

# Minutes of Atkins City Council Meeting

## June 15th, 2020 Atkins, Iowa

Council met in Regular Meeting. Members present by roll call via teleconference due to COVID -19 response were Nathan Shepard, Heather Rinderknecht, Joey Svejda, Lana Robison, and Robert Spading. Absent: None. Mayor Bruce Visser and Amber Bell City Clerk. Kara Bullerman City Attorney, Nick Eisenbacher from Snyder & Associates, Chief Deputy John Lindaman, Deputy Chris Rider, Sheriff Ronald J. Tippett all from Benton County Sheriff Department, were also on the teleconference. Mayor Bruce Visser called the meeting to order at 7:00 pm.

Spading made a motion to approve the consent agenda for June 15th, 2020 which included:

1. File: Engineers Report June 15<sup>th</sup>, 2020.
2. Approve Street Light Resolution, For Street lights to be installed in the Stone Ridge Development First Addition by Alliant Energy.
3. List of Bills for Approval.

Bills for approval June 15th, 2020		
Amber Bell	Wages 5/24/2020 to 6/07/2020	\$ 1,852.27
Cathy Becker	Wages 5/24/2020 to 6/07/2020	\$ 1,225.95
Todd Damon	Wages 5/24/2020 to 6/07/2020	\$ 1,938.29
Jarrold Tomlinson	Wages 5/24/2020 to 6/07/2020	\$ 1,326.35
Vicky Myers	Wages 5/24/2020 to 6/07/2020	\$ 193.39
Michael Jennings	Wages 5/24/2020 to 6/07/2020	\$ 148.97
Richard Lange	Wages 5/24/2020 to 6/07/2020	\$ 79.56
Jim Crawford	Wages 5/24/2020 to 6/07/2020	\$ 107.58
Access Systems	Library Public Computers	\$ 2,886.84
Access Systems	IT Services	\$ 514.37
Alliant Energy	Park Pavilion	\$ 52.82
Alliant Energy	WWTP	\$ 2,424.96
Alliant Energy	Fire Department	\$ 172.37
Alliant Energy	Water Department	\$ 4,154.88
Alliant Energy	Water Department	\$ 156.46
Alliant Energy	City Hall and Library	\$ 386.57
Alliant Energy	Roads Shop	\$ 66.65
Apparatus Testing Service, LLC	Fire Department - Cert Testing	\$ 600.25
Atkins Telephone Company	Telephone Expense Fire Department	\$ 171.38
Atkins Telephone Company	Telephone Expense City Buildings	\$ 476.06
Benton County Auditor	Law Enforcement Wages April, May and June	\$ 5,850.00
Bound Tree	Fire Department Supplies	\$ 193.54
Brad Schroeder	Park Pavilion Refund	\$ 55.00
Chem-Sult	Water Treatment	\$ 1,859.95
Chem-Sult	Water Treatment	\$ 998.23
D P Properties	Library Cleaning	\$ 254.00

Denise Misfeildt	Park Pavilion Refund	\$ 55.00
EFTPS	Federal Tax Deposit	\$ 1,806.63
Gazette Communications	Publishing Expense	\$ 35.49
Gazette Communications	Publishing Expense	\$ 159.70
Gazette Communications	Publishing Expense	\$ 135.17
Gina Anderson	Park Pavilion Refund	\$ 55.00
Gwen Manning	Park Pavilion Refund	\$ 55.00
Feld Fire	Fire Department - Annual Services	\$ 1,300.00
Fox Apparatus Repair & Maintenance	Fire Department - Pump Service	\$ 549.00
ION Environmental Solutions	Water and Wastewater Testing	\$ 915.00
MidAmerican Energy	Fire Department	\$ 20.13
MidAmerican Energy	Library and City Hall	\$ 12.90
MidAmerican Energy	Roads Shop	\$ 14.09
MidAmerican Energy	Water Department	\$ 69.26
MidAmerican Energy	Park Pavilion	\$ 15.46
MidAmerican Energy	WWTP	\$ 13.62
MicroMarketing	Audio/Video for the Library	\$ 180.77
Motorola Solutions	Fire Department Equipment	\$ 1,308.91
Penworthy Company	Books	\$ 232.61
Plumb Supply	Water Department	\$ 80.70
Sarah Heims	Park Pavilion Refund	\$ 55.00
Schimberg	Water Department	\$ 17.56
Tammy Wilson	Park Rental Refund	\$ 55.00
Tami Ketchum	Park Rental Refund	\$ 55.00
US Cellular	Telephone Expense	\$ 285.30
Van Meter Inc	Fire Department	\$ 158.13
Waste Management	City Services - Garbage and Recycle Pickup	\$ 11,535.82
Total		\$ 47,322.94
	Received	Distributed
General	\$14,871.60	\$94,697.28
Road Use Tax	\$-	\$5,541.48
Employee Benefit	\$-	\$3,108.58
TIF	\$-	
Local Option Sales Tax	\$-	\$1,471.26
Debt Service	\$-	\$20,916.16
Water	\$24,162.06	\$15,214.24
Sewer	\$49,196.84	\$9,529.42
Total	\$88,230.50	\$150,748.42

Shepard seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

The Council had a discussion and update from the Benton County Sheriff Department.

Rinderknecht made a motion to Approve Resolution 782 A Resolution Entering into a law enforcement Agreement Between County of Benton and The City of Atkins, Iowa for the period of July 1<sup>st</sup>, 2020 to June 30<sup>th</sup>, 2021. Svejda seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Svejda made a motion to approve the Iowa Retail Permit Application for Cigarette / Tobacco / Vapor for The Depot Atkins LLC. Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

The Council discussed reimbursing City Employees Benefit Policy of cash payment in lieu of being on city health insurance. No Action was taken at this time.

Shepard made a motion to seek other proposals and Requests for Quotations for work on and Employee Handbook for the City of Atkins. Spading seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made a motion to appoint Nathan Kleinmeyer and Tyler Krug to the Drainage Committee. Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Shepard made a motion to direct the City Attorney to draft an Ordinance to update the Atkins Peddlers Permit. Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

The Council reviewed the Draft – 28E Agreement document – Benton # 3 – Linn # 5 Fire District. No Action was taken on this item.

The Council discussed an assessment agreement with undeveloped property in the vicinity of 280 Parkridge Road, Atkins. No Action was taken on this item.

Shepard made a motion to table the Item of street repair priorities for concrete (PPC) Streets. Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

The Council discussed the City of Atkins Response to the COVID – 19 Emergency. The Emergency Proclamation has been rescinded.

The Council heard an update from Atkins Public Works.

The Council will have a Special Council Meeting on Monday, June 29<sup>th</sup>, 2020 at 7:00pm, at Atkins City Hall, 480 Third Avenue Atkins, Iowa. Due to the declared State of Emergency the Council meeting will be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system.

The next Regular Council Meeting is Monday, July 6<sup>th</sup>, 2020 at 7:00pm at Atkins City Hall. Due to the declared State of Emergency the Council meeting will be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system.

The City Council will conduct a work Session on Monday, July 6<sup>th</sup>, 2020 at 6:00pm at Atkins City Hall. This work session will be to discuss the City of Atkins Employee Handbook. Due to the declared State of Emergency the Council meeting will be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system.

Robison made a motion to adjourn the meeting. Shepard seconded to the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

City Clerk: Amber Bell

Mayor: Bruce Visser