

May 21, 2015

Atkins, Iowa

Council met in special session. Members present were: Weston Bishop, Diane Herman, Tim Harbach, Kevin Korsmo, and Bill Lynch (arrived late). Absent: none. Mayor Becker called the meeting to order at 7:00 PM.

A motion was made by Korsmo, second by Harbach, to accept the resignation of the City Clerk, Melissa Rammelsberg. Ayes: Bishop, Herman, Harbach, and Korsmo. Absent: Lynch. Nay: none. Motion carried.

Bishop made a motion to hold off on hiring the Deputy Clerk position at this time until a new City Clerk can be hired, seconded by Harbach. Ayes: Bishop, Herman, Harbach, and Korsmo. Absent: Lynch. Nay: none. Motion carried.

Mayor Becker shared that he will be reaching out to the candidates that were interviewed for the City Clerk position previously to let them know the position is open again and encourage them to apply. Rammelsberg shared a transition plan that had been worked out with Dick Lange, Heather David, Mayor Becker and herself, which consistent of limited window hours and the key functions being addressed until a new Clerk can be hired. Korsmo offered to help answer questions and support the transition any way he could.

Council member Bill Lynch arrived.

Lynch asked about the window hours and communication among the working resources. Clerk Rammelsberg shared that window hours would be limited until a replacement could be hired, and resources would separate the work to ensure all was done thoroughly and without gaps.

Harbach made a motion to approve Resolution #624, a resolution to set wages for Interim Deputy Clerk, Dick Lange, at \$40 per hour, seconded by Lynch. Ayes: Bishop, Herman, Harbach, Lynch and Korsmo. Nay: none. Resolution approved.

Korsmo made a motion to approve Resolution #625, a resolution to approve signature on accounts for Interim Deputy Clerk, seconded by Bishop. Ayes: Bishop, Herman, Harbach, Lynch and Korsmo. Nay: none. Resolution approved.

Harbach made a motion to approve Resolution #626, a resolution to approve signature on ACH for Interim Deputy Clerk, seconded by Herman. Ayes: Bishop, Herman, Harbach, Lynch and Korsmo. Nay: none. Resolution approved.

Clerk shared an update from the County Engineer to see is a temporary 55 mph sign could be placed on 33rd Ave southbound. Council asked if there was any update on the Ridgeview 5th Addition maintenance bond, and the Clerk advised there has not been an update yet.

On motion by Bishop, second by Harbach, council voted to adjourn. Ayes: Bishop, Herman, Harbach, Lynch and Korsmo. Nays: none. Motion carried. The next regular council meeting will be on Monday, June 1, 2015 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

David Becker, Mayor

ATTEST: _____
Melissa Rammelsberg, Clerk