

Minutes of Atkins City Council Meeting

April 20th, 2020 Atkins, Iowa

Council met in Regular session. Members present by roll call via teleconference due to COVID -19 response were Heather Rinderknecht, Nathan Shepard, Lana Robison and Joey Svejda. Absent: Robert Spading. Also, present in person: Mayor Bruce Visser and Amber Bell City Clerk. Tom Gerhold, M.G., Nicole Roos, Nick Eisenbacher from Snyder & Associates and Ryan Tang City of Atkins City Attorney were also called on the teleconference. Mayor Bruce Visser called the meeting to order at 7:00 pm.

Rinderknecht made a motion to approve the consent agenda for April 20th, 2020 Including: City Council Minutes April 6th, 2020.

File: Engineers report dated April 20th, 2020.

File: Atkins Planning and Zoning Commission letter dated April 20th, 2020; Recommending all the following: Creating an Amendment to Change the Zoning on the Future Land Use Plan and Future Land Use Map. The Change would be rezoning lots 312 and 326 Parkridge Rd from 10 RS to AC Commercial.

Authorizing Application for City Water System Operating Permit June 2020.

List of Bills for Approval.

The motion also tables two Consent Agenda Items that will be voted on separately later in this meeting: Adopt Resolution 777 Agreement for Staging Area Lease at the WWTP and Adopt Resolution 776 Annual Lease agreement with St Stephens Lutheran Church for the Lease of the Baseball Field. Robison seconded to the motion. Ayes: Svejda, Rinderknecht, Robison and Shepard. Nay: None. Absent: Spading. Motion carried.

Bills for approval April 20th, 2020		
Amber Bell	Wages 3/29/2020 to 4/11/2020	\$ 1,852.27
Cathy Becker	Wages 3/29/2020 to 4/11/2020	\$ 1,225.95
Todd Damon	Wages 3/29/2020 to 4/11/2020	\$ 1,938.29
Jarrod Tomlinson	Wages 3/29/2020 to 4/11/2020	\$ 1,326.35
Vicky Myers	Wages 3/29/2020 to 4/11/2020	\$ 183.47
Aetna	Employee Benefits	\$ 16.80
Chase Card	Postage	\$ 7.80
Chase Card	Meeting Supplies	\$ 54.12
Chase Card	Headset, Meeting Equipment	\$ 146.36
Chase Card	Office Supplies	\$ 26.30
Chase Card	Microsoft	\$ 37.50
Chase Card	Postage	\$ 253.12
Chase Card	Harbor Freight Roads	\$ 228.65
Chase Card	Parks Supplies	\$ 92.17
Chase Card	Personal Protection Gear	\$ 88.00
Chase Card	Staples - Office Supplies	\$ 37.74
Chase Card	Books	\$ 434.42
Chase Card	Postage	\$ 4.16
Chase Card	The Big Steer Library	\$ 259.92
Custom Hose and Supplies	Roads Department	\$ 91.03
D P Properties	Library Cleaning	\$ 254.00

Delta Dental	Dental Insurance - March, April, May	\$ 458.76
EFTPS	Federal Tax Deposit	\$ 1,683.08
Future Line Trucking	Roads Department	\$ 17.46
ION Environmental	Water Treatment	\$ 915.00
John Deere Financial	Roads Department	\$ 54.75
Krivachek Janitorial Supply	Fire Department	\$ 45.00
Menards	Roads Department	\$ 32.75
Our Town Publications	Newsletter	\$ 80.40
P&K Midwest	Parks Department	\$ 134.49
Star Equipment	Roads Department Street Sweeper	\$ 1,468.28
Sandry Fire Supply	Fire Department	\$ 579.50
Wellmark	Health Insurance	\$ 3,229.43
Total		\$ 17,257.32
	Received	Distributed
General	\$ 14,733.25	\$ 58,167.69
Road Use Tax	\$ -	\$ 10,282.15
Employee Benefit	\$ -	\$ 1,329.87
TIF	\$ -	
Local Option Sales Tax	\$ -	
Water	\$ 21,601.00	\$ 30,643.98
Sewer	\$ 48,969.39	\$ 24,551.74
Total	\$ 85,303.64	\$ 124,975.43

No motion was made for the first tabled Consent Agenda Item. No Vote on Adopting Resolution 777 Agreement for Staging Area Lease at the WWTP. Resolution 777 Agreement for Staging Area Lease at the WWTP died for a lack of a motion.

Robison made a motion to table Consent Agenda Item to Adopt Resolution 776 Annual Lease agreement with St Stephens Lutheran Church for the Lease of the Baseball Field. The motion tables this item until the City can talk to St Stephens Lutheran Church and the leaders from the baseball league. Rinderknecht seconded the motion. Ayes: Svejda, Rinderknecht, Robison and Shepard. Nay: None. Absent: Spading. Motion carried.

The Council discussed The City of Atkins response to the COVID-19 Emergency and Proclamation. The Council also discussed reviewing The City of Solid Waste and Recycling contract. Shepard asked Attorney and Mayor for information concerning the mayor's proclamation of emergency. Mayor provided information as to why a proclamation is used. Shepard read a statement asking that rights of citizens be considered.

The Council listened to concerns and had a discussion on pedestrians crossing 33rd Avenue. This intersection is often crossed. This is a busy road with higher speeds. The council discussed options to make this intersection safer.

Shepard left the meeting at 8:50 pm and returned at 8:52 pm. Shepard made a motion to table approving City Street Lights for the Stoneridge Addition in Atkins, until more information is available. Rinderknecht seconded the motion. Ayes: Svejda, Rinderknecht, Robison and Shepard. Nay: None. Absent: Spading. Motion carried.

Svejda made a motion to table any action concerning City of Atkins Branding and Marketing. Robison seconded the motion. Ayes: Svejda, Rinderknecht, Robison and Shepard. Nay: None. Absent: Spading. Motion carried.

Rinderknecht made a motion to adopt Resolution 775 Approving a Purchase Agreement for the Property (lot) at 619 High Point Drive, Atkins Iowa for Park Use. The Purchase Agreement in for the amount of \$44,000.00. Svejda seconded the motion. Ayes: Svejda, Rinderknecht, Robison and Shepard. Nay: None. Absent: Spading. Motion carried.

Mayor Visser updated the council on new information on the Proposed City of Atkins City Administrator position.

Rinderknecht made a motion to Set a Public Hearing to consider amending The City of Atkins Budget FY July 1st, 2019 to June 30th, 2020, For May 18th, 2020 at 7:00pm. This will be held at Atkins City Hall. Due to the declared State of Emergency the Public Hearing may be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system. The motion was seconded by Shepard. Ayes: Svejda, Rinderknecht, Robison and Shepard. Nay: None. Absent: Spading. Motion carried.

Shepard made a motion to Set a Public Hearing to consider amending The City of Atkins Zoning Regulations 2016 Comprehensive Plan which includes the Future Land Use Map, For May 18th, 2020 at 7:00pm. This will be held at Atkins City Hall. Due to the declared State of Emergency the Public Hearing may be conducted using teleconference. The Meeting Agenda will include instructions to access the system. The motion was seconded by Rinderknecht. Ayes: Svejda, Rinderknecht, Robison and Shepard. Nay: None. Absent: Spading. Motion carried.

Rinderknecht made a motion to Set a Public Hearing to consider amending The City of Atkins Zoning Regulations to rezone 312 Parkridge Road and 326 Parkridge Road, Atkins, Iowa. These would be rezoned from 10 RS Residential Single Family to AC Arterial Commercial. The Public Hearing will be May 18th, 2020 at 7:00pm. This will be held at Atkins City Hall. Due to the declared State of Emergency the Public Hearing may be conducted using teleconference. The Meeting Agenda will include instructions to access the system. The motion was seconded by Shepard. Ayes: Svejda, Rinderknecht, Robison and Shepard. Nay: None. Absent: Spading. Motion carried.

Visser updated the Council on the Well # 2 Rehab Project and other Public Works Items.

The next Regular Council Meeting date for Monday, May 4th, 2020 at 7:00PM at Atkins City Hall, 480 3rd Ave, Atkins. Due to the declared State of Emergency the Council meeting will be conducted using teleconference. The Next Meeting Agenda will include instructions to access the system.

Shepard made a motion to adjourn the meeting. Svejda seconded to the motion. Ayes: Svejda, Rinderknecht, Robison, Spading and Shepard. Nay: None. Absent: None. Motion carried.

City Clerk: Amber Bell

Mayor: Bruce Visser

