September 19th, 2016 Atkins, Iowa

Council met in regular session. Members present were: Mayor pro tem Kevin Korsmo, Diane Herman, Rodney Haerther, Tim Harbach and Nathan Shepard. Absent: None. Mayor pro tem Korsmo called the meeting to order at 7:30 pm. Also present: Amber Bell City Clerk, Mike Jennings and Todd Damon from Atkins Public Works. Nick Eisenbacher and Kelli Scott from Snyder and Associates, Wes Howard from Cedar Ridge Homes, Resident Cory Sorum, Tom Street from McGuire Iron, Gary Bierschenk and Greg Cromer.

Herman made a motion to approve the consent agenda including the Minutes of September 6th, 2016, 2016. a list of bills for approval. The motion was seconded by Harbach. Ayes: Herman, Shepard, Harbach and Haerther. Nay: None. Motion carried.

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| **Bills Approved Sept 19th, 2016** |
| David Becker | Council Quarterly Pay |  $ 676.56  |
| Timothy Harbach | Council Quarterly Pay |  $ 550.00  |
| Diane Herman | Council Quarterly Pay |  $ 550.00  |
| Kevin Korsmo | Council Quarterly Pay |  $ 500.00  |
| Rodney Haerther | Council Quarterly Pay |  $ 550.00  |
| Nathan Shepard | Council Quarterly Pay |  $ 550.00  |
| Amber Bell | Wages Through 9/17/2016 |  $ 1,628.49  |
| Todd Damon | Wages Through 9/17/2016 |  $ 2,820.22  |
| Mike Jennings | Wages Through 9/17/2016 |  $ 1,675.57  |
| DaShawn Wilson | Wages Through 9/17/2016 |  $ 1,231.88  |
| Chase | Postage |  $ 301.29  |
| Chase | Testing Postage |  $ 10.43  |
| Hawkins | Water Treatment |  $ 1,301.23  |
| Iowa One Call | Location Services |  $ 31.60  |
| Keystone | Water/Wastewater Testing |  $ 501.85  |
| Kenway | Sewer Project Parkridge Rd |  $ 17,727.00  |
| Linn Coop Lawn Care | Soccer and Water Plant |  $ 1,280.00  |
| Linn Coop Lawn Care | City Park |  $ 225.00  |
| Linn Coop Lawn Care | Library |  $ 355.00  |
| Marco | Printer Lease |  $ 538.48  |
| Marengo Publishing | Annual Subscription |  $ 29.99  |
| Marengo Publishing | Publishing Expense |  $ 203.09  |
| Martin Equipment | Equipment Maintenance |  $ 207.17  |
| Our Town Publications | Newsletter Insert |  $ 65.38  |
| Rabe Hardware | Air conditioner repair |  $ 135.00  |
| Staples | Office/ Cleaning Supplies |  $ 135.65  |
| Staples | Park supplies |  $ 83.96  |
| The Depot Express | Fire Department |  $ 196.60  |
| The Depot Express | Roads Parks Water Sewer Gas |  $ 351.79  |
| Waste Management | Garbage Collection |  $ 9,130.66  |
| Wellmark | Health Insurance |  $ 1,684.76  |
| **Library** |   |   |
| Cathy Becker | Wages Through 9/17/2016 |  $ 1,089.48  |
| Vicki Meyers | Wages Through 9/17/2016 |  $ 211.79  |
| Chase | Books |  $ 654.49  |
| Chase | Postage |  $ 31.92  |
| Mid-American | Utilities |  $ 12.09  |
| D P Properties | Cleaning expenses |  $ 240.00  |
| Marco | Printer Lease |  $ 155.74  |
| Mircro Marketing | Video Audio |  $ 164.00  |
| Wellmark | Health Insurance |  $ 922.41  |

The Council reviewed and discussed the engineers report with Eisenbacher and Scott. The lift station seems to be moving on schedule and to date has not had any change orders. In the short term there will be some tests conducted on the cement that was poured.

Harbach motioned to approve the pay request # 4 from WRH, Inc. for the Wastewater Treatment Plant Improvements Project. The motion was seconded by Haerther. Ayes: Herman, Harbach and Haerther. Nay: None. Motion carried.

Herman motioned to approve the pay request # 3 from WRH, Inc. for the Wastewater Treatment Plant Improvements Project. The motion was seconded by Shepard. Ayes: Herman, Harbach and Haerther. Nay: None. Motion carried.

Review of the Ridgeview Addition Final Plat. Scott gave the council an update on the plan of improvements and the progress of the development so far. The plat has been submitted but the council will not approve them until the plan of improvements are complete. Herman made a motion to table the approval until the council hears another update of the plan of improvements. The motion was seconded by Shepard. Ayes: Herman, Harbach and Haerther. Nay: None. Motion carried.

Street from McGuire Iron reviewed an existing contract to paint the water tower with the council. The contract is to paint both the interior and exterior of the new water tower. Street talked with the council about the financing of the painting. The water tower will take about two weeks to complete. Herman made a motion to pay $25,000.00 in this budget year and pay the remaining part of the contract amount in next fiscal year. This motion seconded by Harbach. Ayes: Herman, Harbach and Haerther. Nay: None. Motion carried.

A resident had some concerns about some loose gravel at the edge of some of the streets in town. It would be costly and expensive to maintain equipment to have the city pick up the gravel. Jennings will be contacting LL Pelling to get pricing on them removing some of the extra gravel along some of the roads.

The park pavilion at the soccer fields now has concessions and the city has been getting increased calls about rental of this building. Bell will research similar buildings and pricing. The city would also need a system to mark the pavilion as rented.

The council was approached to purchase a framed print of Atkins to put in City Hall/Library. The Atkins Library will pay for half and the city will pay the other half of the $150.00 to purchase the picture. The motion was made by Herman and seconded by Harbach. Ayes: Herman, Harbach and Haerther. Nay: None. Motion carried.

Gary Bierschenk came to talk with the council about him running for County Supervisor. The council shared concerns and plans with him to gather his thoughts and views. The council asked many questions and good conversation about what Gary would want to accomplish at County Supervisor.

Harbach motioned to go into closed session and this was seconded by Shepard. Ayes: Herman, Harbach and Haerther. Nay: None. Motion carried. Present were Herman, Korsmo, Harbach, Haerther, Shepard, Bell and Damon. The city discussed the Public Works Position that is available.

Shepard motioned to come out of closed session seconded by Haerther. Ayes: Herman, Harbach and Haerther. Nay: None. Motion carried.

A motion was made to extend a job offer for the Public Works Associate position. The position would start at $21.25 and with additional training and licensing the applicant could gain and additional .25 cents per hour per license. There are 3 licenses needed. This would make a $22.00 per hour base pay. The motion also required a CDL class B license to be obtained by December 31st. 2016. The applicant will have until September 26th to accept the position. The motion was made by Shepard and seconded by Harbach. Ayes: Herman, Harbach and Haerther. Nay: None. Motion carried.

Harbach made a motion to adjourn the meeting and this was seconded by Haerther Ayes: Herman, Harbach, Shepard and Haerther. Nay: None. Motion carried. The next regular council meeting will be on Monday, October 3rd, 2016 at City Hall, 480 3rd Avenue, starting at 7:30 PM

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Mayor pro tem Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer