

Minutes of Atkins City Council Meeting

July 6th, 2020 Atkins, Iowa

Council met in Regular Meeting. Members present by roll call were Nathan Shepard, Heather Rinderknecht, Joey Svejda, Lana Robison, and Robert Spading. Absent: None. Mayor Bruce Visser and Amber Bell City Clerk. Nick Eisenbacher from Snyder & Associates, Dick Lange, Jeremy Rinderknecht, Cathy Becker Atkins Public Library, Todd Damon Atkins Public Works, Mayor Bruce Visser called the meeting to order at 7:00 pm.

Spading made a motion to approve the agenda for July 6th, 2020. Rinderknecht seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Spading made a motion to approve the Consent agenda which includes:

1. Approval of Mayors appointment of Dick Lange to Zoning Board of Adjustments.
2. Approval of Resolution 783 Permitting Display Fireworks Sponsored by Atkins Community Club of Atkins Iowa and the City of Atkins Iowa, Saturday August 1st. 2020.
3. List of Bills for Approval.

Bills for approval July 6th, 2020		
Alliant Energy	Streetlights	\$ 2,456.03
Alliant Energy	Roads Shop	\$ 39.72
Alliant Energy	Water Treatment	\$ 4,974.49
Alliant Energy	Library and City Hall	\$ 644.90
Alliant Energy	Fire Department	\$ 148.79
Alliant Energy	Park Pavilion	\$ 37.45
Alliant Energy	WWTP	\$ 3,848.73
Alliant Energy	Water Department	\$ 212.89
Alliant Energy	WWTP	\$ 4,780.62
Atkins Lumber	Fire Department	\$ 10.66
Atkins Lumber	Roads/Parks	\$ 29.41
Atkins Telephone	Fire Department	\$ 162.80
Atkins Telephone	WWTP, Water, Roads, Library & City Hall	\$ 473.15
Chem-Sult, Inc	Water Treatment	\$ 1,752.45
Colony Heating & Air Conditioning	Vent work at City Hall	\$ 147.50
D P Properties	Library Cleaning	\$ 127.00
Firehouse Pyrotechnics, LC	Fireworks Display	\$ 2,600.00
Gazette Communications	Publishing Expense	\$ 22.44
Gazette Communications	Publishing Expense	\$ 130.95
Gazette Communications	Publishing Expense	\$ 40.19
Midway Outdoor Equipment Inc	Roads Supplies	\$ 35.41
MidAmerican Energy	WWTP	\$ 12.13
Poweshiek Water Association	WWTP	\$ 65.50
USABLUEBOOK	Water Treatment	\$ 81.84

State of Iowa	Annual Examination	\$ 7,110.87
Wild's Custom Mowing	Baseball Field Mowing	\$ 240.00
Waste Management	Garbage/Recycle Services	\$ 12,466.01
Total		\$ 42,651.93
	Received	Distributed
General	\$35,853.25	\$25,207.23
Road Use Tax	\$-	\$2,805.53
Employee Benefit	\$-	
TIF	\$-	
Local Option Sales Tax	\$-	\$2,600.00
Debt Service	0	
Water	\$17,628.12	\$7,174.65
Sewer	\$37,297.52	\$8,963.81
Total	\$90,778.89	\$46,751.22

Svejda seconded the motion. Ayes: Svejda, Rinderknecht, Spading and Robison. Nay: Shepard. Absent: None. Motion carried.

Shepard made a motion to approve Snyder & Associates to conduct a Traffic Study on the intersection of 33rd Ave and Pleasant Hill Dr in Atkins Iowa. Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made the motion to table the discussion concerning Planning and Zoning expenditures. This item will be added to the next agenda. Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made a motion to publish all City Hall closings on the Door, Website and Sign and to notify Council. Svejda seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Robison made a motion to obtain or create a roster of alternate people who may be able to fill in the clerk's office. Shepard seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Rinderknecht made a motion to make a job description for a Deputy City Clerk Position and a Public Works position. Svejda seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made a motion to review a city employee performance evaluation on July 20th, 2020. Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made a motion to get updated quotes from IT professionals to network all City Buildings. and to add technology to the Council Chambers to support online meetings.

Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Rinderknecht made a motion to discontinue the Monthly Newsletter put out by the City of Atkins. Shepard seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made a motion to table approving adding a glass barrier at the City Hall Office Window until more quotes are obtained. Spading seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Rinderknecht made a motion to approve the Concrete Street Maintenance Plan for FY 21 with an amount not to exceed of \$30,000.00. Shepard seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Rinderknecht made a motion to have Gworks come to the next Council Meeting to present software pertaining to Payroll, Water Billing, Asset Management and GIS Systems. Shepard seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Rinderknecht made a motion to approve a City Telephone System Purchase. Svejda seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Atkins public works gave an update to the City Council.

The next Regular Council Meeting is Monday, July 20th, 2020 at 7:00pm at Atkins City Hall. Due to the declared State of Emergency the Council meeting will be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system.

The City Council will conduct a work Session on Monday, July 20th, 2020 at 6:00pm at Atkins City Hall. This work session will be to discuss the City of Atkins Employee Handbook. Due to the declared State of Emergency the Council meeting will be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system.

Rinderknecht made a motion to adjourn the meeting. Svejda seconded to the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

City Clerk: Amber Bell

Mayor: Bruce Visser