

# Minutes of Atkins City Council Meeting

## November 18th, 2019 Atkins, Iowa

Council met in regular session. Members present by roll call were: Mayor Bruce Visser, Robert Spading, Heather Rinderknecht, Tim Harbach, Rodney Haerther and Joey Svejda. Absent: None. Mayor Bruce Visser called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, Todd Damon Atkins Public Works, Nick Eisenbacher from Snyder & Associates, Lana Robison and Wes Howard from Cedar Ridge Homes.

Harbach made a motion to approve the consent agenda including:

City Council Minutes of Regular Meeting November 4th, 2019.

City Council Minutes of Joint Special Meeting November 12th, 2019.

Accept and file, Engineers report Dated November 18<sup>th</sup>, 2019.

List of Bills for Approval November 18th, 2019

(The Term Accept and File means that the City of Atkins has received a document and will file it appropriately. It does not indicate that the City of Atkins agrees or endorses the documents.)

Spading seconded to the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach.

Nay: None. Absent: None. Motion carried.

Bills for approval November 18th, 2019		
Cathy Becker	Wages	\$ 1,246.11
Amber Bell	Wages	\$ 1,786.15
Todd Damon	Wages	\$ 1,609.65
Todd Damon	Travel and Mileage Reimbursement	\$ 37.12
Vicky Myers	Wages	\$ 137.86
Jarrold Tomlinson	Wages	\$ 1,208.27
Jim Crawford	Wages	\$ 210.46
Dick Lange	Wages	\$ 58.32
Jerry Michael	Wages	\$ 788.74
Access Systems	IT Services	\$ 514.37
Atkins Automotive	Roads - New Tires on Truck	\$ 753.68
Benton County Solid Waste Commission	Landfill Fees	\$ 10,855.00
Benton County Auditor	Benton County Sheriffs Services	\$ 5,850.00
Cedar River Garden Center	Trees for Parks	\$ 1,547.94
Chase Card	Roads Department	\$ 173.44
Chase Card	Library Postage	\$ 29.33
Chase Card	Books	\$ 238.49
Chase Card	Iowa DNR Training	\$ 90.00
Chase Card	Roads and Parks Departments	\$ 418.89
Chase Card	Office/Cleaning Supplies	\$ 451.19
Chase Card	Microsoft 360	\$ 37.50
Chase Card	Water Department Postage	\$ 220.16
Chase Card	Property Abatement	\$ 1,201.00
Custom Hose and Supplies	Snow Removal	\$ 27.58
D P Properties	Cleaning Services	\$ 254.00
EFTPS	Payroll Taxes	\$ 2,236.00

Future Line	Roads Department	\$ 246.11
Gazette Communications	Publishing Expense	\$ 208.24
Hatch	Water Treatment Plant	\$ 232.98
Hawkeye Fire and Safety	Fire Protection for City Buildings	\$ 101.65
Hawkins	Water Treatment Plant	\$ 1,827.84
John Deere Financial	Parks Department	\$ 39.91
IPERS	Employee Pension	\$ 2,833.14
Iowa Department of Revenue	Water Excise Tax	\$ 1,114.11
Linn Coop	Lawn Care Services	\$ 1,216.00
MicroMarketing	Audio/Video	\$ 45.00
Municipal Leadership Academy	Council Training	\$ 190.00
Our Town Publications	Newsletter Publication	\$ 58.80
Per Mar Security	Security for City Buildings	\$ 153.00
Sandry Fire Supply	Fire Department	\$ 374.56
Sankot's Garage. Inc	Fire Department	\$ 669.82
Servpro	Cleaning Services	\$ 3,570.10
State Revolving Fund	Interest Debt Payment on WWTP - GO	\$ 15,950.00
State Revolving Fund	Interest Debt Payment on WWTP - Revenue	\$ 38,304.49
UMB Bank NA	Interest Debt Payment - GO 2015A	\$ 11,113.75
UMB Bank NA	Interest Debt Payment - GO 2016A	\$ 6,682.50
Atkins Savings Bank	Tractor Loan Interest Payment	\$ 309.04
The Depot Express	Fire Department	\$ 214.57
The Depot Express	Roads and Parks Departments	\$ 531.76
The Gazette	Publishing Expense	\$ 128.91
The Sled Shed	Roads and Parks Departments	\$ 44.39
US Cellular	Telephone Expense	\$ 153.40
Wellmark	Health Insurance	\$ 3,357.57
Wilds Custom Mowing	Mowing Services	\$ 240.00
Total		\$ 121,892.89
	Received	Distributed
General	\$ 255,337.02	\$ 62,108.48
Road Use Tax	\$ 20,757.99	\$ 8,191.43
Employee Benefit	\$ 16,438.77	\$ 2,621.24
TIF	\$ 160,175.56	
Local Option Sales Tax	\$ -	
Water	\$ 19,605.28	\$ 11,870.11
Sewer	\$ 46,809.58	\$ 9,213.09

Rinderknecht made a motion to open the Public Hearing to consider Ordinance Number 216 Floodplain Management Regulations for the City of Atkins. Harbach Seconded the Motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

No written comments were received by the City. The Hearing was opened up to public comments, but none were received. Svejda made a motion to Close the public hearing.

Spading seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

The Public Hearing was then closed

Spading made a motion to approve the first reading of Ordinance No. 216 adopting Floodplain Management Regulations by adding a new Chapter 160 to the City of Atkins Code of Ordinances. Rinderknecht seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

Harbach made a motion to approve a Mayoral appointment to the Atkins Planning and Zoning Commission – Ryan Hosch, Atkins. Rinderknecht seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

Harbach made a motion to adopt Resolution #750 to Approve the Annual Financial Report (AFR) FY19 for the City of Atkins. The motion was seconded by Haerther. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

Spading made a motion to adopt Resolution #751 to Approve the Certification of Tax Increment Financing (TIF) Debt to the Benton County Auditor for 2019. The motion was seconded by Harbach. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

Rinderknecht made a motion to adopt Resolution #752 to Approve the Annual Urban Renewal Report (AURR) 2018-2019 For the City of Atkins. The motion was seconded by Harbach. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

Harbach made a motion to adopt Resolution #753 to into a Financial Planning Agreement with Northland Securities Inc. for a Utility Rate Study and other financial analysis for the City of Atkins. The motion was seconded by Spading. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

The Council discussed the street design and widths of the streets in the Atkins and on the updates on the maintenance work on City Well #2. The Council also discussed the Atkins Water Distribution Study 2019. The Council discussed the Budget timeline and the new budget regulations and processes. The Council also discussed some training opportunities for the new council members. Damon also gave the Council an update on public works.

The next Regular Council Meeting date for Monday, December 2nd, 2019 at 7:30PM at Atkins City Hall.

Harbach made a motion to adjourn the meeting. Svejda seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

City Clerk: Amber Bell

Mayor: Bruce Visser