January 16th, 2017 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Diane Herman, Rodney Haerther, Tim Harbach, Nathan Shepard and Frank King. Absent: None. Mayor Korsmo called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, Todd Damon from Atkins Public Works. Members of the Atkins Volunteer Fire Department: Gary Lang, Matt Hacker, Mark Lange, Tom Lange, Matt Rammelsberg and Fire Chief Dan Rammelsberg. Kirk Draper from the Atkins Public Library Board. Nick Eisenbacher from Snyder and Associates. Resident Jim Willis.

Herman made a motion to approve the consent agenda including the Minutes of January 4th, 2017 and the minutes for the January 4th, 2017 work session and a list of bills for approval. The motion was seconded by Haerther. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

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| **Bills Approved January 16th, 2017** |
| Amber Bell | Wages Through 1/7/2017 |  $ 1,628.49  |
| Todd Damon | Wages Through 1/7/2017 |  $ 1,335.66  |
| Michael Jennings | Wages Through 1/7/2017 |  $ 837.79  |
| DaShawn Wilson | Wages Through 1/7/2017 |  $ 538.43  |
| Jarrod Tomlinson | Wages Through 1/7/2017 |  $ 1,199.07  |
| Luke Maloney | Electrical Inspections |  $ 649.13  |
| Jerry Michael | Building Inspections |  $ 348.49  |
| Alliant | Utilities |  $ 1,293.34  |
| AffinityCare, Inc | EAP Services League of Cities |  $ 16.80  |
| Chase | postage |  $ 243.38  |
| Chase | Microsoft 365 |  $ 75.00  |
| Chase | Operating Supplies |  $ 125.13  |
| Eftps | Federal Tax Deposit |  $ 5,010.43  |
| Feld Fire | Fire Department equipment |  $ 778.60  |
| Iowa Department of Revenue | Iowa state taxes |  $ 3,422.00  |
| Iowa Department of Revenue | Iowa Sales Tax |  $ 3,470.00  |
| IPERS | City Pension |  $ 3,630.07  |
| Keystone | Testing |  $ 567.42  |
| Linn County Rural Electric Coop | Utilities  |  $ 1,134.79  |
| Marco | Copiers |  $ 376.41  |
| Menards | Operating Supplies |  $ 55.64  |
| Marengo Publishing | Publishing  |  $ 428.69  |
| MidAmerican | Utilities Fire Dept |  $ 145.51  |
| MidAmerican | Utilities |  $ 714.69  |
| Our Town Publications | Newspaper |  $ 37.36  |
| Sam's Club | Operating Supplies |  $ 3.47  |
| Staples  | Office/ Cleaning supplies and toiletries |  $ 371.88  |
| U. S Cellular | Telephone Expense |  $ 121.56  |
| Waste Management | Garbage Services |  $ 8,853.84  |
| **Library** |   |   |
| US Post Office | PO Box Annual Fee |  $ 86.00  |
| Cathy Becker | Wages Through 1/7/2017 |  $ 1,089.48  |
| Vicki Myers | Wages Through 1/7/2017 |  $ 280.04  |
| Chase | Amazon Prime Membership |  $ 99.00  |
| Chase | Books |  $ 161.36  |
| Chase | Postage |  $ 13.78  |
| Chase | Office Supplies |  $ 48.70  |
| Chase | DVD's |  $ 30.98  |
| MidAmerican | Utilities |  $ 253.34  |

Bell swore in the members of the Atkins Volunteer Fire Department. Rammelsberg gave an annual report on the Fire Department.

The Council reviewed the engineers report and asked questions. Drainage in Ridgeview discussed and the city continues to work closely with the developers.

An update was given to the council about the wastewater treatment plant. Construction is going well and as planned.

A motion was made by Haerther to approve pay request #8 from WRH, Inc for the Wastewater Treatment Plant. The motion was seconded by Herman. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

The council heard a presentation from the Iowa Municipal Benefits Plan. The presentation showed how the city may be able to join with other cities to bargain for lower insurance costs. The council asked many questions and will be getting more information from them.

The council discussed the cities IT needs with Access Systems. The council reviewed some updated quotes and had some more questions. The council would like to see this on the next agenda.

Benton County Emergency Management Agency gave a presentation on what they were and how they partner with communities. The council asked questions and discussed possible grants.

Herman made a Motion to approve giving $300.00 to the Discovery Camp that is held in the Atkins Park every summer. Harbach seconded the motion. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

Korsmo made a first reading of Ordinance #205. This ordinance states the official places public notices will be posted. The ordinance is remaining the same designating City Hall and the post office as official posting sites. The only change to the ordinance is the address for City Hall because the original still had the address for the old city hall building. Harbach made the motion to accept the ordinance. The motion was seconded by Haerther.

The council reviewed the proposed budget and had some additional items that they wanted researched further. The motion was made by Shepard to table adopting the FY18 budget until next meeting. The motion was seconded by Haerther. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

Since the Budget was tabled until next meeting a motion was made to table setting a public hearing for the Atkins City Budget FY 18. The motion was made by Shepard and seconded by Harbach. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

The council reviewed the rental Agreement with Atkins Savings Bank on the ATM in the city hall parking lot. The council wants to continue to have an ATM at city hall, but were concerned about its present location. The council discussed expanding the parking at city hall to better accommodate events in the city. The location of the ATM may hinder a future parking lot expansion. The council will discuss this more with Atkins Savings Bank. Haerther made the motion to table this to another meeting. The motion was seconded by Herman. Ayes: Herman, Shepard, Harbach, King and Haerther. Nay: None. Motion carried.

The Council Set the next regularly scheduled meeting for February 6th, 2017 at 7:30pm.

The meeting was opened for other business. Benton County is assigning a new Sheriff to the City of Atkins. This Sheriff will be designated to our area. This is different than how it was done in the past. There was discussion of the late fees that will be beginning. An update was given to how the new employee handbook is coming along. The city is working on getting a property along railroad st properly secured as it is not a safe structure for people to be in. There was discussion on ways to repurpose the old generator from the old Waste Water Plant.

Harbach made a motion to adjourn the meeting and this was seconded by Haerther. Ayes: Herman, Harbach, King, Shepard and Haerther. Nay: None. Motion carried. The next regular council meeting will be on Monday, January 16th, 2017 at City Hall, 480 3rd Avenue, starting at 7:30 PM

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer