December 18th, 2017 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Tim Harbach, Diane Herman, Rodney Haerther, Nathan Shepard and Frank King Absent: None. Mayor Kevin Korsmo called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, DaShawn Wilson Deputy Clerk, Todd Damon, Jarrod Tomlinson from Atkins Public Works, resident Bruce Visser, Robert Spading, Joey Svejda, Heather Rinderknecht, Doug Anderson from EMC Insurance.

Herman made a motion to approve the consent agenda including a list of bills for approval and the Minutes of December 4th and December 14th, 2017. The motion was seconded by Harbach. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

|  |  |  |
| --- | --- | --- |
| **Bills Approved December 18th 2017** | | |
| Amber Bell | Wages | $ 1,672.82 |
| Todd Damon | Wages | $ 1,555.11 |
| Jarod Tomlinson | Wages | $ 1,234.75 |
| DaShawn Wilson | Wages | $ 1,083.88 |
| Access Systems | Server parts and installation for City Hall/Library | $ 7,600.10 |
| Access Systems | IT Services | $ 272.17 |
| Altorfer Inc. | Water Plant Valve | $ 1,101.64 |
| Atkins Telephone | Telephone Expenses- Fire Department | $ 152.49 |
| Business Radio Sales & Services | Fire department | $ 470.68 |
| Chase | Postage | $ 420.42 |
| Chase | Microsoft 365 Subscription | $ 37.50 |
| Chase | New City Council Training | $ 705.00 |
| EFTPS | Federal Tax Deposit | $ 1,872.48 |
| John Deere Financial | Operating Supplies | $ 12.98 |
| Keystone | Testing | $ 699.48 |
| Linn co-op Oil Co | Dyed Diesel | $ 614.77 |
| MidAmerican Energy | Gas Service City Buildings | $ 638.13 |
| Our town | Newsletter Publication | $ 37.36 |
| Register Media | Publication Expenses | $ 267.59 |
| Schimberg Co. | Water Department | $ 51.39 |
| Snyder And Associates | WWTP Engineering | $ 12,887.43 |
| Staples | Office and Cleaning Supplies for WWTP/City Hall | $ 220.42 |
| US Cellular | Telephone Expenses | $ 142.89 |
| Waste Management | Garbage Collection Services | $ 10,004.09 |
| Wellmark | Health Insurance | $ 1,803.01 |
| **Library** |  |  |
| Cathy Becker | Wages | $ 1,108.26 |
| Vicki Meyers | Wages | $ 175.02 |
| D. P. Properties | Cleaning Services | $ 240.00 |
| MicroMarketing | Audio/Video | $ 34.99 |
| Popular Subscription Service | Audio/Video | $ 323.76 |
| Wellmark | Health Insurance | $ 861.06 |
|  | Received | Dispersed |
| General | 26841.91 | 50225.3 |
| Road Use Tax | 16726.35 | 2428.76 |
| Employee Benefits | 847.78 | 1615.81 |
| Local Option Sales Tax | 0 | 705 |
| Tax Increment Financing | 11972.83 | 0 |
| Debt Service | 0 | 87737.22 |
| Water | 19422.2 | 7600.69 |
| Sewer | 34583.36 | 186073.56 |

Herman made a motion to approve pay request #19 and #20 from WRH, Inc. for the Wastewater Treatment Plant Improvements Project. Harbach seconded the motion. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion of Accepting the Wastewater Treatment Plant Project. Shepard seconded the motion. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Herman made a motion to accept the Invoice 12783 from G & H Electric, Inc to purchase and install a new furnace for the city shop. The motion was seconded by Harbach. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Shepard made a motion to table accepting any quotes for work associated with diverting the well flush into the sanitary sewer system. This would give more time to evaluate the budget and look for grants. King seconded the motion. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Anderson discussed some insurance quotes with the council. King motioned to approve adding the Wastewater Treatment Plant onto the insurance policy. The motion was seconded by Herman. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Howard discussed Low Opening Elevations with the council. We will look into the Cedar Rapids Code to see the specifics on how the process these lots and how it is written in the ordinances.

Haerther made a motion to approve the alcohol license for A.H. Schueler American Legion Post 217. The motion was seconded by Herman. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

The council discussed Accounts Receivable report from the Deputy Clerk. They also discussed Nuisance Abatement and updating codification.

Shepard made a motion to suspend all employee bonuses until the new employee handbook is effective. The motion was seconded by Haerther. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

King made a motion to waive the Second Reading of Ordinance 207 to allow restricted use of fireworks in the city limits. The motion was seconded by Herman Ayes by rollcall vote: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made the motion to accept the Third reading of Ordinance 207 to allow restricted use of fireworks in the city limits. The motion was seconded by Herman Ayes by rollcall vote: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried.

Harbach made a motion to adjourn the meeting and this was seconded by Herman. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Absent: None Motion carried. The next regular council meeting will be on Wednesday, Janurary 3rd, 2018 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer