Minutes of Atkins City Council Meeting

February 21st, 2018 Atkins, Iowa

Council met in regular session. Members present by roll call were: Mayor Bruce Visser, Tim Harbach, Rodney Haerther, Heather Rinderknecht, Joey Svejda and Rob Spading. Absent: None. Mayor Bruce Visser called the meeting to order at 7:32 pm. Also, present: Amber Bell City Clerk, Resident Kim McElree, and Todd Damon from Atkins Public works.

Harbach made a motion to approve the consent agenda including a list of bills for approval and the Minutes of February 5th, 2018. Svejda made the second motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

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| **Bills Approved February 21st 2018** | | |
| Amber Bell | Wages Through 2/17/2018 | $ 1,698.40 |
| Todd Damon | Wages Through 2/17/2018 | $ 2,077.92 |
| Jarrod T Tomlinson | Wages Through 2/17/2018 | $ 1,214.64 |
| DaShawn Wilson | Wages Through 2/17/2018 | $ 888.18 |
| Chad Lorher | Wages Through 2/17/2018 | $ 124.67 |
| Access System | IT Services | $ 462.02 |
| Atkins Automotive | Fire Department Truck Repairs | $ 245.00 |
| Benton County Engineer | Salt and Sand | $ 1,039.16 |
| Chase | Public Works Supplies | $ 37.56 |
| Chase | Postage | $ 368.24 |
| Chase | Microsoft 365 Subscriptions | $ 37.50 |
| EFTPS | Federal Tax Deposit | $ 1,850.85 |
| Future Line | Snow Plowing Supplies | $ 267.82 |
| Iowa One Call | Location Services | $ 28.20 |
| Iowa Association of Municipal Utilities | Water Member Dues | $ 663.05 |
| Harn | Water Treatment | $ 1,880.00 |
| Hawkins | Water Treatment | $ 1,034.00 |
| John Deere Financial | Water and Roads Supplies | $ 136.28 |
| Keystone | Testing | $ 606.37 |
| Keystone | Testing | $ 165.00 |
| Lorie Biggart | Reimbursement | $ 42.81 |
| Marco | Copier Services | $ 354.15 |
| MidAmerican | Utilities | $ 1,508.86 |
| Martin Equipment | Roads Supplies | $ 50.54 |
| Office Express | Office Supplies and Park Supplies | $ 145.16 |
| Our Town Publications | Newsletter | $ 37.36 |
| QC Analytical Services, LLC | Water Testing | $ 275.00 |
| Register Media | Publishing Expense | $ 294.74 |
| Schimberg Co | Water Plant Supplies | $ 28.00 |
| Snyder & Associates | CIP Prep and Council meeting attendance | $ 1,430.00 |
| Staples | Office and Cleaning Supplies | $ 192.58 |
| US Cellular | Telephone Services | $ 172.62 |
| Waste Management | Garbage Collection Services | $ 10,343.45 |
| Wellmark | Health Insurance | $ 2,257.27 |
| **Library** |  |  |
| Cathy Becker | Wages Through 2/17/2018 | $ 1,118.19 |
| Vicki Meyers | Wages Through 2/17/2018 | $ 176.49 |
| Chase | Postage | $ 29.97 |
| Chase | Books | $ 548.64 |
| D P Properties | Cleaning Services | $ 360.00 |
| Wellmark | Health Insurance | $ 1,018.13 |

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|  | Received | Disbursed |
| General | $ 22,061.55 | $ 32,237.85 |
| Road Use Tax | $ 23,477.68 | $ 4,691.35 |
| Employee Benefits | $ 168.03 | $ - |
| Local Option Sales Tax | $ - | $ 100.00 |
| Tax Increment Financing | $ 2,940.03 | $ - |
| Debt Service | $ - | $ - |
| Water | $ 22,364.47 | $ 15,472.31 |
| Sewer | $ 46,401.28 | $ 7,495.42 |

Harbach made a motion to set the Public Hearing to approve the FY 19 Budget on Tuesday, March 13th, 2018 at City Hall At 7:30PM. The motion seconded Rinderknecht. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to set the Public Hearing to approve the FY 18 Budget Amendment. on Tuesday, March 13th, 2018 at City Hall At 7:30PM. The motion was seconded by Svejda. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to approve the first reading of Ordinance 208, Amending Chapter #92 Atkins City Code. The ordinance changes the due date for the Combined Services Bill (water bill) for regular accounts. The due date is changing from due on the 15th of the month to the 20th of the month. Late fees would be applied to delinquent accounts on the 21st of the month. The ordinance amendment also changes the due date for Governmental Bodies to the 28th of the month. Late fees for governmental bodies would be applied to delinquent accounts on the 29th of the month. The motion was seconded by Spading. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Svejda made a motion to approve the first reading of Ordinance 209, Amending Chapter #99 Atkins City Code. The Ordinance amendment changes the sewer fee to agree with the due date of the Combined Service Bill (water bill). The motion was seconded by Harbach. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Spading made a motion to approve the first reading of Ordinance 210 amending chapter #106.8 Atkins City Code. The Ordinance amendment changes the collection and landfill fee to agree with the due date of the combined services bill (water bill) The motion was seconded by Rinderknecht. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

The meeting was opened for other business. The City cancelled a Council Meeting on February 19th because it did not have proper posting for the meeting to occur. Harbach also addressed concerns about rented properties and requested city clerk to research the over site of the state on rental properties, to add language the Atkins City Code to address safety and health standard for rental properties. Svejda asked for a and update on the Local Option Sales Tax funds.

Harbach made a motion to adjourn the meeting and this was seconded by Spading. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

The next regular council meeting will be on Monday, March 5th, 2018 at City Hall, 480 3rd Avenue, starting at 7:30 PM. The city will also have two public hearings on Tuesday, March 13th. 2018 at City Hall, 480 3rd Avenue, starting at 7:30 PM

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Mayor Bruce Visser

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer