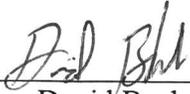


Deputy City Clerk shared that MATCH grant request for proposals are due this week, and on target to meet deadline. Korsmo expressed concerns with the golf cart ordinance not being follow by some residents.

On motion by Harbach, second by Drahos, voted to adjourn. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried. The next regular council meeting will be on Monday, July 7, 2014 at City Hall, 480 3<sup>rd</sup> Avenue, starting at 7:30 PM.

ATTEST:

  
\_\_\_\_\_  
Melissa Rammelsberg,  
Deputy City Clerk

  
\_\_\_\_\_  
David Becker, Mayor

Council met in regular session. Members present were: Weston Bishop, Connie Drahos, Kevin Korsmo, Diane Herman, and Tim Harbach. Absent: Mayor Becker. Mayor Pro Tem, Kevin Korsmo called the meeting to order at 7:30pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Heather David, Deputy Clerk; Kelli Scott, City Engineering; Neil & Beverly Hayden; Jim Kidwell; Linda Hauber; Brad Carver; Brent & Sara Tjelmeland; Brad & Keri Campbell; Scott Waybill; Mart Campbell of Newhall, IA; Shawn Steffen; Scott Johnson; Dave Duball, and Todd Damon, Public Works Department.

Herman made a motion, second by Harbach, to approve the Consent Agenda, which consisted of the minutes from June 16<sup>th</sup>, with a change for Mayor/Council wages from \$2,026.56 to \$2,076.56 due to calculation error, June Financial Report, and list of bills for approval. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Bills approved:

A&G Asphalt, Inc.	Parkridge Resurfacing	\$6,560.00
Alliant Energy	Electric Utility – City	5,037.62
	Electric Utility – Fire Dept	126.52
Atkins Lumber Co.	Water Dept - Fork lift rent & supplies	60.00
“ “	Road- supplies	65.19
Atkins Telephone Co.	Fire Dept.	122.91
“ “ “	City Hall	263.94
“ “ “	City Hall – tech support	105.00
Crawford Quarry	Street Repair material	85.16
The Depot Express	Fuel – Road	164.27
“ “	Fuel – Fire Dept	23.01
Dave Duball	Wages (3.5 hrs comp time)	1,467.81
Dick Lange	Wages (includes 184 vacation hours)	5,296.25
Heather David	Wages (10 hours)	129.59
Melissa Rammelsberg	Wages (1 hr comp time)	1,547.18
Mike Jennings	Wages	1,653.35
Todd Damon	Wages (20 hours comp time)	1,820.41
Furler Utility Services	Wastewater Testing	360.00
Hawkins	Water Treatment Supplies	778.50
Iowa DNR	Annual Water Supply Fee	195.24
Iowa League of Cities	Membership Dues for FY15	925.00
Iowa Prison Industries	Street Signs	47.10
John Deere Financial	Park Supplies	87.08
Ken-Way Excavating, Inc.	71st Street Repair	5,601.00
Keystone Laboratories, Inc	Wastewater Testing	435.55
L.B. Anderson	Add'l premium for Fire Truck & equip	329.00
Linn Coop	Fuel – Road	1,222.68
“ “	Fuel – Fire Dept	745.92
Linn County REC	Utilities – Sewer Plant	399.96
MES	Fire Dept – annual Pump calibration	548.50
Metering & Technology	Water Meter Replacement Supplies	176,748.43
Mike Jennings	Health Insurance	138.95
Mike Wagner Construction	City Hall/Library Building repair	2,960.84
Office Express	Park Supplies	152.67
Rexco Equipment, Inc	Mower blade & parts	41.99
Sandry Fire Supplies	Fire Dept SCBA Testing	809.20

Schimberg	Water Meter supplies	2,422.20
Snyder & Assoc, Inc.	Wastewater Treatment Facility Plan	9,700.00
“ “ “	Inspection at Ridgeview 5th	1,764.29
“ “ “	71st & 33rd Planning	2,941.20
“ “ “	Cardinal Ave Planning	2,000.00
Staples	City Hall - Office Supplies	40.75
State of Iowa Auditor	Annual Exam Fees	5,167.85
TEAM Services, Inc	Ridgeview 5th Inspection	1,172.97
VESSCO, Inc.	Water Plant Supplies	428.79
Waste Management	Recycling Pick up	3,553.06

Library bills:

Cathy Becker	Wages (76.25 hours)	\$978.64
Vicky Myers	Wages (20 hours)	144.99
Alliant Energy	Electric Utility	499.93
Atkins Telephone Co.	phone bill	56.49
DP Properties LLC	Janitorial Services (4 wks)	260.00
Iowa Library Services	Annual Subscription	450.30
Kids Reference Company	Books	137.91
Staples	Office Supplies	42.28

June Finance Report	<u>Receipts</u>	<u>Warrants</u>
General Fund	\$ 9,448.75	\$ 65,268.40
TIF	\$ 2,188.35	\$ 0.00
Road Use Tax	\$ 0.00	\$ 3,027.83
Water Fund	\$ 12,578.45	\$ 26,642.07
Sewer Fund	\$ 5,854.20	\$ 5,196.88
<u>Sewer Debt Fund</u>	<u>\$ 12,914.00</u>	<u>\$ 0.00</u>
Totals	\$ 43,027.25	\$100,135.18

Herman made a motion to approve Resolution #595, a resolution to remove signature on ACH for the former City Clerk/Treasurer, with a second by Bishop. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Resolution carried.

Harbach made a motion to approve Resolution #596, a resolution to remove signature on accounts for the former City Clerk/Treasurer, with a second by Herman. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Resolution carried.

The Council considered Ordinance #196, an ordinance relating to abutting property owner responsibility and liability for maintenance of public right of way and sidewalk. Drahos made a motion, second by Herman, to approve the ordinance. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Residents, Brent & Sara Tjelmeland and Brad & Keri Campbell, shared concerns about surface water drainage between their residents at 613 & 611 High Point Drive, respectively. City Engineer, Kelli Scott, advised that she reviewed the final plat and plan of improvements to review the drainage easement and requirements. She also went on site to stake out the easement, but has not pulled the detailed elevation plans from the development engineering firm. Tjelmelands advised that their east window well is within the easement, and water entered there to put three inches of water in their unfinished basement. Campbells advised that they had three feet of water that entered their basement when two windows, one on the south of the house and one on the east, broke out. Scott advised the beehive that is located at the back of the lots in the drainage easement is for a 5 year rain, and there is supposed to be a swale for a 100 year rain.

Mayor Becker arrived.

Sara Tjelmeland advised that the beehive gets closed with debris running off from the farm field, and it has to be cleared to keep it working. In the spring, it does not keep up with the thaw runoff. She also advised that the surface water had a natural path to the street prior to the Campbell's house being built. Council directed the city engineer to pull the information on what the swale should be and how it could be made deeper, to look into alternative drainage for the beehive, and what could be done to cut the back of the curb drain at the street. Scott Johnson with Ralston Construction suggested that they might be able to help cut some of the dirt and move it to help with the swale.

Korsmo made a motion to approve the beer permit for the Atkins Community Club during the Watermelon Days upcoming celebration, seconded by Bishop. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Council discussed the ventilation of the scrubber room at the Water Treatment Plant. City engineer shared that there may have been some modifications done to the exhaust after the plant was built. Discussion that the city does not have a gas monitor, and should have a portable one. Mayor Becker asked the city engineer to look into when the exhaust was supposed to be run. Herman made a motion to purchase a gas monitor for \$800 or less, seconded by Korsmo. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Kelli Scott walked the Council through the Engineer's Report. Council also reviewed the construction services contract with Snyder & Associates for the 71<sup>st</sup> Street & Parkridge Road Intersection Realignment and Cardinal Avenue Extension. Korsmo made a motion to approve the contract, with a second by Harbach. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

City engineer shared that due to easements that are needed for the Daycare, it may be needed for Mike Deklotz to do a final plat. In order to do that, there is a need to either approve the 2005 preliminary plat to be used for final plat, or to do a new prelim plat. Harbach made a motion to approve the 2005 preliminary plat to use for final plat as needed, seconded by Bishop. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Resident Shawn Steffen raised concerns about a possible shrimp farm being located in the area behind his house. Council advised that this item has been referred to Planning & Zoning since the area is currently zoned residential.

Todd Damon thanked the Council for approving the Water Meter Replacement Project. Meter reading has been cut down from 28 hours to about 1 hour with the reading done the end of June.

Mayor Becker shared with the Council the need for a grappler to help with branch/brush clean up following the storms. Requested the Council approve the purchase of one at the next meeting. He shared that more hours for training in July have been approved for the Deputy Clerk to prepare for the City Clerk's absence in August/September.

Clerk shared with the Council that AIM will have a meeting on August 14, 2014 at 7pm in the City Council Room.

Korsmo requested letters be sent to golf cart owners that are violating the golf cart ordinance. He also shared that Atkins Community Club has an interest in putting in a Frisbee Golf course before the end of the summer.

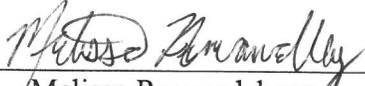
Harbach requested that letters be sent to homeowners that are not mowing the ditch behind their house along 33<sup>rd</sup> Avenue. He asked about the ownership of the landscaping on the edge of his

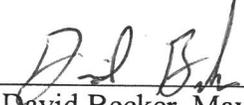
property on Cardinal Avenue, as he would like to take over maintenance of this area. Clerk will inquire with Virgil Krug as to ownership.

Bishop shared some vehicles has been broken into by some teens, and asked that Sheriff's office be contacted to increase patrol during very early morning hours.

On motion by Herman, second by Harbach, voted to adjourn. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried. The next regular council meeting will be on Monday, July 21, 2014 at City Hall, 480 3<sup>rd</sup> Avenue, starting at 7:30 PM.

ATTEST:

  
\_\_\_\_\_  
Melissa Rammelsberg,  
City Clerk/ Treasurer

  
\_\_\_\_\_  
David Becker, Mayor

July 21, 2014

Atkins, Iowa

Council met in regular session. Members present were: Weston Bishop, Connie Drahos, Kevin Korsmo, Diane Herman, and Tim Harbach. Mayor Becker called the meeting to order at 7:30pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Heather David, Deputy Clerk; Kelli Scott, City Engineering; Lindsay Beaman, City Engineering; Dean Andes; Doug Ness; Craig & Sheila Betzer; Neil & Beverly Hayden; Dan Hines; Kent James; Shawn Steffen; Keri Campbell; Charlie Stark; Molly Stark; Bree Hepker; and Mike Jennings, Public Works Department.

Korsmo made a motion, second by Herman, to approve the Consent Agenda, which consisted of the minutes from July 7<sup>th</sup>, and list of bills for approval. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Bills approved:

Allen, Vernon & Hoskins, PLC	Legal Services	\$37.18
Breeden Tree Service	Tree Removal	668.75
Chase Card	City Hall – office supplies	642.43
“ “	Sewer Supplies	70.62
“ “	Water Postage	4.00
“ “	Fire Dept Batteries	359.50
Colony Heating	Replace Capacitor	215.67
Dave Duball	Wages (20.25 Comp hours)	1,699.46
Heather David	Wages (26.5 hours)	326.89
Melissa Rammelsberg	Wages	1,521.61
Mike Jennings	Wages	1,702.91
Todd Damon	Wages (40 hours OT)	2,275.10
G&H Electric	Air Conditioner Repair	504.81
Hach	Water Treatment Supplies	372.47
Harn R/O Systems	Water Treatment Supplies	1,800.00
Hawkins	Water Treatment Supplies	3,160.39
Iowa One Call	Locates	24.30
John Deere Financial	Road Supplies	48.10
Keystone Laboratories	Water Testing	487.40
LL Pelling Co	Patch for Street Repair	246.68
“ “	Fire Department Parking Lot Repair	3,248.30
“ “	Street Repairs	55,142.95
Marco	Copier Service Agreement	294.59
MPC Newspapers	Publications	232.32
MidAmerican Energy	Natural Gas Service	67.78
Mike Wagner Construction	Fascia Repair	244.00
P&K Midwest	Grapple Purchase	4,200.00
Rexco Equipment	Mower Parts	137.31
Team Services Inc	Street Inspection	142.91
The Depot Express	Fuel- Road	450.11
True North	Disability Insurance	87.86
TruGreen	Lawn Service	1,332.50
U S Cellular	Cell Phones	156.86
“ “	Fire Dept Cell Phone	10.00
Wellmark	Health Insurance	1,371.55

Library bills:

Cathy Becker	Wages (80 hrs.)	\$1,061.06
Vicky Myers	Wages (20 hrs.)	159.39