

# Minutes of Atkins City Council Meeting

## October 5th, 2020 Atkins, Iowa

Council met in Regular Session at St Stephens Lutheran Church Fellowship Hall 303 Third Ave, Atkins, Iowa. Members present were Nathan Shepard, Robert Spading, Joey Svejda and Heather Rinderknecht. Lana Robison joined via speakerphone. Absent: None. Mayor Bruce Visser and Amber Bell City Clerk, Todd Damon from Atkins Public Works and Tonya Lyle. Mayor Bruce Visser called the meeting to order at 7:00 pm.

Spading made a motion to Approve the Consent Agenda which includes Approval of August 14<sup>th</sup>, 2020 Emergency Session Council Minutes, September 21st, 2020 Regular Session Council Minutes and September 22<sup>nd</sup>, 2020 Emergency Session Council Minutes, September 29<sup>th</sup> Emergency Session Emergency Session Council Minutes. Also, a list of Bills for Approval. The motion includes approving the list of bills as long as the Ken-Way invoice is also passed by resolution later in the meeting due to the high dollar amount. Rinderknecht seconded the motion. Ayes: Svejda, Shepard, Robison, Rinderknecht and Spading. Nay: None. Absent: None. Motion carried.

Bills for approval October 5th, 2020		
Todd Damon	Wages through 9/26/2020	\$ 1,938.29
Todd Damon	Comp Time	\$ 793.16
Amber Bell	Wages through 9/26/2020	\$ 1,852.27
Amber Bell	Comp Time	\$ 1,852.27
Cathy Becker	Wages through 9/26/2020	\$ 1,300.76
Vicki Myers	Wages through 9/26/2020	\$ 187.45
Jarrold Tomlinson	Wages through 9/26/2020	\$ 1,326.35
Jarrold Tomlinson	Comp Time	\$ 1,497.07
Dick Lange	Wages through 9/26/2020	\$ 202.60
Jim Crawford	Wages through 9/26/2020	\$ 72.62
Michael Jennings	Wages through 9/26/2020	\$ 218.72
Heather Rinderknecht	Quarterly Council Wages	\$ 554.10
Lana Robison	Quarterly Council Wages	\$ 554.10
Nathan Shepard	Quarterly Council Wages	\$ 507.92
Rob Spading	Quarterly Council Wages	\$ 554.10
Joey Svejda	Quarterly Council Wages	\$ 554.10
Bruce Visser	Quarterly Council Wages	\$ 807.06
Aetna Behavioral Health	Employee Assistance Program	\$ 16.80
Atkins Lumber	Roads Shop	\$ 52.82
Alliant Energy	Streetlights	\$ 2,199.75
Alliant Energy	WWTP	\$ 2,803.78
Alliant Energy	Water Department	\$ 4,209.01
Alliant Energy	Roads Shop	\$ 103.35
Alliant Energy	Park Pavilion	\$ 44.00
Alliant Energy	Lift Station	\$ 2,509.66
Alliant Energy	Library	\$ 402.26
Atkins Telephone	Fire Department	\$ 82.50
Atkins Telephone	WWTP	\$ 101.64

Atkins Telephone	Water Treatment	\$ 43.46
Atkins Telephone	Roads Shop	\$ 101.64
Atkins Telephone	City Hall and Library	\$ 228.06
Access Systems	IT Services	\$ 559.37
Benton County Solid Waste	Gate Fees	\$ 1,445.00
Benton County Solid Waste	Storm Pickup	\$ 3,703.80
Bound Tree	Fire Department	\$ 52.02
Bound Tree	Fire Department	\$ 73.50
CRC Trenching	Water Department	\$ 375.00
Chem-Sult	Water Treatment	\$ 2,198.62
Chem-Sult	Water Treatment	\$ 1,705.11
Chem-Sult	Water Treatment	\$ 602.86
Chem-Sult	Water Treatment	\$ 1,938.97
D P Properties	Cleaning Park/Soccer and Library Restroom	\$ 554.00
Dinges Fire	Fire Department - Strom Clothing replace	\$ 10,779.80
DNR	Annual Water Use Fee	\$ 195.00
EFTPS	Federal Tax Deposit	\$ 2,982.09
Gazette Communications	Publishing Expense	\$ 32.48
Gazette Communications	Publishing Expense	\$ 15.14
Gazette Communications	Publishing Expense	\$ 39.14
Gazette Communications	Publishing Expense	\$ 124.66
Gazette Communications	Publishing Expense	\$ 53.43
Iowa DOT	Roads Signpost and anchors	\$ 1,412.50
Iowa One Call	Location Services	\$ 65.90
Ken-Way Excavating	Water Main Break	\$ 4,256.35
Ken-Way Excavating	Strom Clean up	\$ 65,486.13
Linn Coop	Dyed Diesel	\$ 99.03
Linn Coop	Dyed Diesel	\$ 31.70
Menards	Motion Sensor, Key safe, Micro cables, Etc.	\$ 178.87
MidAmerican Energy	WWTP	\$ 1.37
MidAmerican Energy	Library	\$ 21.11
MidAmerican Energy	Roads Shop	\$ 13.69
MidAmerican Energy	Water Department	\$ 26.99
MidAmerican Energy	Park Pavilion	\$ 13.30
MicroMarketing	Library Audio Video	\$ 333.18
Ollinger Garage Doors, Inc	Fire Department	\$ 135.00
Poweshiek Water Association	WWTP Water Utility	\$ 65.50
Snyder & Associates	Traffic Study	\$ 3,625.00
Snyder & Associates	WWTP Storm Damage Assessment	\$ 360.00
Snyder & Associates	General Engineering	\$ 60.38
Snyder & Associates	Street Repair Engineering	\$ 660.00
Snyder & Associates	Water Department	\$ 169.00
Snyder & Associates	Stone Ridge Engineering	\$ 804.70
Terracon	Testing at Fire Station	\$ 1,742.37

US Cellular	Telephone Services	\$ 230.77
Van Meter	Fire Department	\$ 169.04
Van Meter	Fire Department	\$ 151.49
Waste Management	Garbage Services	\$ 12,005.42
Wellmark	Health Insurance	\$ 3,229.43
Amber Bell	Health Insurance	\$ 377.47
Total		\$ 150,827.35

	Received	Distributed
General	\$ 156,839.45	\$ 13,969.53
Road Use Tax	\$ -	\$ 13,073.00
Employee Benefit	\$ -	\$ 367.57
TIF	\$ -	
FEMA	\$ -	\$ 208,406.13
Water	\$ 10,310.13	\$ 908.50
Sewer	\$ 22,922.58	\$ -
Total	\$ 190,072.16	\$ 236,724.73

Spading made a motion to approve Resolution #794, Street Closures for Benefit Run/Walk on October 17<sup>th</sup>, 2020, from 8am to 11:30sm in the City of Atkins. Svejda seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Svejda made a motion to approve Resolution # 791, to Approve a contract with Tschiggfrie Excavating for Patching PCC Streets and repair of Storm Sewers in the City of Atkins. Rinderknecht seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made a motion to approve Resolution # 792, to Approve a Payment to Rathje Construction for cost related to widening Cardinal Avenue. The motion was seconded by Spading. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

The Council took no action on Beggars Night for the City of Atkins. The Standing Resolution Set Beggars Nights for October 31<sup>st</sup>, from 5pm to 8pm. The City of Atkins advises all residents to follow the CDC Guidelines when out on Beggars Night.

Shepard made a motion to approve a job description for Deputy City Clerk position for 30 hour per week and a pay range of \$16.00 to \$19.00 per hour depending on experience. Spading seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made a motion to approve Resolution 793 to Approve Payment to Kenway Excavation for Debris Removal related to the Storm of August 10, 2020. The payment amount is \$65,486.13. The motion was seconded by Svejda. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Spading made a motion to set the date of October 9<sup>th</sup>, 2020 to end Storm Construction Debris pickup. Shepard seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Spading made a motion to set October 28<sup>th</sup>, 2020 as the date to end Storm Tree Branch Debris. Shepard seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Svejda made a motion to Approve a Structural Engineering Services for the Lift Station Storage Building. Rinderknecht seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

The Council discussed using the services of a Public Insurance Adjuster. No Motion was made and no action taken.

The Council heard a report from Atkins Public Works.

The next Regular Council Meeting will meet on Monday, October 19th, 2020 at 7:00pm, at St Stephen's Lutheran Church Fellowship Hall, 303 3<sup>rd</sup> Avenue, Atkins, Iowa. Due to the declared State of Emergency the Council meeting will be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system.

Svejda made a motion to adjourn the meeting. Shepard seconded to the motion Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

City Clerk: Amber Bell

Mayor: Bruce Visser