November 6th, 2017 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Tim Harbach, Diane Herman, Rodney Haerther, and Frank King Absent: Nathan Shepard. Mayor Kevin Korsmo called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, DaShawn Wilson Deputy Clerk, Todd Damon from Atkins Public Works, Doug Anderson from L.B. Anderson Agency, Inc, resident Bruce Visser, Kim McElree, Joey Svejda, Dave Vanous, Wes Howard, Heather Rinderknecht, Rob and Carolyn Spading, Dick Lange, Rick Stoltzfus, Michelle Lochner, Jade Nutt, Gary Warmbier, and Dave Duball.

Herman made a motion to approve the consent agenda including a list of bills for approval and the Minutes of October 16th 2017. The motion was seconded by Harbach. Ayes: Herman, Haerther and Harbach. Nay: King. Motion carried.

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| **Bills Approved November 6th 2017** | | |
| Amber Bell | Wages | $ 1,672.82 |
| Todd Damon | Wages | $ 1,555.11 |
| Jarod Tomlinson | Wages | $ 1,234.75 |
| DaShawn Wilson | Wages | $ 987.02 |
| Amber Bell | Wages | $ 1,672.82 |
| Access Systems | IT Services | $ 272.17 |
| Alliant Energy | Utilities | $ 8,442.36 |
| Alliant Energy | Street Lights | $ 1,852.64 |
| Atkins Automotive | Fire department | $ 2,023.07 |
| Atkins Lumber | Fire department | $ 39.65 |
| Atkins Lumber | Parks and Roads | $ 26.82 |
| Atkins Telephone | Fire department | $ 152.65 |
| Atkins Telephone | City of Atkins | $ 791.25 |
| Benton County Solid Waste Commission | Gate Fees | $ 879.50 |
| D P Properties | Cleaning Services | $ 360.00 |
| Data technologies | Summit License Fee | $ 1,438.85 |
| EFTPS | Federal Tax Deposit | $ 1,911.57 |
| EFTPS | Federal Tax Deposit | $ 1,855.14 |
| Feld Fire | Fire department | $ 29.50 |
| Furler Utility Service | Water Treatment | $ 1,495.00 |
| Global Filter | Filters | $ 417.93 |
| Heiman | Fire department | $ 161.10 |
| Hawkins | Water Treatment | $ 2,605.13 |
| Iowa League of Cities | Clerk Hand Book | $ 40.00 |
| Iowa One Call | Location Services | $ 18.90 |
| Iowa Water Environment Assoc | Water Department Training | $ 60.00 |
| IPERS | September Pension | $ 3,498.87 |
| IPERS | October Pension | $ 4,560.73 |
| Linn County Rural Electric | Utilities | $ 276.72 |
| Marco | Copier Lease | $ 276.28 |
| Menards | Waste Water Treatment Plant Supplies | $ 238.82 |
| Menards | Roads Supplies | $ 42.85 |
| Menards | Road/Park Supplies | $ 29.42 |
| MidAmerican | Utilities | $ 104.91 |
| Positive Promotions | Fire department | $ 233.95 |
| Racom | Fire department | $ 286.00 |
| Snyder & Associates | General Engineering | $ 1,702.60 |
| Snyder & Associates | WWTP Engineering | $ 18,353.45 |
| Snyder & Associates | Ridgeview 7th Addition Engineering | $ 428.13 |
| US Cellular | Telephone Expense | $ 141.89 |
| Van Meter | Fire department | $ 302.39 |
| The Depot Express | Fuel for Fire Department/ Roads/Parks | $ 531.00 |
| Wendling Quarries | Road Supplies | $ 40.06 |
| Waste Management | Garbage Collection | $ 10,004.09 |
| Amber Bell | Health Insurance | $ 285.73 |
| **Library** |  |  |
| Cathy Becker | Wages | $ 1,108.26 |
| Vicki Meyers | Wages | $ 175.02 |
| Claudia Miner | Helping in the library | $ 50.75 |
| D P Properties | Cleaning Services | $ 360.00 |
| Marco | Copier Lease | $ 77.87 |
| MicroMarketing | Video/Audio | $ 39.99 |
| MicroMarketing | Video/Audio | $ 26.98 |

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| Fund | Received | Disbursed |
| General | 6034.06 | 14053.16 |
| Road Use Tax |  | 534.3 |
| Employee Benefits |  |  |
| Local Option Sales Tax |  |  |
| Tax Increment Financing |  |  |
| Debt Service |  |  |
| Water | 10667.91 | 7926.44 |
| Sewer | 16782.55 | 5176.92 |
| Total | 33484.52 | 27690.82 |

The council reviewed the Ridgeview 7th Addition Final Plat. As of the time of the council meeting the city engineers did not recommend the council approve the final plat. Herman made a motion to table the approval of the final plat until the city engineers recommended it. The motion was seconded by Harbach.

Ayes: Herman, Haerther, King and Harbach. Nay: None. Motion carried.

The council heard an update from Atkins Public Works. Damon discussed some projects they were working on and trainings they were attending. Damon is getting an appraisal on an old generator the city may be putting up for sale.

The council review the possible adjustment to two utility bills. The city had torn up two residents front yards multiple times. The city recently laid sod to repair the damage to the lawns. They council discussed adjusting the utility bill for the watering of the sod. Herman made a motion to approve the utility bill adjustments. The motion was seconded by Harbach. Ayes: Herman and Harbach. Nay: Haerther Abstained: King. Motion did not pass.

The council discussed some city insurance updates with Doug Anderson. Bell will follow up with Anderson to insure the updates are made.

The council reviewed the Annual Financial Report. Harbach made a motion to Approve the Annual Financial Report. Herman seconded the motion. Ayes: Herman, Harbach, King and Haerther. Nay: none. Motion carried.

The council discussed the approval of a market study for Economic Development. Herman made the motion to approve the market study. The motion was seconded by Haerther. Ayes: Herman, Haerther, and Harbach. Nay: King. Motion carried.

The council heard and update from the Deputy Clerk on the timeline of Codification.

The meeting was opened to other business. A resident raised concerns about the high water bills. The city will follow up more with the resident. Bell gave an update on an abandoned home in the city.

Harbach made a motion to adjourn the meeting and this was seconded by Haerther. Ayes: Herman, Haerther, King and Harbach. Nay: None. Motion carried. The next regular council meeting will be on Monday, November 20th, 2017 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer