

# Minutes of Atkins City Council Meeting

## June 10th, 2020 Atkins, Iowa

Council met in Special session. Members present by roll call via teleconference due to COVID-19 response were Nathan Shepard, Heather Rinderknecht, Joey Svejda, Lana Robison and Robert Spading. Absent: None. Mayor Bruce Visser and Amber Bell City Clerk. Tyler Krug, Nicole Roos, Jeremy Rinderknecht, Kara Bullerman and Ryan Tang City Attorney, Jarrod Tomlinson and Todd Damon from Atkins Public Works, Cathy Becker Atkins Public Library were also on the teleconference. Mayor Bruce Visser called the meeting to order at 7:00 pm.

Shepard made a motion to approve the consent agenda for June 10th, 2020 Including: Regular City Council Minutes June 1st, 2020. The motion includes a updating the minutes to add a traffic committee update as well as listing he June 10<sup>th</sup> Special Meeting. Spading seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

The Council discussed the Attorney contract with the City of Atkins. The Council also discussed billing, use of the City Attorney, projects and the amount of Counsel to the City. No Action was taken on this item.

The Council discussed an Employee Handbook. The Council discussed adding work sessions to work on a handbook. Rinderknecht motioned to have a completed City of Atkins Employee Handbook by September 1<sup>st</sup>, 2020. Robison seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

The Council discussed the Council Rules of Procedure pursuant to City of Atkins Code 17.02(1). Rinderknecht made a motion to have a Rules of Procedure Draft by August 3<sup>rd</sup> for Council Review. Shepard seconded the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

Council comments were heard, and Public comments were also heard.

The next Regular Council Meeting is Monday, June 15th, 2020 at 7:00pm at Atkins City Hall. The next work session Council Meeting is Monday, June 15<sup>th</sup>, 2020 at 6:00pm at Atkins City Hall. Due to the declared State of Emergency the Council meeting will be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system.

Shepard made a motion to adjourn the meeting. Svejda seconded to the motion. Ayes: Svejda, Shepard, Rinderknecht, Spading and Robison. Nay: None. Absent: None. Motion carried.

City Clerk: Amber Bell

Mayor: Bruce Visser