

## Minutes of Atkins City Council Meeting June 29th, 2020 Atkins, Iowa – Work Session

Council met in Work Session Meeting in the Council Room, Atkins City Hall, 480 3<sup>rd</sup> Avenue Atkins Iowa. Teleconference was available and conducted due to COVID -19 response.

Council met in Work Session at 6:00 pm June 29, 2020: Council members present at City Hall Council Room; Heather Rinderknecht, Joey Svejda, Lana Robison. Absent: Nathan Shepard, Robert Spading. Also present at City Hall Council Room Mayor Bruce Visser. City Clerk Amber Bell was absent. Mayor Bruce Visser called the Work Session meeting to order at 6:00 PM pm with roll call and instructions for the teleconference option.

Motion by Rinderknecht to approve the Work Session agenda, second by Svejda. Roll Call vote Aye: Rinderknecht, Svejda, Robison, Nay: None. Motion carried. Work session agenda item: Sample Employee Handbooks from Adel Iowa and Forest City Iowa were reviewed for comparison. handbook style, employee benefits, vacation carryover, employment categories, residency requirements discussed. No Council policy votes or actions were conducted in Work Session. Motion by Rinderknecht to adjourn the work session, second by Robison. Roll Call vote, Aye Rinderknecht, Svejda, Robison: Nay none: Motion carried, Mayor Visser declared the work session adjourned at 6:55 pm.

## Minutes of Atkins City Council Meeting June 29th, 2020 Atkins, Iowa – Special Session

Council met in Special Session Meeting in the Council Room, Atkins City Hall, 480 3<sup>rd</sup> Avenue Atkins Iowa. Teleconference was available and conducted due to COVID -19 response.

The City Council met in Special Session at 7:00 pm June 29, 2020. Council members present at City Hall Council Room; Heather Rinderknecht, Joey Svejda, Lana Robison. Absent: Nathan Shepard, Robert Spading. Also present at City Hall Council Room Mayor Bruce Visser. City Clerk Amber Bell was absent, Westin Bishop. By teleconference Nick Eisenbacher, Snyder Assoc, Dan Rammelsberg, Atkins Fire Chief, Jeremy Rinderknecht. Mayor Bruce Visser called the Special Session meeting to order at 7:05 pm with roll call and instructions for the teleconference option.

Svejda made a motion to approve the consent agenda for June 29th, 2020 which included; Approve Council Minutes Special Session June 10, 2020, Approve Council Minutes Special Session – Work Session June 15, 2020, Approve Council Minutes Regular Session June 15, 2020 and list of bills for approval June 29, 2020.

Second by Rinderknecht. Roll Call vote; Aye; Rinderknecht, Svejda, Robison, Nay; none. Absent; Nathan Shepard, Robert Spading. Motion carried.

Bills for Approval June 29, 2020.

Bills for approval June 29th, 2020		
Cathy Becker	Wages 6/8/2020 to 6/20/2020	\$ 1,234.41
Amber Bell	Wages 6/8/2020 to 6/20/2020	\$ 1,852.27

Todd Damon	Wages 6/8/2020 to 6/20/2020	\$ 1,938.29
Jarrold Tomlinson	Wages 6/8/2020 to 6/20/2020	\$ 1,326.35
Vicky Myers	Wages 6/8/2020 to 6/20/2020	\$ 183.47
Michael Jennings	Wages 6/8/2020 to 6/20/2020	\$ 122.56
Richard Lange	Wages 6/8/2020 to 6/20/2020	\$ 95.50
Jim Crawford	Wages 6/8/2020 to 6/20/2020	\$ 59.17
Jerry Michael	Wages for Building Permits	\$ 852.76
Access Systems	Copier Services	\$ 588.02
Acme Tools	Fire Department Tools	\$ 247.00
Benton County Solid Waste Commission	Gate Fees	\$ 2,035.00
Bound Tree	Fire Department Medial Supplies	\$ 35.98
CLIA Lab	Fire Department Certification Fee	\$ 180.00
Chem-Sult	Water Treatment	\$ 1,522.95
Critical RF	Fire Department Radio equipment	\$ 121.25
D P Properties	Library Cleaning	\$ 254.00
EFTPS	Federal Tax Deposit	\$ 2,330.52
Future Line	Roads Shop	\$ 173.11
G & H Electric	Installed Outlet	\$ 213.82
Gazette Communications	Library Subscription	\$ 288.08
Gazette Communications	Publishing Expense	\$ 160.02
Good Year	Fire Department	\$ 3,089.50
Hach	Water Treatment	\$ 339.62
Havlik Engineering	Change Air Filter in City Truck	\$ 50.00
Helle Farm Equipment	3 PT Rear Blade	\$ 5,484.00
Hi -Viz Safety	Street Signs and Posts	\$ 344.00
Iowa Department of Rev	State Payroll Tax	\$ 856.60
Iowa DOT	Roads Signs	\$ 1,484.25
Iowa One Call	Location Services	\$ 41.50
Ipers	Employee Pension June 2020	\$ 3,542.99
Jetco	Water Treatment Equipment Service	\$ 591.80
John Deere Financial	Water and Parks supplies	\$ 143.26
Menards	Library Building Maintenance	\$ 110.05
Menards	Roads Shop	\$ 20.35
Mellen & Associates, Inc	Water Treatment Equipment Service	\$ 1,230.21
MidAmerica Books	Books	\$ 187.60
Olinger Garage Door	Fire Department Building Maintenance	\$ 500.00
Our Town Publications	Newsletter	\$ 40.20
Racom Corp	Fire Department	\$ 162.35
RACOM	Fire Department Radio equipment	\$ 1,646.28
Stone Ridge Developing	Ridgeview 7th Addition lot 13	\$ 43,912.53
The Depot Express	Fuel	\$ 346.39
The Depot Express	Fuel	\$ 362.34
The Depot Express	Fuel	\$ 671.11
TruGreen	Ash Tree Treatment	\$ 2,497.00
Wellmark	Health Insurance	\$ 3,229.43

Total		\$ 86,697.89
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Council discussed the Storm Water Proposal (2018 – Snyder) to include new development to the proposal. Motion by Robison to discuss with Drainage Committee an update to the Storm Water Proposal to include new developments. Second by Rinderknecht. Roll Call vote; Aye; Rinderknecht, Svejda, Robison, Nay; none. Absent; Nathan Shepard, Robert Spading. Motion carried.

Council discussed the 28E Agreement between the City of Atkins, Iowa and the Benton#3-Linn#5 Benefited Fire District for Fire and Emergency Medical Services. Comments were heard from the Fire Chief concerning the requirement for NFPA level maintenance. Clarifying language will be added but does not change the intent of the agreement. Rinderknecht made a motion to approve the agreement, with final approval at a later date when legal names are determined. Second by Svejda. Roll Call vote; Aye; Rinderknecht, Svejda, Robison, Nay; none. Absent; Nathan Shepard, Robert Spading. Motion carried.

Next Regular Council meeting will be held Monday July 6, 2020 at 7:00 pm with a Work session preceding at 6:00 pm., at the Atkins City Hall, 480 3<sup>rd</sup> Avenue Atkins Iowa, Due to the Governors Declared State of Emergency the Council meeting may be conducted using teleconference. Meeting agenda will include instructions to access the meeting.

Council heard comments from the public concerning information on property zoning regulations.

Motion by Robison, second by Svejda to adjourn the meeting. Roll Call vote; Aye; Rinderknecht, Svejda, Robison, Nay; none. Absent; Nathan Shepard, Robert Spading. Motion carried. Mayor Visser declared the meeting adjourned.