire Service Training Bureau | FF 1 Training              | 100.00   |
| Gazette Communications       | Publish legals             | 199.66   |
| Groskurth, Kelly             | Office Assist              | 5,092.50 |
| Ion Environmental Solutions  | Labs                       | 1,594.00 |
| IA One Call                  | Locates                    | 33.30    |
| Reuter, Jason                | Utility Refund             | 138.72   |
| John Deere Financial         | Parts, supplies            | 185.53   |
| Kirkwood Comm College        | Training                   | 130.00   |

|                             |                             |                  |
|-----------------------------|-----------------------------|------------------|
| Lange, Richard              | Office Assist               | 1,235.00         |
| Linn Coop                   | Fuel                        | 792.90           |
| Lynch Dallas, P.C.          | Legal                       | 3,496.00         |
| M&D Mini Storage            | Storm costs                 | 65.00            |
| Micromarketing              | Library supplies            | 84.79            |
| MidAmerican Energy          | Utilities                   | 874.30           |
| Midway Outdoor Equip        | Fire Dept supplies          | 38.82            |
| Penworthy Company           | Books                       | 128.58           |
| Pomp's Tire Service         | Tires pay Loader            | 4,995.00         |
| Postmaster                  | Annual Fee                  | 64.00            |
| Poweshiek Water Association | Utilities                   | 72.50            |
| Rathje                      | Cardinal Ave                | 15,651.00        |
| Snyder & Associates         | FD Structural Eval          | 307.22           |
| St. Hygienic Lab            | Labs                        | 20.00            |
| The Depot Express           | Fuel                        | 630.27           |
| Northway Corporation        | Service Pump Replaced       | 5,538.52         |
| US Cellular                 | Phone                       | 467.14           |
| Visser, Bruce               | Reim. UB                    | 300.70           |
|                             | postage/overnight pkg       |                  |
| Waste Management            | Garbage Contract            | 12,077.14        |
| Wellmark BC/BS              | Insurance                   | 3,207.30         |
|                             | Total Expenditures Jan. 18, | <u>76,118.56</u> |
|                             | 2021                        |                  |

Council heard an update on Catalyst Grant for 76 Main Avenue, presented by Kate Robertson – Director Benton Development Group. Scoring was lower due to low local support category. Spading moved to demonstrate local support towards a Catalyst Grant Application for property located at 76 Main Avenue, Atkins, and intent to provide incentives. Svejda seconded. Ayes: Robison, Svejda, Spading, and Rinderknecht. Absent: Shepard. Motion Carried.

Robison moved to approve Resolution 823 Voluntary resignation agreement between the City and employee. Rinderknecht seconded. Ayes: Svejda, Spading, Rinderknecht, and Robison. Absent Shepard. Motion Carried.

Svejda moved to approve resolution 822 approving purchase of Water Plant R/O membrane replacement. Robison seconded. Ayes: Spading, Rinderknecht, Robison, and Svejda. Absent Shepard. Motion Carried.

Spading moved to approve provisional job offer for the Public Works I position. Rinderknecht seconded. Ayes: Rinderknecht, Robison, Svejda, and Spading. Absent Shepard. Motion Carried.

Spading moved to proceed to draft contract for continuing City Clerk Services. Rinderknecht seconded. Ayes: Robison, Svejda, Spading, Rinderknecht. Absent Shepard. Motion Carried.

Svejda moved to purchase replacement IT equipment for City Hall/Library Buildings. Robison seconded. Ayes: Svejda, Spading, Rinderknecht, and Robison. Absent Shepard. Motion Carried.

Storm Disaster Recovery. Mayor Visser gave council update.

Damon gave public works report.

Next regular council meeting will be held Monday, February 1, 2021 at 7:00 p.m. at St. Stephens Lutheran Church Fellowship Hall, 303 3<sup>rd</sup> Ave., Atkins, Iowa. Due to Governors Declared State of Emergency the Council meeting may be conducted using teleconference. Meeting agenda will include instructions to access the meeting.

Spading moved to adjourn. Robison seconded. Ayes: Spading, Rinderknecht, Robison, and Svejda. Absent Shepard. Motion Carried.

Adjournment time 8:35 p.m.

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Bruce Visser, Mayor