ATKINS PUBLIC LIBRARY

480 Third Ave.

Atkins, IA 52206

319.446.7676

Atkins Public Library board met on Wednesday February 11, 2015 at 6:30 pm.

Present were: Kirk Draper, Donna Scheer, Mike Less, LuAnn Anderson, Ruby Parris, Cathy Becker and Melissa Rammelsberg

Treasure’s Report: Melissa covered the treasurer report. May have to amend the budget in the areas of utilities, building maintenance and wages. Donna moved and Kirk second to approve report as presented, motion carried.

Secretary’s report accepted as written.

Old Business

Accreditation deadline has moved to March 20th, Cathy will be taking a class to make sure all reporting is done correctly.

P.O. Box will be $86.00 per year we will look at getting a rural delivery box. We have to make sure it complies with the Post Office carrier. No immediate decision is needed.

Hours: will be changing April 1, 2015. They will be: Monday thru Friday 10-12 and 1-6 Saturday will remain 9-12. No more Wednesday evening hours. Number of hours worked per week will remain the same. Ruby moved to change the above, second by Kirk, motion carried.

Discussed possibility of hiring a second part time person.

Cleaning contract we are still getting bids for comparison before writing a new contract.

Summer Reading we cannot charge for this service but can ask for a donation.

New Business

Program position we will not be doing this until at least August, we will need to post for two weeks. Would like to have them in place for the Summer reading class which is scheduled for late fall.

Next Meeting March 11, 2015 at 6:00 pm.

Donna moved to adjourn, second by Ruby, motion carried

Respectfully submitted by

Atkins Public Library

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Atkins Public Library Board Agenda

Board Agenda

January 21, 2014

Treasure’s Report

Secretary’s Report

Old Business

1. Accreditation moved to Feb.
2. Other

New Business

* 1. Reading group cost mailing books back
  2. Donation Jane Scheer
  3. Fines and copies
  4. Cleaning Contract with DP Properties.
  5. Summer Reading (Heroes)(hours per week)
  6. City Council update on budget (would like to see board member at meeting)
  7. Other

Bills

Barnes & Noble $64.35

Pumpkin Books $92.79

Adjournment

Next meeting February 18, 2015

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The Atkins Public Library Board held their meeting on Wednesday September 17 at 6:30 pm. All members were present: Kirk Draper, Donna Scheer, Mike Less, LuAnn Anderson, Ruby Parris, and Cathy Becker

Treasurers Report was reviewed Cathy will find out about some expenses that seem out of line.

Secretary’s report LuAnn moved Kirk seconded to accept the report.

Old Business

Cathy is working on accreditation it is due in January. It was suggested she have Vicky work more hours to give her time to complete this project.

Shelving should go ahead and purchase two more units with AIM funds, frame prints and update to a commercial network.

Motion was made by Donna to move the AIM funds to the Atkins Public Library Gift fund, second by Kirk, motion carried.

New Businesses

Gift fund see old business

Nathan Platt presented art work done by the middle/high school students and proposed displaying the work in the libraries around the district. Mike moved to purchase three frames to display this work second by Donna motion carried. The cost is $20.00 per frame we will purchase three. He would rotate these around the community every few months.

LuAnn moved and Kirk second to adjourn, motion carried.

Next meeting October 15, 2014 at 6:30 pm

This meeting was cancelled due to illness next meeting. November 19, 2014

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The Atkins Public Library Board held their meeting on Wednesday January 22, 2014 at 6:30 pm.  All members were present:Arthur Taschner, Donna Scheer, Mike Less LuAnn Anderson,Ruby Parris, Kirk Draper and Cathy Becker

Treasurers Report was reviewed

Secretary’s report was unavailable

Old Business

No Contact order will stay in place unless the City would decide to rescind it.

New system is up and running, Vicky likes it.  Cathy said it will take getting used to.

City Web site is up and running.   Www.cityofatkins.org

New Business

Budget: Cleaning one more hour per week

Tech support $900.00

Office equipment and supplies will raise copy fee to $.20 per sheet

Books will raise $1000.00

Summer Reading $700.00

Ruby moved Donna seconded to make the above adjustments to the budget, motion carried.

Ruby moved LuAnn seconded Arthur Taschner resignation, motion carried

LuAnn moved Mike seconded adjournment, motion approved.