January 15th, 2018 Atkins, Iowa

Council met in regular session. Members present by roll call were: Mayor Bruce Visser, Tim Harbach, Rodney Haerther, Heather Rinderknecht, Joey Svejda and Rob Spading. Absent: None. Mayor Bruce Visser called the meeting to order at 7:34 pm. Also, present: Amber Bell City Clerk, Todd Damon from Atkins Public Works, Kelli Scott from Snyder & Associates, Blake Hinkle from Benton County Sheriff, Dan Rammelsberg, Tom Lange, Gary Lange, Matt Hacker, David Kurka, Jerad Becker, Ben Kurka, Shane Mell all from the Atkins Volunteer Fire Department.

Bell had the members of the Volunteer Fire Department say the Oath of Office to swear them in for 2018. Each member then signed the oath. Rammelsberg then gave the council a report outlining the past year. The report included information on training, projects, statics on call response and an EMS Report for CY 2017. The City is very thankful for all that the Volunteer Fire Department does.

Deputy Hinkle updated the council on the police enforcement in Atkins. He wanted to remind everyone that it is a good idea to lock your vehicles and homes when they are not occupied. This is good practice in any community.

Harbach made a motion to approve the consent agenda including a list of bills for approval and the Minutes of January 3rd, 2018 and January 8th, 2018 Training. The motion was seconded by Svejda. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

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| **Bills Approved January 15th 2018** | | |
| Amber Bell | Wages | $ 1,672.82 |
| Todd Damon | Wages | $ 1,555.11 |
| Jarod Tomlinson | Wages | $ 1,234.75 |
| DaShawn Wilson | Wages | $ 1,083.88 |
| Todd Damon | Wages | $ 439.00 |
| Access Systems | IT Services | $ 272.17 |
| Affinity Care Inc | EAP Services from Iowa League of Cities | $ 16.80 |
| Benton County Auditor | Election Fees | $ 2,125.29 |
| Chase | Kirkwood Water Department Training | $ 475.00 |
| Chase | Training materials | $ 29.98 |
| Chase | Postage | $ 261.30 |
| Chase | Microsoft 365 | $ 37.50 |
| Chase | Budget Workshop Reimbursement | $ (40.00) |
| Chase | Wastewater Treatment Plant supplies | $ 64.55 |
| Global Filter | Water Department Supplies | $ 419.79 |
| Iowa League of Cities | Council MLA Training | $ 570.00 |
| Keystone | Water Testing | $ 165.00 |
| MidAmerican | City Utilities | $ 927.01 |
| Our Town Publications | Newsletter | $ 37.30 |
| Staples | Office and Cleaning Supplies | $ 113.33 |
| The Depot | Fire Department | $ 101.35 |
| The Depot | Roads Fuel | $ 85.52 |
| Register Media | Publishing Expense | $ 487.96 |
| U.S Cellular | Telephone Expense | $ 232.44 |
| Waste Management | Garbage Collection | $ 10,053.26 |
| **Library** |  |  |
| Cathy Becker | Wages | $ 1,108.26 |
| Vicki Meyers | Wages | $ 175.02 |
| Chase | Books | $ 265.03 |
| Chase | Audio/Video | $ 21.39 |
| D. P. Properties | Cleaning Services | $ 360.00 |

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|  | Received | Disbursed |
| General | $ 29,503.70 | $ 26,299.62 |
| Road Use Tax | $ 13,931.68 | $ 4,397.50 |
| Employee Benefits | $ 653.02 | $ 1,252.61 |
| Local Option Sales Tax | $ - | $ 3,128.56 |
| Tax Increment Financing | $ 2,943.14 | $ - |
| Debt Service | $ - | $ - |
| Water | $ 15,797.48 | $ 11,176.83 |
| Sewer | $ 29,423.74 | $ 280,650.13 |

Harbach made the motion to Approve Resolution #688. The resolution adds Bruce Visser Mayor and removes Kevin Korsmo from the savings account at Atkins Savings Bank. The motion was seconded by Haerther. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Haerther made the motion to Approve Resolution #689. The resolution would allow the city to sell the old generator from the old waste water treatment plant. The motion was seconded by Spading. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Spading made the motion to approve a donation of $300.00 to the Benton County Iowa State University Extension and Outreach for the Summer Science Discovery Camp. The motion was seconded by Haerther. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made the motion to approve resolution #690.The resolution allows the Summer Science Discovery Camp to use the park pavilion. The normal rental to fee is waived during the set times and days in the resolution. The motion was seconded by Haerther. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Svejda made the motion to Approve Resolution #691. The resolution states that anyone who contracts with the city to plow snow will be paid $15.00 per hour. They would not get city benefits or have set hours. They would only be used on an as need basis. Harbach seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

The council discussed the engineers report with Scott. The city and Snyder has been working with the DNR on an issue that effects the water plant. Repairs and updates may be required to stay in compliance with the DNR. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to investigate and pursue the DNR information and options available. Svejda seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

The council saw a presentation from Scott filling in details on the Atkins Capital Improvement Plan. The council discussed some of the priorities capital projects in each department and how they relate to the FY 19 budget that is being put together.

Harbach made a motion to set a Budget Workshop for January 22, 2018 at 6:30 pm. Haerther seconded the motion. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to adjourn the meeting and this was seconded by Svejda. Ayes: Svejda, Rinderknecht, Spading, Haerther and Harbach. Nay: None. Absent: None Motion carried. The next regular council meeting will be on Monday, February 5th, 2018 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

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Mayor Bruce Visser

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer