December 5th, 2016 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Diane Herman, Rodney Haerther, Tim Harbach and Nathan Shepard. Absent: None. Mayor Korsmo called the meeting to order at 7:30 pm. Also present: Amber Bell City Clerk, DaShawn Wilson Deputy Clerk, Mike Jennings, Jarrod Tomlinson and Todd Damon from Atkins Public Works. Kelli Scott from Snyder and Associates, Wes Howard from Cedar Ridge Homes, Dave Vanous from Stoneridge, resident Melissa Rammelsberg. Cathy Becker and Vicki Meyer from the Atkins Public Library.

Herman made a motion to approve the consent agenda including the Minutes of November 19th, 2016, and November 28th 2016, and a list of bills for approval. The motion was seconded by Harbach. Ayes: Herman, Shepard, Harbach and Haerther. Nay: None. Motion carried.

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| **Bills Approved December 5th, 2016** |
| Todd Damon | Wages Through 11/26/2016 |  $ 1,251.90  |
| Michael Jennings | Wages Through 11/26/2016 |  $ 1,675.57  |
| Jarod Tomlinson | Wages Through 11/26/2016 |  $ 1,199.07  |
| DaShawn Wilson | Wages Through 11/26/2016 |  $ 1,155.17  |
| Amber Bell | Health Insurance |  $ 305.85  |
| Mike Jennings | Health Insurance |  $ 108.10  |
| A tech | Fire Department Alarm |  $ 60.00  |
| Alliant Energy | Street Lights |  $ 1,742.46  |
| Alliant Energy | Utilities Fire Department |  $ 188.74  |
| Alliant Energy | Utilities |  $ 7,945.07  |
| Altorfer Inc | Repair on control Panel Water Dept |  $ 552.20  |
| Atkins Lumber | Fork Rental |  $ 40.00  |
| Atkins Lumber | Padlock, paint supplies, bulbs |  $ 44.44  |
| Atkins Savings Bank | Rescue Truck for Fire Department - Interest |  $ 683.79  |
| Atkins Savings Bank | Library GO Bond 2011 - Interest |  $ 5,087.50  |
| Atkins Telephone | City Telephone |  $ 275.18  |
| Bankers Trust | Interest on GO Bond 2010 |  $ 21,216.25  |
| Bankers Trust | Interest on GO Bond 2010 |  $ 15,163.75  |
| Bankers Trust | Interest on GO Bond 2010 |  $ 7,202.50  |
| Barb Brant | WWTP Utilities |  $ 10,000.00  |
| Benton County Solid Waste Commission | Gate Fees |  $ 412.00  |
| Benton County Solid Waste Commission | Quarterly Per Capita Fees |  $ 13,777.50  |
| Benton County Auditor | Law Enforcement |  $ 5,499.00  |
| Data Technologies | Training on summit |  $ 142.50  |
| Edward Wilhelmi | Reimbursement for crop damage |  $ 87.42  |
| Furler | Water Treatment |  $ 360.00  |
| Evangeline Specialties | Christmas Decorations |  $ 1,442.50  |
| Havlik Engineering | Oil Change on plow truck |  $ 43.50  |
| Hawkins | Water Treatment |  $ 1,161.03  |
| Jarod Tomlinson | Oct and Nov Cell Phone reimbursement |  $ 90.00  |
| Keystone | Testing |  $ 742.10  |
| Linn County Rural Electric | Utilities |  $ 757.57  |
| Marco | Printer and Copier Lease |  $ 775.22  |
| Menards | Furnace Filters |  $ 71.61  |
| Menards | Extension Cords and operation supplies |  $ 21.88  |
| Menards | Bulbs and Markers |  $ 18.82  |
| Metering & Technology | Stainless Steal E series Meter |  $ 348.24  |
| Stone Ridge Development | Refund earnest money for 6th Addition |  $ 26,900.00  |
| Wendling Quarries, Inc | Mason Sand |  $ 61.48  |
| **Library** |   |   |
| Mid American | Utilities |  $ 10.39  |
| Cathy Becker | Wages Through 11/26/2016 |  $ 1,103.89  |
| Alliant Energy | Utilities |  $ 949.60  |
| D P Properties | Cleaning Service |  $ 240.00  |
| Vicki Myers | Wages Through 11/26/2016 |  $ 169.63  |
| Marco | Printer and Copier Lease |  $ 231.36  |
| Atkins Telephone | Library Telephone |  $ 66.30  |
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The Mayor opened by stating that the agenda for tonight’s meeting were posted at the post office and on the front door of City Hall on Thursday Dec 1st. Both had since been taken down by residents. The Clerk will now start posting the agenda in the locked bulletin board inside city hall, to ensure it stays posted for all residents to see.

The Council heard and discussed a presentation given by Scott from Snyder and Associates on the drainage study that was done on the Ridgeview additions. The developers were also present to ask questions about the study. Scott outlined several recommendations for the developers to take into consideration. The developers will take this information and work with their own engineers to come up with a plan to improve the drainage in these developments.

The Council opened the discussion about the employee handbook. The council discussed the definition of a regular part time employee and the eligibility to get holiday, vacation and sick time off. The council referred that the library employees go through the library board for clarification. The Council also recommended that the handbook be reviewed by the city attorney for further direction on this. This will be revisited once we get feedback from the attorneys.

Korsmo opened the discussion on the City of Atkins Employees possibly getting a holiday bonus.

Harbach made the motion to give full time employees a $400.00 bonus and part time employees a $200.00 and Vicki Meyer a $100.00 Bonus. The motion did not get a second. The motion died.

Herman made the motion to give full time employees a $200.00 bonus, part time employees $100.00 and Vicki Meyer $50.00. The motion was seconded by Haerther. Ayes: Herman, Harbach and Haerther. Nay: Shepard. Motion carried.

Harbach motioned to approve the 3rd reading of the Ordinances #203 and #204 concerning water and sewer rates. The motion was seconded by Herman. Ayes: Herman, Harbach, Shepard and Haerther. Nay: None. Motion carried.

Shepard motioned to move the date of the January 2nd 2017 at 7:30 pm Council meeting to January 4th 2017 at 7:30 pm. The motion was seconded by Herman. Ayes: Herman, Harbach, Shepard and Haerther. Nay: None. Motion carried.

The council wanted to remind everyone to vote on December 13th, 2016. Harbach had gotten positive feedback about the new decorations for main street. He heard comments about expanding the decorations to go along Parkridge. Rammelsberg stated that the electrical box need to be expanded to accommodate the decorations. She will get some quotes to bring to the council for review. Comments were made on how the restrooms are coming along at the soccer fields. They seem to be going well and will be a great addition to soccer fields.

Haerther made a motion to adjourn the meeting and this was seconded by Shepard. Ayes: Herman, Harbach, Shepard and Haerther. Nay: None. Motion carried. The next regular council meeting will be on Monday, December 19th, 2016 at City Hall, 480 3rd Avenue, starting at 7:30 PM

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer