

Minutes of Atkins City Council Meeting

December 16th, 2019 Atkins, Iowa

Council met in Regular session. Members present by roll call were: Mayor Bruce Visser, Robert Spading, Heather Rinderknecht, Rodney Haerther, Tim Harbach and Joey Svejda. Absent: None. Mayor Bruce Visser called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, Todd Damon and Jarrod Thomlison from Atkins Public Works, Nick Eisenbacher from Snyder & Associates, Nathan Shepard, Lana Robison, Mike Palumbo, Beverly and Neil Hayden.

Harbach made a motion to approve the consent agenda for December 16th, 2019 Including:

City Council Minutes of Regular Minutes of December 2nd, 2019.

City Council Minutes of Special Minutes of December 2nd, 2019.

Accept and file; City of Atkins, Auditor of State's Independent Report on Applying Agreed-Upon Procedures for the period of July 1, 2017 through June 30, 2018.

Accept and file; Engineers report Dated December 16th, 2019.

List of Bills for Approval for December 16th, 2019.

Spading seconded to the motion. Ayes: Svejda, Rinderknecht, Spading and Harbach. Nay: Haerther.

Absent: None. Motion carried.

| Bills for approval December 16th, 2019 | | |
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| Cathy Becker | Wages | \$ 1,246.11 |
| Amber Bell | Wages | \$ 1,786.15 |
| Todd Damon | Wages | \$ 1,609.65 |
| Vicky Myers | Wages | \$ 183.47 |
| Jarrold Tomlinson | Wages | \$ 1,208.27 |
| Jim Crawford | Wages | \$ 69.92 |
| Jerry Michaels | Wages | \$ 50.68 |
| Timothy Harbach | Wages | \$ 323.22 |
| Rodney Haerther | Wages | \$ 277.05 |
| Heather Rinderknecht | Wages | \$ 323.22 |
| Robert Spading | Wages | \$ 323.22 |
| Joey Svejda | Wages | \$ 323.22 |
| Bruce Visser | Wages | \$ 806.06 |
| Access Systems | IT Support | \$ 514.37 |
| Altorfer Rents | Brush Chipper Rental | \$ 1,029.00 |
| Breeden Tree Service | Ash Tree Removal | \$ 2,105.00 |
| Atkins Telephone | Fire Department | \$ 152.54 |
| Atkins Telephone | Library and City Hall | \$ 273.12 |
| Atkins Telephone | Roads Department | \$ 108.45 |
| Atkins Telephone | WWTP | \$ 101.45 |
| Benton County Solid Waste Commission | Gate Fees | \$ 2,298.50 |
| Chem-Sult | Water Department | \$ 562.50 |
| Chem-Sult | Water Department | \$ 460.48 |
| Chase Card | Library Postage | \$ 23.82 |
| Chase Card | Library Books | \$ 372.08 |
| Chase Card | Water Postage | \$ 187.84 |

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| Chase Card | Parks/Roads Departments | \$ 450.26 |
| Chase Card | Newsletter Paper/ Printer Ink/ Office Supplies | \$ 500.53 |
| Chase Card | Microsoft | \$ 37.50 |
| Chase Card | Training | \$ 300.00 |
| Chase Card | CISCO Software | \$ 343.44 |
| Chase Card | Library Supplies | \$ 84.10 |
| Crawford Quarry | Rock | \$ 365.18 |
| Croell Inc | Blocks | \$ 220.00 |
| Custom Hose and Supplies | Snow Removal | \$ 22.41 |
| D P Properties | Cleaning Services | \$ 254.00 |
| EFTPS | Payroll Taxes | \$ 3,012.62 |
| Gazette Communications | Publishing Expenses | \$ 267.22 |
| IPERS | Employee Pension | \$ 3,355.43 |
| Iowa Department of Revenue | Water Exercise Taxes | \$ 1,221.24 |
| John Deere Financial | Roads Department | \$ 74.92 |
| Menards | Roads Department/ City Hall | \$ 89.91 |
| Menards | Roads Department | \$ 39.98 |
| MidAmerican Energy | Fire Department | \$ 53.65 |
| MidAmerican Energy | Water Department | \$ 231.58 |
| MidAmerican Energy | Library and City Hall | \$ 135.79 |
| MidAmerican Energy | Park Pavilion | \$ 53.21 |
| MidAmerican Energy | City Shop | \$ 85.84 |
| The Northway Corporation | Well # 2 Work | \$ 13,810.00 |
| Our Town Publications | Newsletter | \$ 68.60 |
| Snyder & Associates | Engineering Services | \$ 2,224.00 |
| US Cellular | Telephone Expense | \$ 158.40 |
| Total | | \$ 44,179.20 |
| | Received | Distributed |
| General | \$ 26,157.93 | \$ 44,633.06 |
| Road Use Tax | \$ - | \$ 4,817.61 |
| Employee Benefit | \$ 963.58 | \$ 1,571.00 |
| TIF | \$ 10,486.34 | |
| Local Option Sales Tax | \$ 9,503.28 | |
| Debt Service | | \$ 17,796.25 |
| Water | \$ 18,077.88 | \$ 22,555.83 |
| Sewer | \$ 41,470.20 | \$ 6,428.98 |

The City Council discussed the City of Atkins, Auditor of State's Independent Report July 2017 through June 2018.

Spading made a motion to adopt Resolution # 754 To Set and Establish salaries and wages for appointed officers and employees of the City of Atkins, Iowa. Harbach seconded the motion. Ayes: Svejda, Rinderknecht, Spading and Harbach. Nay: Haerther. Absent: None. Motion carried.

Svejda made a motion to adopt Resolution # 755 to approve the purchase of a tractor attachment snowblower for the City of Atkins, Iowa. Harbach seconded the motion. Ayes: Svejda, Rinderknecht, Spading and Harbach. Nay: Haerther. Absent: None. Motion carried.

Harbach made a motion to adopt Resolution # 756 to approve tentative city meeting calendar for calendar year 2020 for the City of Atkins, Iowa. Spading seconded the motion. Ayes: Svejda, Rinderknecht, Haerther, Spading and Harbach. Nay: None. Absent: None. Motion carried.

Harbach made a motion to adopt Resolution # 757 an agreement to fund Cardinal Ave Street widening from 28 feet to 31 feet south of Parkridge road in The City of Atkins, Iowa. Svejda seconded the motion. Ayes: Svejda, Rinderknecht, Spading and Harbach. Nay: Haerther. Absent: None. Motion carried.

The City Council discussed the process to create a City Administrator position.

Harbach made a motion to proceed with changing the Water Distribution Report created by Snyder & Associates to include raising a replacement water tower (to replace the Current Old Water Tower) to 200 feet and to add the description of a pedestal style tower. The motion also would allow Snyder and Associates to send and file the Report to the Iowa Department of Natural Resources. Spading seconded the motion. Ayes: Svejda, Haerther, Rinderknecht, Spading and Harbach. Nay: None. Absent: None. Motion carried.

The Council discussed the maintenance work on City Well #2. The Well will need additional work to reline and to fix the casing on the Well. Action may be taken at the next council meeting.

The City Council discussed the Alliant Energy Underground Project for the City of Atkins.

The City Council discussed the FY21 City Budget Process for the City of Atkins.

The next Regular Council Meeting date for Monday, January 6th, 2019 at 7:30PM at Atkins City Hall.

Harbach made a motion to adjourn the meeting. Svejda seconded the motion. Ayes: Svejda, Rinderknecht, Spading and Haerther. Nay: Harbach. Absent: None. Motion carried.

City Clerk: Amber Bell

Mayor: Bruce Visser