Minutes of Atkins City Council Meeting

August 6th, 2018 Atkins, Iowa

Council met in regular session. Members present by roll call were: Mayor Bruce Visser, Tim Harbach, Rodney Haerther, Heather Rinderknecht, Rob Spading and Joey Svejda. Absent: None. Mayor Bruce Visser called the meeting to order at 7:31 pm. Also, present: Amber Bell City Clerk, Todd Damon from Atkins Public Works, Mike and Jeanie Palumbo, Denise Carley, Neil and Beverly Hayden, Mark Gellerman, John J Dostal, Matt Polansky and Jeremy Chihak

Harbach made a motion to approve the consent agenda including a list of bills for approval and the Minutes of July 16th, 2018. Svejda seconded to the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

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| **Bills Approved August 6th 2018** |
| Todd Damon | Wages |  $ 4,365.41  |
| Amber Bell | Wages |  $ 4,195.79  |
| Jarrod Tomlinson | Wages |  $ 2,500.58  |
| DaShawn Wilson | Wages |  $ 2,168.87  |
| Lucas Maloney | Wages |  $ 273.35  |
| Jerry Michaels | Wages |  $ 885.27  |
| Michael Jennings | Mowing |  $ 241.41  |
| Richard Lange | Mowing |  $ 445.51  |
| Alliant Energy | Street Lights |  $ 1,988.30  |
| Alliant Energy | Fire Department |  $ 169.09  |
| Alliant Energy | Wastewater Treatment Plant |  $ 2,399.95  |
| Alliant Energy | Park Pavilion |  $ 113.97  |
| Alliant Energy | Lift Station |  $ 2,234.68  |
| Alliant Energy | Water Plant |  $ 3,676.36  |
| Alliant Energy | Library |  $ 697.70  |
| Alliant Energy | Shop |  $ 54.72  |
| Atkins Telephone | Telephone and Internet Expenses |  $ 462.04  |
| Atkins Telephone | Fire Department |  $ 150.92  |
| Atkins Lumber | Shop/Roads Supplies |  $ 50.95  |
| Benton County Solid Waste Commission | Gate Fees |  $ 991.50  |
| Benton County Solid Waste Commission | Quarterly per Capita Fees |  $ 10,855.00  |
| Critical RF | Fire Department |  $ 315.00  |
| Cummins | Fire Department |  $ 728.98  |
| Custom Hose and Supplies | Roads Supplies |  $ 175.46  |
| Department of Natural Resources | Annual Permit Fee |  $ 210.00  |
| Department of Revenue | 2nd quarter Sales Tax |  $ 4,714.00  |
| Department of Revenue | 2nd quarter State payroll tax |  $ 3,047.00  |
| EFTPS | Federal Tax Payment |  $ 2,652.80  |
| Evergreen Landscape | Park Supplies |  $ 391.00  |
| Firehouse Pyrotechnics | Fireworks |  $ 2,500.00  |
| Furler Utility Service LLC | Water Treatment |  $ 660.00  |
| Harn R/O | Water Treatment |  $ 1,880.00  |
| Hawkins | Water Treatment |  $ 922.50  |
| IRT Services | Painting Library Parking lot |  $ 940.00  |
| Keystone | Wastewater Testing |  $ 438.40  |
| Keystone | Water Testing |  $ 109.19  |
| LB Anderson | Workers Comp Adjustment |  $ 483.00  |
| LL Pelling | Road Repair |  $ 53,277.40  |
| Linn Co-op Oil Company | Dyed Diesel |  $ 913.85  |
| Linn Co-op Oil Company | Weed control around WWTP |  $ 489.80  |
| Marco | Printer Services |  $ 587.00  |
| Martin Equipment | John Deere 244J Repair |  $ 1,419.58  |
| Metlife | Short term and long-term disability |  $ 175.42  |
| Menards | Roads/Parks Department |  $ 107.38  |
| Menards | Roads/Parks Department |  $ 49.34  |
| MidAmerican | WWTP Utilities |  $ 11.08  |
| MidAmerican | Library |  $ 12.00  |
| MidAmerican | City Shop |  $ 12.89  |
| MidAmerican | Water Treatment |  $ 23.52  |
| MidAmerican | Park Pavilion |  $ 12.44  |
| Midway Outdoor Equipment | Fire Department |  $ 18.02  |
| North Liberty Water Plant | Public Works Training |  $ 50.00  |
| P&K Midwest | Parks Supplies |  $ 54.12  |
| Poweshiek Water Association | WWTP Utilities |  $ 101.00  |
| Star Equipment | Equipment Repair |  $ 805.70  |
| Star Equipment | Equipment Repair |  $ 419.94  |
| Star Equipment | Equipment Repair |  $ 35.34  |
| Star Equipment | Equipment Repair |  $ 91.65  |
| Schimberg Co | Roads Supplies |  $ 38.76  |
| DaShawn Wilson | Travel Expenses |  $ 98.10  |
| Snyder & Associates | Wastewater Treatment Plant compliance |  $ 617.44  |
| Snyder & Associates | Review of SUDAS Regulations |  $ 2,931.97  |
| The Depot Express | Fuel Supplies |  $ 656.68  |
| Tire Associates | Vehicle repair |  $ 96.12  |
| Van Meter Inc | Fire Department |  $ 32.08  |
| US Cellular | Public Works Telephone |  $ 172.39  |
| Waste Management | Garbage Collection |  $ 10,713.52  |
| Amber Bell | Health Insurance |  $ 286.67  |
| **Library** |   |   |
| Cathy Becker | Wages |  $ 2,394.55  |
| Vicki Myers | Wages |  $ 362.15  |
| Junior Library Guild | Books |  $ 588.40  |
| DP Properties | Cleaning Services |  $ 360.00  |
| Micromarketing | Audio and Video |  $ 179.47  |
| The Library Store | Library Supplies |  $ 161.75  |
| State Library of Iowa | Bridges E-Book Subscription |  $ 60.00  |
| Overdrive | Bridges E-Book Subscription Content Fee |  $ 457.10  |
| State Library of Iowa | FY19 Statewide Database Package Subscription |  $ 125.20  |
| Capstone | Books |  $ 232.88  |
|   |   |  $ 138,321.40  |
| General |  $ 2,201.27  |  $ 38,559.62  |
| Road Use Tax |  $ -  |  $ 63,008.87  |
| Employee Benefits |  $ -  |  $ 1,543.46  |
| Local Option Sales Tax |  $ -  |  $ 2,500.00  |
| Tax Increment Financing |  $ -  |  $ -  |
| Debt Service |  $ -  |  $ -  |
| Water  |  $ 3,106.00  |  $ 9,532.12  |
| Sewer |  $ 6,642.79  |  $ 7,249.49  |

Harbach made a motion to proceed with planning to create a Strom Water Plan for the City of Atkins. The motion includes adding plans to address issues with the easement in back of Cardinal Ave. Spading seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

Rinderknecht made a motion to proceed with planning to create a Water Systems Improvement Plan for the City of Atkins. Svejda seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

The council discussed the results of the Town Hall Meeting. No Votes or Decisions have been made on the spending of the LOSST Funds.

Harbach made a motion to proceed with drafting an ordinance to address water metering options of landscaping and pools. The motion was seconded by Spading. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

The council discussed employee training reports to the council and City operations, City calendars and task logs.

Rinderknecht made a motion to table the City Park Tree Maintenance Plan for the tree removal and Emerald Ash Borer. The motion was seconded by Harbach. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

Harbach made a motion to set a City Council Work Session for August 15, 2018 at City Hall to review the Sunshine Law and training. Rinderknecht seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None. Motion carried.

The Council discussed City goal planning and laying out a calendar.

The next regular council meeting will be on Monday, August 20th, 2018 at City Hall, 480 3rd Avenue at 7:30 PM.

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Mayor Bruce Visser

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer