January 4th, 2017 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Diane Herman, Rodney Haerther, Tim Harbach, Nathan Shepard and Frank King. Absent: None. Mayor Korsmo called the meeting to order at 7:43 pm. Also, present: Amber Bell City Clerk, Todd Damon from Atkins Public Works. Cathy Becker from the Atkins Public Library. Fire Chief Dan Rammelsberg from the Atkins Fire Department. Resident Jane King and Kirk Draper from the Atkins Public Library Board.

Bell conducted the oath of office to swear in Frank King as a new council member. Bell also conducted the oath of office to swear in Kevin Korsmo as Mayor of Atkins.

Herman made a motion to approve the consent agenda including the Minutes of December 19th, 2016 and the minutes for the December 19th, 2016 work session and a list of bills for approval. The motion was seconded by Harbach. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

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| **Bills Approved January 4th, 2017** |
| Amber Bell | Wages Through 12/24/2016 |  $ 1,628.49  |
| Todd Damon | Wages Through 12/24/2016 |  $ 1,251.90  |
| Michael Jennings | Wages Through 12/24/2016 |  $ 1,675.57  |
| DaShawn Wilson | Wages Through 12/24/2016 |  $ 781.92  |
| Jarrod Tomlinson | Wages Through 12/24/2016 |  $ 1,239.07  |
| Amber Bell | Health Insurance |  $ 305.85  |
| Allen Vernon & Hoskins | Legal Services |  $ 920.92  |
| Alliant Energy | Electric Service |  $ 1,870.48  |
| Alliant Energy | Electric Service - Fire Department |  $ 18.66  |
| Atkins Telephone | Telephone Expense |  $ 271.71  |
| Atkins Telephone | Telephone Expense - Fire Department |  $ 132.20  |
| Atkins Lumber | Fork Rental |  $ 40.00  |
| Atkins Lumber | Road/Park Supplies |  $ 24.07  |
| Benton County Engineer | Salt and Sand |  $ 655.54  |
| Benton County Solid Waste Commission | Gate Fees |  $ 614.75  |
| Crawford Quarry Co | Roads |  $ 307.57  |
| Furler Utility Service LLC | Water Treatment |  $ 435.00  |
| Hawkins | Water Treatment |  $ 598.25  |
| Poweshiek Water Association | Utility WWTP |  $ 82.50  |
| Snyder & Associates | Drainage Study on Ridgeview |  $ 11,440.50  |
| The Depot Express | Fuel Fire Department |  $ 124.95  |
| The Depot Express | Fuel |  $ 129.51  |
| **Library** |   |   |
| Alliant Energy | Electric Expense |  $ 40.09  |
| Atkins Telephone | Telephone Expense |  $ 116.73  |
| Cathy Becker | Wages Through 12/24/2016 |  $ 1,097.18  |
| D P Properties | Cleaning Service |  $ 240.00  |
| Vicki Myers | Wages Through 12/24/2016 |  $ 169.63  |

Harbach made the motion to make the following appointments:

Amber Bell as City Clerk

Don Hoskins as City Attorney

Linda Clark, Rodd Baxter, Dave McGovern, Bruce Visser and Beverly Hayden as the Planning and Zoning Commission

Amber Bell as the Planning and Zoning Administrator

The motion was seconded by Haerther. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

Herman made a motion to appoint the Star Press as the official newspaper for publication. The motion was seconded by Harbach. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

Shepard made a motion to appoint Atkins Savings Bank as the Official depository of funds for the city. Herman seconded the motion. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

Harbach made a motion to appoint Atkins Saving Bank as the location of the city’s safety deposit box. The motion was seconded by Haerther. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

A motion was made by Shepard to hold a hearing for a Nuisance Abatement on Monday February 6th, 2016 at 5:30 PM. The motion was seconded by Haerther. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

Shepard made a motion to appoint Tim Harbach as Mayor Pro Tem. The motion was seconded by Haerther. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

Harbach made a motion to approve a new rental agreement for the park pavilion. This motion also includes a Resolution Appointing the city clerk as a designee to approve the park pavilion rental applications and agreements. The motion was seconded by Herman. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

Korsmo appointed a subcommittee to update the Atkins City Employee Handbook. The committee includes Melissa Rammelsberg, Dick Lange, Kirk Draper and Kara Kruger.

Bell updated the council by stating that bills were still coming in for the cost of the special election. It may be another couple of weeks before we know a final cost.

Bell will be looking into state provided health insurance for city employees. Bell will research the cost and the pros and cons. Haerther would like to see the city be more proactive on repairing and maintaining city roads. Damon asked the council about possibly getting a new door opener for the city shop.

Harbach made a motion to adjourn the meeting and this was seconded by Harman. Ayes: Herman, Harbach, King, Shepard and Haerther. Nay: None. Motion carried. The next regular council meeting will be on Monday, January 16th, 2017 at City Hall, 480 3rd Avenue, starting at 7:30 PM

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer