

August 3, 2015

Atkins, Iowa

Council met in regular session. Members present were: Weston Bishop, Tim Harbach, Kevin Korsmo, Diane Herman, and Mayor Becker. Absent: None. Mayor Becker called the meeting to order at 7:30 pm. Also present: Amber Bell, City Clerk/Treasurer; Dick Lange, Deputy Clerk, Nathan Shepard, to become newest City Council Member, Art Taschner, Cory Sorum and Mike Jennings, Public Works Director.

Amber Bell read the Oath of Office to Nathan Shepard. Shepard then sign the official Oath of Office, followed by Amber Bell as a witness. Nathan Shepard is now appointed to the City Council.

Korsmo made a motion, second by Harbach, to approve the Consent Agenda which consisted of the minutes from July 20<sup>th</sup>, 2015 and list of bills for approval. Ayes: Bishop, Herman, Shepard, Harbach and Korsmo. Nay: None. Motion carried.

#### List of Bills Approved

Amber Bell	Wages (through July 25th, 2015)	\$ 1,537.25
Mike Jennings	Wages (through July 25th, 2015)	\$ 1,665.52
Todd Damon	Wages (through July 25th, 2015)	\$ 1,303.05
Richard Lange	Wages (through July 25th, 2015)	\$ 954.48
Amber Bell	Health Insurance (July and August)	\$ 534.20
Atkins Lumber	Road Supplies	\$ 16.37
Atkins Lumber	Fork Rent	\$ 30.00
Atkins Lumber	Fire Department	\$ 21.19
Atkins Telephone	City Telephone	\$ 260.74
Atkins Telephone	Fire Department	\$ 133.93
Benton County Solid Waste Commission	Tipping Fees	\$ 599.51
Breedden Tree Service	Tree Removal	\$ 860.00
Furter Utility Service	Sewer Testing	\$ 435.00
G&H Electric, Inc.	Shutter Motor on Generator	\$ 300.19
Garbage Tag Reimbursements	Garbage Tag Reimbursements	\$ 72.80
Hawkins	Water Plant Supplies	\$ 2,827.92
Jerry Michaels	Building Inspections	\$ 1,370.05
Keystone	Water testing	\$ 22.00
Keystone	Waste Water Testing	\$ 341.60
Lucas Maloney	Electrical Inspections	\$ 858.37
Marco	Quarterly Copier Services	\$ 94.27
Microsoft	Software	\$ 25.00
Mike Jennings	Health Insurance (August)	\$ 173.40
Office Express	Park supplies	\$ 61.18
Snyder & Associates, Inc.	Parkridge RD Sidewalk	\$ 3,096.76
Snyder & Associates, Inc.	High Point Dr Drainage	\$ 1,168.75
Snyder & Associates, Inc.	Ridgeview 5th Addition	\$ 371.63

	Waste Water Treatment Improvements	\$ 18,990.00
Snyder & Associates, Inc.		
Wage Works	Flex Pay	\$ 76.00
<b>Library</b>		
Cathy Becker	Wages (through July 25th, 2015)	\$ 1062.18
Vicky Myers	Wages (through July 25th, 2015)	\$ 167.32
Atkins Telephone	Telephone	\$ 116.79
DP Properties LLC	Janitorial Services	\$ 240.00
Pam Duball	Summer reading Program Supplies	\$ 349.60

The Council discussed reimbursing Dan Novak for work that he did on the sidewalk in front of his property. Dick Lange stated that Dan had done previous side walk repairs in front of the Legion hall and in front of Atkins Telephone. Mike Jennings had recalled that Dan was actually hired for those jobs, and it was not considered a reimbursement. Herman made a motion to reimburse Dan Novak 50% with the understanding that any further reimbursements would need pre approval to get reimbursement. This motion was not seconded. Motion Died.

Harbach made the motion to not reimburse Dan Novak for work done on the sidewalk. Motion was seconded by Bishop. Ayes: Bishop, Shepard, Harbach and Korsmo. Nay: Herman. Motion carried.

The Council discussed the potential purchase 74 2<sup>nd</sup> Ave by the City of Atkins. This property is dilapidated, and is not inhabitable in its current state. The lot is also too small to be able to rebuild on the lot. It was discussed that the city may be able to purchase the property and turn it in to a community garden or garden plots to be rented back out to the community. The city has a lean against the title already. A motion was made to table this discussion until next council meeting. This will give the council more time to gather quotes for demolition. Also more time to research any other outstanding leans on the title for this property. The motion was made by Herman and seconded by Bishop. Ayes: Bishop, Shepard, Herman, Harbach and Korsmo. Nay: None. Motion carried.

The council discussed the need to take The National Incident Management System Training. This is a training that elected officials should take. If a natural disaster were to occur and the city applied for funds from FEMA, the amount of the funds granted may be impacted based on this training. Several of the council members have had the training. Bishop stated that when he took the training it took a significant amount of time. Bishop also brought up the upcoming elections in November 2015. Herman made a motion to have the council members take the training after the November elections. This motion was seconded by Harbach. Ayes: Bishop, Shepard, Herman, Harbach and Korsmo. Nay: None. Motion carried.

Mayor Becker opened to discussion to talk about other business

The city clerk stated that the city has received 8 resumes for the Deputy Clerk position. The city clerk will be reviewing these and setting up interviews. After the city clerk completes the interviews, she will present the top candidates to the council.

The city clerk also brought up the idea of renting out city property to residents. Some of the residents have city property connected to their personal property. The city has had issues with some residents not being aware that it is city property and who should maintain the property. The city ordinance says that the homeowner does maintain the land, however no structures can be

placed on the property. Mike Jennings stated that he knew of a few violators of this ordinance. This discussion will be placed on the agenda for next council meeting. The council asked that the city clerk create a list of current violators.

Harbach and Korsmo expressed thanks to all who helped make Watermelon Days a success.

Harbach expressed concern for the silt in and around his back yard. Engineer Scott had surveyed the area and made an assessment. Harbach expressed that he wanted more review of the water issues by Scott. Mike Jennings that there is some tile there and that he would help locate if he had available time in the next week.

Shepard thanked the council for appointing him to the city council.

Bishop expressed that he was hoping for larger community involvement in the town hall meeting that was held at Atkins Elementary on July 27<sup>th</sup>, 2015. He expressed concern for the timing of the meeting being so close to Watermelon Days, and the amount and type of advertising that was done to promote the meeting. He was also concerned that the city of Atkins would get enough value from these meetings compared to the amount the city is paying for this service. Mayor Becker stated that he will be attending these meetings and will address those concerns.

Bishop asked if the Atkins periodically cleaned out the culverts. Mike Jennings said that the city will only clean them out if it is causing a water issue.

Resident Dick Lange stated that Trees Forever donated the Atkins Improvement Mission (AIM) \$2,700.00 for trees. The boy scouts were asked if they could help with the planting of the trees when they arrive. Some paperwork still needs to be complete but the trees should arrive in September 2015.

AIM is gathering research and planning to fund the addition of restrooms and concessions on the soccer fields. Many residents would like to see the soccer return to Atkins. The city council will need to discuss the concession and restroom options and pricing. Parking availability will also need to be addressed. This discussion topic will be added to the August 17<sup>th</sup> 2015 agenda.

Resident Art Taschner asked if Styrofoam could be placed in the garbage. It was agreed that it could be. Herman expressed concern about the recycling only be picked up every other week vs every week. The city clerk will work with Waste Management to see how much is being picked up and pass along any complaints made by residents.

On motion by Harbach, second by Korsmo, council voted to adjourn. Ayes: Bishop, Harbach, Herman, and Korsmo. Nay: None. Motion carried. The next regular council meeting will be on Monday, August 17, 2015 at City Hall, 480 3<sup>rd</sup> Avenue, starting at 7:30 PM.

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Mayor David Becker

ATTEST: \_\_\_\_\_  
Amber Bell,  
City Clerk/ Treasurer