Minutes of Atkins City Council Meeting

March 5th, 2018 Atkins, Iowa

Council met in regular session. Members present by roll call were: Mayor Bruce Visser, Tim Harbach, Rodney Haerther, Heather Rinderknecht, Joey Svejda and Rob Spading. Absent: None. Mayor Bruce Visser called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, DaShawn Wilson Deputy Clerk, Todd Damon Atkins Public Works, Resident Mike Palumbo, Dan Roudabush, Weston Bishop, Jon Rinderknecht and Carl Bode.

Harbach made a motion to approve the consent agenda including a list of bills for approval and the Minutes of February 21st, 2018. Spading made the second to the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

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| **Bills Approved March 5th 2018** | | | | | |
| Amber Bell | Wages Through 3/03/2018 | | | | $ 1,686.34 |
| Todd Damon | Wages Through 3/03/2018 | | | | $ 1,796.33 |
| Jarrod T Tomlinson | Wages Through 3/03/2018 | | | | $ 1,205.03 |
| DaShawn Wilson | Wages Through 3/03/2018 | | | | $ 842.75 |
| A Tech, Inc | Fire Department Monitoring | | | | $ 60.00 |
| Alliant Energy | WWTP Utilities | | | | $ 4,625.80 |
| Alliant Energy | Fire Department Utilities | | | | $ 204.14 |
| Alliant Energy | Water Treatment Utilities | | | | $ 2,611.91 |
| Alliant Energy | City Park Utilities | | | | $ 76.08 |
| Alliant Energy | Street Lights | | | | $ 1,890.16 |
| Altorfer Inc | Water Department Supplies | | | | $ 39.60 |
| Altorfer Inc | Water Department Control Panel | | | | $ 3,751.00 |
| Altorfer Inc | Water Department Coolant Repair | | | | $ 268.95 |
| Altorfer Inc | Water Department Transfer Switch Repair | | | | $ 783.64 |
| Atkins Lumber | Fire Department Supplies | | | | $ 6.70 |
| Atkins Lumber | Roads Department Supplies | | | | $ 31.96 |
| Atkins Lumber | WWTP Supplies | | | | $ 28.15 |
| Atkins Telephone | Telephone Expenses - Fire Department | | | | $ 153.93 |
| Atkins Telephone | Telephone Expenses - City | | | | $ 509.06 |
| Benton County Auditor | Law Enforcement Wages Quarterly | | | | $ 5,499.00 |
| Cedar Valley Humane Society | Stray Cat in Atkins | | | | $ 130.00 |
| Creative Technologies | Annual Tech Support | | | | $ 695.00 |
| Custom Hose & Supplies | Roads Department Supplies | | | | $ 20.10 |
| Feld Fire | Fire Department Hose Extension | | | | $ 575.00 |
| Fire Service Training Bureau | Fire Department Training | | | | $ 50.00 |
| Furler Utility Service | Water Treatment | | | | $ 780.00 |
| Future Line | Roads Department Supplies | | | | $ 221.96 |
| G & H Electric Inc | Replaced bulbs in City Hall Parking lot | | | | $ 140.78 |
| Hawkins | Water Treatment | | | | $ 2,149.52 |
| Menards | WWTP Supplies | | | | $ 61.57 |
| Menards | Water Department Supplies | | | | $ 31.97 |
| MidAmerican Energy | WWTP Utilities | | | | $ 191.11 |
| Poweshiek Water Association | WWTP Utilities | | | | $ 45.75 |
| Star Equipment, LTD | Roads Supplies | | | | $ 47.49 |
| The Depot Express | Fuel/Gas Fire Department | | | | $ 146.89 |
| The Depot Express | Fuel/Gas Roads Department | | | | $ 305.16 |
| The Depot Express | Fuel/Gas Snow Removal | | | | $ 209.60 |
| Amber Bell | Health Insurance | | | | $ 284.61 |
| **Library** |  | | | |  |
| Cathy Becker | Wages Through 3/03/2018 | | | | $ 1,108.26 |
| Vicki Meyers | Wages Through 3/03/2018 | | | | $ 175.02 |
| Alliant Energy | Library Utilities | | | | $ 569.62 |
| MircoMarketing | Audio/ Video | | | | $ 39.99 |
| D P Properties | Cleaning Services | | | | $ 240.00 |
|  |  | | | | $34,289.93 |
|  | | Received | Disbursed |
| General | | $ 5,852.15 | $ 9,808.49 |
| Road Use Tax | | $ | $ 1,709.17 |
| Employee Benefits | | $ | $ 1,158.18 - |
| Local Option Sales Tax | | $ 6,955.48 | $ |
| Tax Increment Financing | | $ | $ - |
| Debt Service | | $ - | $ - |
| Water | | $ 7,820.61 | $ 11,454.92 |
| Sewer | | $ 19,445.64 | $ 5,817.06 |

The Council had a discussion on the condition of an apartment building and recent inspections.  The Atkins Building Inspector was unable to attend due to weather conditions.  The building inspector sent information of rental unit inspection policy in general. The Council discussed the current city code, inspections and enforcement.  The Council discussed some possible solutions or code changes that could be made. Apartment building owners stated concerns about cost and enforcement of inspections. The City Clerk will research other cities in the area for further discussion on this topic.

The Council discussed the City of Atkins Code for Landfill Fees and Collection Fees. The Council discussed how the City is billed from Benton County Solid Waste and how that relates to how our landfill fee is charged.

Visser gave a presentation to the Council that showed state definitions of Public Improvements. The presentation also showed written advice from the city attorney on how the Local Option Sales Tax may be used. The Council reviewed the definitions. The City Clerk will send them to the city attorney for further direction on the definitions. The Council will use this information in the future to make decisions on how to spend the Local Option Sales Tax.

The Council discussed the Annual Examination that the City of Atkins goes through. The annual report will be released but no date was given.

Harbach made a motion to waive second of reading of Ordinance # 208 to Amend Atkins City Code Chapter 92 to allow alternate delinquent dates for combined service bill to Governmental Bodies. Rinderknecht seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Svejda made a motion to waive second of reading of Ordinance # 209 to Amend Atkins City Code Chapter 99 to change the due date of the sewer portion of the combined service bill to be due on the 20th of the month. Spading seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Spading made a motion to waive second of reading of Ordinance # 210 to Amend Atkins City Code Chapter 106.08 to change the due date of the Collection Fees portion of the combined service bill to be due on the 20th of the month. Harbach seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to approve the Third reading of Ordinance # 208 to Amend Atkins City Code Chapter 92 to allow alternate delinquent dates for combined service bill to Governmental Bodies. Spading seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to approve the Third reading of Ordinance # 209 to Amend Atkins City Code Chapter 99 to change the due date of the sewer portion of the combined service bill to be due on the 20th of the month. Spading seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to approve the Third reading of Ordinance # 210 to Amend Atkins City Code Chapter 106.08 to change the due date of the Collection Fees portion of the combined service bill to be due on the 20th of the month. Spading seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to adjourn the meeting and this was seconded by Svejda. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

The next regular council meeting will be on Monday, March 19th, 2018 at City Hall, 480 3rd Avenue, at 7:30 PM. The city will have two public hearings on Tuesday, March 13th. 2018 at City Hall, 480 3rd Avenue, at 7:30 PM

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Mayor Bruce Visser

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer