September 21st, 2017 Atkins, Iowa

The Atkins Planning & Zoning Commission Met in regular session at the City Hall. Members present were Beverly Hayden, Bruce Visser, Linda Clark and Secretary/Zoning Administrator Amber Bell. Absent: Rod Baxter. Also in attendance was Nick Eisenbacher, Wes Howard and Matt Shock.

Chairman Clark called the meeting to order at 6:40PM.

Hayden made a motion to approve the consent agenda which included the minutes of August 11th, 2016. Clark seconded the motion. Aye: Clark, Visser and Hayden. Absent: Baxter. Nay: None. Motion Carried.

The final plat for Ridgeview 7th Addition was submitted to the Planning and Zoning for review. The commission discussed the plat with the developers and with Eisenbacher from Snyder and Associates. Many questions were asked and clarified. Drainage issues and easements were discussed. Snyder and Associates is also reviewing the plat. The developers are also in the process of completing the plan of improvements for the Ridgeview 7th Additions.

Visser made a motion to approve the plat contingent on the review from Snyder and Associates, and the completion of the Plan of Improvements. The motion was seconded by Hayden. Aye: Clark, Visser and Hayden. Absent: Baxter. Nay: None. Motion Carried.

The Commission also reviewed a request from a landowner to build a garage that would cross into city limits. Two brothers own land next to each other. One is outside city limits and the other is inside city limits. The proposed garage would cross this property line. The Commission reviewed many supporting documents from the city attorney, Benton County and others who provided needed information. The commission also reviewed an encroachment easement document that was created between the landowners.

Visser made the motion to allow the building of the garage into the city limits, with the following conditions. The building cannot come into the city limits more than 5 feet, the easement cannot extend into city limits more than 20 feet. All setback would be followed according to the Ag District city code, if any new building is built to the North of the garage. All permits and licenses will be pursued through the county. All documentation will need to be filed with the county and city. Hayden seconded the motion. Aye: Clark, Visser and Hayden. Absent: Baxter. Nay: None. Motion Carried.

Hayden made a motion to adjourn. Clark seconded the motion. Aye: Clark, Visser and Hayden. Absent: Baxter. Nay: None. Motion Carried.

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Secretary Chairman