December19th, 2016 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Diane Herman, Rodney Haerther, Tim Harbach and Nathan Shepard. Absent: None. Mayor Korsmo called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, Mike Jennings, Jarrod Tomlinson and Todd Damon from Atkins Public Works. Nick Eisenbacher from Snyder and Associates, Wes Howard from Cedar Ridge Homes, Julia Crowley from Access Systems.

Herman made a motion to approve the consent agenda including the Minutes of December 5th, 2016 and a list of bills for approval. The motion was seconded by Harbach. Ayes: Herman, Shepard, Harbach and Haerther. Nay: None. Motion carried.

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| **Bills Approved December 19th, 2016** |
| Amber Bell | Wages Through 12/10/2016 |  $ 1,801.29  |
| Todd Damon | Wages Through 12/10/2016 |  $ 1,411.06  |
| Michael Jennings | Wages Through 12/10/2016 |  $ 1,816.68  |
| DaShawn Wilson | Wages Through 12/10/2016 |  $ 950.40  |
| Jarrod Tomlinson | Wages Through 12/10/2016 |  $ 1,370.87  |
| Tim Harbach | Quarterly Wages |  $ 400.00  |
| Diane Herman | Quarterly Wages |  $ 400.00  |
| Rodney Haerther | Quarterly Wages |  $ 300.00  |
| Nathan Shepard | Quarterly Wages |  $ 400.00  |
| Kevin Korsmo | Quarterly Wages |  $ 875.00  |
| Anders J Norgaard | Legal Fees |  $ 500.00  |
| Chase | Postage |  $ 263.46  |
| Future Line | Bolt Kit |  $ 25.28  |
| Future Line | Mounting Blocks/Cutting edge |  $ 280.24  |
| Global Filter | Water Treatment |  $ 316.56  |
| Hawkins | Water Treatment |  $ 2,360.87  |
| Hach | Water Treatment |  $ 251.24  |
| Iowa One Call | Location Services |  $ 26.90  |
| John Deere Financial | Operating Supplies |  $ 70.53  |
| Keystone | Testing |  $ 623.76  |
| Linn Co-op Oil Company | Dyed Diesel and LP |  $ 1,574.25  |
| Linn Co-op Oil Company | Dyed Diesel and LP Fire Dept |  $ 230.00  |
| Mid American | Utilities |  $ 71.61  |
| Marengo Publishing | Publishing Expense |  $ 154.14  |
| Menards | Tool Box Liner |  $ 29.94  |
| Our Town Publications | Newsletter |  $ 37.36  |
| Schimberg | Meter Parts |  $ 28.64  |
| Snyder & Associates | Wastewater Treatment Plant |  $ 7,843.28  |
| U.S Cellular | Telephone Expense |  $ 114.94  |
| Waste Management | Garbage Collection |  $ 9,452.49  |
| Wellmark | Health Insurance |  $ 1,999.91  |
| Wendling Quarries | Parks |  $ 61.48  |
| **Library** |   |   |
| Mid American | Utilities |  $ 41.27  |
| Chase | Books |  $ 610.45  |
| Cathy Becker | Wages Through 12/10/2016 |  $ 1,241.11  |
| MicroMarketing | DVDS |  $ 90.99  |
| D P Properties | Cleaning Service |  $ 240.00  |
| Vicki Myers | Wages Through 12/10/2016 |  $ 206.12  |
| Wellmark | Health Insurance |  $ 1,395.75  |

The council heard a presentation given by Crowley from Access Systems about the IT needs for the city. She explained the current system we have now and some of the advantages and disadvantages of our current system. She then went on to make some recommendations on improving the IT for the city.

The council then asked her more specific questions and the council agreed to review the information given and contact her with more questions. At quote was also given for office equipment and managed services. This also will be reviewed more by the council.

The council then reviewed the engineers report. The report detailed the progress made on the Waste Water Treatment Plant. The engineers report also updated the council on the progress being made in the Ridgeview additions. The council asked additional questions to Eisenbacher.

Haerther made a motion to Approve the pay request #7 from WRH, Inc for the Wastewater Treatment Plant Improvements Project. The motion was seconded by Harbach. Ayes: Herman, Shepard, Harbach and Haerther. Nay: None. Motion carried.

Harbach made a motion to Approve the release of retainage for the Waste Water Treatment Plant Collection System Improvement Project. Haerther seconded the motion. Ayes: Herman, Shepard, Harbach and Haerther. Nay: None. Motion carried.

The council discussed the broken field tiles south of Ridgeview additions. The council discussed who should be involved in fixing these and rerouting the drainage. A meeting will be set up with the landowner, the Mayor, the Ridgeview developers and engineers to come up with a plan. The council also discussed who will need to help pay for this. This will also be addressed further at the meeting. No date or time has been set yet.

The council discussed if snow emergencies were needed for the streets of Atkins. At this time Atkins, will not enforce a snow emergency plan. Most residents are mindful about parking on the streets while the snow plows are trying to clear them of snow. We do ask that residents move all cars off the streets when possible so that the plows can do a better job at clearing the snow. It was also mentioned that if a car is not moved after 48 hours they may be subject to a parking ticket.

The council reviewed a few quotes on installing and maintaining a security system in city hall. They council asked to see more quotes which Bell will work on getting.

Herman made the motion to approve the A.H. Schueler American Legion Post 217 alcohol license. The motion was seconded by Shepard. Ayes: Herman, Shepard, Harbach and Haerther. Nay: None. Motion carried.

The council reviewed a new park pavilion rental agreement. The council had a few questions about allowing alcohol in the park pavilions, and the cities liability for that. Bell will research this further and possibly change some of the wording. Then submit it back to council at a later meeting.

The council discussed creating some subcommittees to help make more progress outside of council meetings. The subcommittees discussed were park and recreation, economic development and on to update the employee hand book. Bell will research how these have worked in other communities and report back to council.

The meeting was opened up for other business. The council welcomed Frank King who will be joining the council at the January 4th, 2017 meeting. They also talked about how much Mike Jennings will be missed after his retirement on December 31st, 2016. Our city attorney will be changing to a different attorney within the same firm. The council wants Bell to look into other attorney options in the area.

Harbach made a motion to adjourn the meeting and this was seconded by Shepard. Ayes: Herman, Harbach, Shepard and Haerther. Nay: None. Motion carried. The next regular council meeting will be on Wednesday, January 4th, 2017 at City Hall, 480 3rd Avenue, starting at 7:30 PM

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer