

June 1, 2015

Atkins, Iowa

Council met in regular session. Members present were: Weston Bishop, Tim Harbach, Kevin Korsmo, Diane Herman, and Bill Lynch. Absent: None. Mayor David Becker called the meeting to order at 7:30 pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Nathan Shepherd; Brad Carver; Corey Sorum; Lindsay Beaman, Snyder & Associates; and Mike Jennings, Public Works Director.

Herman made a motion, second by Bishop, to approve the Consent Agenda which consisted of the minutes from May 18th, the minutes from May 21st, and list of bills for approval. Ayes: Bishop, Herman, Harbach, Korsmo, and Lynch. Nay: None. Motion carried.

Bills approved:

A Tech Inc	Fire Dept – Fire Alarm Monitoring	\$60.00
Atkins Automotive	Water Plant Supplies	63.36
“ “	Road Skidloader battery	114.21
Atkins Lumber Company	Park Supplies	4.54
Atkins Telephone Company	City Telephone Expense	280.52
“ “ “	Fire Dept – Telephone Expense	133.54
Benton County Auditor	Law Enforcement – April, May, June	5,265.00
Benton County Solid Waste	Landfill Tipping Fee (4/22 – 5/13/15)	737.50
Dorsey & Whitney LLP	Bond Counsel for Wastewater Design Loan	2,970.00
Furler Utility Service LLC	Wastewater Testing	360.00
Global Filters	Water Filters	1,005.51
Payroll	Wages	4,951.17
Mike Jennings	Health Insurance	173.40
Sandry Fire Supply, LLC	Fire Dept – SCBA Bottles	3,564.00
Snyder & Associates	Water Plant	718.50
“ “	Daycare Drainage	760.50
WageWorks	Flex Pay	75.00

Library bills:

Payroll	Wages	\$1,147.48
Atkins Telephone Company	Telephone Expense	66.37
Becca Coleman	Wages for Library Sub (6 hours)	43.50
DP Properties LLC	Janitorial Services	160.00
WageWorks	Flex Pay	228.00

Herman made a motion to approve Resolution #627, a resolution approving contract and performance and/or payment bonds for the Parkridge Road Sidewalk. Harbach seconded the motion. Clerk shared that contract had not been received and reviewed by the City Engineer, but this resolution would provision for the Council’s approval as long as the Engineer’s review found it to be in order, and allow for the Mayor and Clerk to sign the contract. This would allow the work to start before the next meeting. Council expressed their concern about approving the contract when they had not reviewed it. Harbach raised that in the past they would have relied on the Engineer and Clerk to ensure the contract was correctly done. Clerk shared a copy would be sent by email and if the Engineer did not approve, then it would wait til the June 15th meeting. Ayes: Herman, Harbach, Korsmo, and Lynch. Nays: Bishop. Resolution was approved.

Korsmo made a motion to approve the second reading of Ordinance #202, an ordinance to revise recycling collection to include collection of garbage, recycling and yard waste. It was seconded by Lynch. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Motion carried.

Motion was made by Korsmo, second by Herman, to approve the cigarette permit effective July 1, 2015 for The Depot Express, 188 Parkridge Road. Ayes: Bishop, Herman, Harbach, Korsmo, and Lynch. Nays: none. Motion carried.

Council discussed wages for the 2015-2016 fiscal year. Council heard a recommendation from the Library Board for the Library Staff as shared by the Clerk. Herman made a motion to approve Resolution # 628, a resolution that would grant a raise increase of 3% to the following city employees: Cathy Becker, Library Director- \$18.64 per hour; Todd Damon, Public Works- \$25.31 per hour; Vicky Myers, Assistant Library Director - \$11.33 and Mike Jennings, Director of Public Works-\$59,770.09 annually. Second was made by Korsmo. Council discussed the employee's performance and if different raises should be given to each employee. Lynch proposed that Council consider a 3.5% increase to cover the market wage increase of 3.3%. Ayes: Bishop, Herman, Harbach, and Korsmo. Nays: Lynch. Resolution was approved.

Clerk reminded the Mayor and Council of Debi Durham's visit on June 17th. Clerk shared that Debi would be in Atkins at 10:00am at the Library/City Hall for a 20 minute meeting, and then a lunch would be held in Van Horne at 12:00pm. Both are open to the public.

Clerk shared several resumes had been received for the City Clerk position, and Mayor Becker advised that he had gotten some calls as well.

Korsmo shared concerns about car break-ins in various areas in Atkins. He shared that it was early hours in the morning, about 2-4am, and requested the Sheriff be asked to increase patrol during that time.

Herman raised concern about the sidewalk at the corner of 1st Street and Main Avenue by Wild Photography. Council requested Jennings to look at the location and then the Clerk to send a letter to the business owner.

Council asked to send letter to 109 4th Ave on nuisance abatement for weeds.

Bishop asked to have a list handed out at Atkins Lumber Company to all contractors on when a building permit is needed. Council discussed the need, and decided to have the resolution posted at Atkins Lumber, the Post Office, and Atkins Savings Bank.

On motion by Harbach, second by Korsmo, voted to adjourn. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried. The next regular council meeting will be on Monday, June 15, 2015 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

David Becker, Mayor

ATTEST: _____
Melissa Rammelsberg,
City Clerk/ Treasurer