April 17th, 2017 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Diane Herman, Nathan Shepard, Rodney Haerther, Tim Harbach and Frank King. Absent: none. Mayor Korsmo called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, Todd Damon Atkins Public Works, Nick Eisenbacher from Snyder and Associates, Gordy Jacobsen, Jim Kidwell, Sally Polausky, J Dostal, John Carley, Terry Ford and Bob Stolen.

Herman made a motion to approve the consent agenda including the Minutes of April 3rd, 2017 and list of bills for approval. The motion was seconded by Harbach. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Motion carried.

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| **Bills Approved April 17th 2017** | | |
| Amber Bell | Wages | $ 1,629.52 |
| Todd Damon | Wages | $ 1,499.62 |
| Jarod Tomlinson | Wages | $ 1,201.74 |
| Da Shawn Wilson | Wages | $ 884.10 |
| Lucas Maloney | Wages | $ 178.20 |
| Jerry Michael | Wages | $ 653.80 |
| Affinity Care | Iowa League of Cities | $ 16.80 |
| Allen, Vernon & Hoskins | Legal Advice | $ 541.72 |
| Chase | Water Department Supplies | $ 141.87 |
| Chase | Cleaning Supplies | $ 187.52 |
| Chase | Vacuum | $ 151.99 |
| Chase | Postage | $ 236.44 |
| Chase | Microsoft 365 | $ 37.50 |
| Chase | Welder and supplies | $ 1,882.87 |
| Emergency Medical | Fire Department | $ 42.76 |
| Federal Tax Deposit | Federal Tax Deposit | $ 1,736.03 |
| Hach | Water Department Supplies | $ 276.00 |
| Hach | Water Department Supplies | $ 85.19 |
| Hawkeye Fire | Fire Department | $ 175.60 |
| Hawkins | Water Treatment | $ 739.50 |
| Iowa Department of Revenue | State Taxes | $ 2,606.00 |
| Iowa Department of Revenue | Sales Tax | $ 3,759.00 |
| Iowa One Call | Location Services | $ 24.30 |
| Ipers | IPERS Contribution | $ 3,225.82 |
| John Deere | Roads Supplies | $ 24.82 |
| Keystone | Testing | $ 612.00 |
| Kirkwood | Water Distribution Training | $ 475.00 |
| L.L. Pelling | Mix to repair potholes | $ 141.48 |
| Linn County Rural Electric | Utilities | $ 970.53 |
| Martin Equipment | Pair of Forks | $ 815.00 |
| Metering & Technology | 6 New Water Meters | $ 1,248.99 |
| MidAmerican | Utilities | $ 667.58 |
| Marengo Publishing | Publishing Expense | $ 157.03 |
| Our Town Publications | Atkins Newsletter | $ 37.36 |
| Rexco | Mower repair | $ 687.98 |
| Staples | Office Supplies | $ 85.27 |
| U.S. Cellular | Telephone Expense | $ 115.55 |
| Waste Management | Garbage Collection | $ 9,452.49 |
| Wellmark | Health Insurance | $ 1,803.01 |
| **Library** |  |  |
| Cathy Becker | Wages | $ 1,075.08 |
| Vicki Meyers | Wages | $ 169.63 |
| Rebecca Coleman | Wages | $ 21.75 |
| DP Properties | Cleaning Services | $ 240.00 |
| Chase | Postage | $ 19.85 |
| Chase | Books | $ 428.94 |
| Chase | DVD's | $ 36.22 |
| Chase | Office Supplies | $ 59.86 |
| Wellmark | Health Insurance | $ 861.06 |

The council discussed and reviewed the engineers report. The building of the Waste Water Treatment Plant has gone smoothly so far. Eisenbacher updated the council on the progress since the last report. Eisenbacher also updated the council on the Ridgeview 7th Addition Plan of Improvements. The developer is still working on a timeline to have the plan completed.

The Council discussed the pay request # 11 from WRH. Haerther made a motion to approve the pay request. The motion was seconded by Harbach. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Motion carried.

Korsmo opened the discussion about drainage ditches. Some residents attended the meeting with concerns about the drainage in the easement between Cardinal and the School. Some state there is standing water in places and the ditch is silting in. The ditch does not seem to flow as well as it has in the past. Part of the issue is that there is not much fall on this easement so regrading may not fully solve the issues. Snyder has looked at this easement previously. Bell will look into any notes from that time and see if there are any suggestions or solutions to report back to the homeowners.

Gordy brought up a culvert that had been crushed by a truck. Gordy and Damon came up with a solution to fix this culvert.

Korsmo opened up the discussion on the burning ordinance. There have been some complaints about burning in the city. Some residents like not having the restrictions other residents wish there were more restrictions. Burning of yard waste should be limited to yard waste produced on your property only. We also have weekly yard waste pick up as a part of your garbage services. This should reduce the need to burn large amounts of yard waste. The council will be reviewing the burning ordinance to see if placing more restrictions is right for Atkins.

Shepard made a motion to approve a resolution authorizing redemption of Sewer Revenue Refunding Capital Loan Notes, Series 2010. The motion was seconded by Herman. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Motion carried.

Harbach made a motion to approve a resolution authorizing redemption of a General Obligation Municipal Building Bond. The motion was seconded by Shepard. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Motion carried.

Korsmo opened a public hearing on the Approving the Budget Amendment for FY 17. No written comments were made. No Public comments were made. Haerther made a motion to approve the Budget Amendment for FY 17. The motion was seconded by Harbach. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Motion carried. Korsmo closed the public hearing.

Korsmo opened the public hearing to approve the Budget Amendment for FY 18. No written comments were made. No A resident thanked the council for being fiscally responsible. Haerther made a motion to approve the Budget Amendment for FY 17. The motion was seconded by Harbach. Ayes: Herman, Shepard, King, Haerther and Harbach. Nay: None. Motion carried. Korsmo closed the public hearing.

Korsmo opened the meeting up to other business. King mentioned that he had gotten some calls about the memorial near the pond. A member of the council will talk with the family about this. Korsmo updated the council on the possible solutions for connecting the sewer to the new restrooms. Shepard updated the council on the Atkins Volunteer Fire Department building repair needs. They are now planning to fix the roof and repair the air conditioning unit. A homeowner on Circleview was thought to be impeding the flow of water in the drainage ditch. The city will assess the ditch and talk with the homeowner. Damon updated the council on one of the mowers that needs repair. It is still usable but it is very old and not worth the cost of the repairs. The city will continue to use it until it is no longer usable. The city will need to plan on the expense of replacing this mower in the future. One of the trails in town near the conservation area was discussed. This trail is being over grown with creeping Charlie. Damon will assess the trail and look for a solution to address it.

Harbach made a motion to adjourn the meeting and this was seconded by Haerther. Ayes: Herman, Shepard, King, and Harbach. Nay: None. Motion carried. The next regular council meeting will be on Monday, May 1st, 2017 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer