

May 18, 2015

Atkins, Iowa

Council met in regular session. Members present were: Weston Bishop, Tim Harbach, Kevin Korsmo, and Diane Herman. Absent: Bill Lynch. Mayor David Becker called the meeting to order at 7:30 pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Dean Andes; Corey Sorum; Dave Stoklasa; Troy Culver; Emily Upham, Benton Development Group; Bree Hepker; Molly Stark; and Mike Jennings, Public Works Director.

Herman made a motion, second by Harbach, to approve the Consent Agenda which consisted of the minutes from May 4th, the April Financial Report, Building Inspector's Report, and list of bills for approval. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Lynch. Motion carried.

Bills approved:

Allen Vernon & Hoskins, PLC	Legal Services	\$204.26
Atkins Savings Bank	Fire Dept – Tanker Bond Principal & Int	21,012.50
“ “ “	Fire Dept – Rescue Bond Principal & Int	11,235.92
“ “ “	Library Bond Principal & Interest	92,425.00
Banker's Trust	GO Bond 2007 Water Principal, Int & Fees	152,641.25
“ “	GO Bond 2010 Water Principal, Int & Fees	93,491.25
“ “	GO Bond 2015 Water Principal	100.00
“ “	Sewer Revenue Bond Principal, Int & Fee	74,321.25
Chase Card	Supplies	50.61
“ “	Wastewater Postage	11.28
“ “	Newsletters	58.80
“ “	Water Postage	256.80
Hawkins	Water Supplies	2,211.05
Internal Revenue Service	Federal Withholding – Apr Q2 2015	3,331.51
Iowa DNR	Water & Wastewater Certification Renewal	240.00
Iowa One Call	Locates	34.20
IPERS	Pension Payment	2,421.95
Payroll	Wages	5,352.95
Keystone Laboratories	Waste Water Testing	554.80
“ “	Water Testing	35.80
Linn County REC	Sewer Utility	561.16
Marengo Publishing Corp	Publication Expense	439.35
MidAmerican Energy	Gas Utility	175.07
“ “ “	Fire Dept – Gas Utility	29.30
Office Express	Park Supplies	144.59
Snyder & Associates	Parkridge Road Sidewalk	12,292.03
Staples	Supplies	16.39
State Auditor of Iowa	Annual Exam Expense	5,134.72
The Depot Express	Fire Dept – Fuel	117.84
“ “ “	Park & Road Fuel	172.45
The Northway Corp	Water Pump Repairs	5,082.60
Trugreen	Park grass treatment	1,830.00
U S Cellular	Cell Phones	180.89
“ “	Fire Dept Cell Phone	10.00
WageWorks	Flex Pay	30.00
Wellmark	Health Insurance	1,549.12

Library bills:		
Payroll	Wages	\$1,110.63
Chase Card	Postage	24.22
“ “	Books	415.47
DP Properties LLC	Janitorial Services	160.00
MidAmerican Energy	Gas Utility	68.93
Wellmark	Health Insurance	763.81

April Finance Report	Receipts	Warrants
General Fund	\$ 192,925.23	\$ 79,347.78
TIF	\$ 129,334.66	\$ 0.00
Road Use Tax	\$ 11,999.60	\$ 929.85
Debt Service	\$ 0.00	\$ 0.00
Water Fund	\$ 15,112.68	\$ 37,031.21
Sewer Fund	\$ 1,467.25	\$ 7,138.47
<u>Sewer Debt Fund</u>	<u>\$ 415.00</u>	<u>\$ 0.00</u>
Totals	\$ 361,254.42	\$ 124,447.31

Mayor Becker opened the Public Hearing on plans, specifications, form of contract and estimate of cost for the Parkridge Sidewalk Extension. The Clerk reported there were no written objections filed. Becker asked for comments from those in attendance. None were offered. Public Hearing was closed. Korsmo made a motion to close the public hearing, seconded by Bishop. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Lynch. Motion carried.

Engineer Scott shared that received 5 bids, one was not in compliance and couldn't be opened. Scott shared that the bid alternative would not be pursued. Council discussed the completion date for the daycare sidewalk, and agreed that the completion dates must align with the overall Parkridge Sidewalk schedule. Harbach made a motion to approve Resolution #618, a resolution awarding contract for the Parkridge Sidewalk Extension to Schrader Excavating and Grading in the amount of \$134,663.15. Korsmo seconded the motion. Ayes: Bishop, Herman, Harbach, and Korsmo. Nays: none. Absent: Lynch. Resolution was approved.

Korsmo made a motion to approve Resolution #619, a resolution to amend the City Budget for 2014-2015. Herman seconded the motion. Ayes: Bishop, Herman, Harbach, and Korsmo. Nays: none. Absent: Lynch. Resolution was approved.

Bishop made a motion to approve Resolution #620, a resolution approving the transfer of fund to Debt Service for payment of General Obligation & Revenue Bonds. Harbach seconded the motion. Ayes: Bishop, Herman, Harbach, and Korsmo. Nays: none. Absent: Lynch. Resolution was approved.

Herman made a motion to approve Resolution #621, a resolution to approve a special assessment for outstanding bills at 89 Pheasant Avenue. Korsmo seconded the motion. Ayes: Bishop, Herman, Harbach, and Korsmo. Nays: none. Absent: Lynch. Resolution was approved.

Bishop made a motion to approve Resolution #622, a resolution to remove signature on accounts for the Deputy Clerk. Herman seconded the motion. Ayes: Bishop, Herman, Harbach, and Korsmo. Nays: none. Absent: Lynch. Resolution was approved.

Bishop made a motion to approve Resolution #623, a resolution to remove signature on ACH for the Deputy Clerk. Harbach seconded the motion. Ayes: Bishop, Herman, Harbach, and Korsmo. Nays: none. Absent: Lynch. Resolution was approved.

Korsmo made a motion to approve the first reading of Ordinance #201, an ordinance adopting the State Electrical Inspection code. It was seconded by Bishop. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Motion carried.

Korsmo made a motion to waive the second reading and approve the third and final reading of Ordinance #201, an ordinance adopting the State Electrical Inspection code. It was seconded by Bishop. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Ordinance passed.

During the discussion of the landfill fees, Herman made a motion to table the discussion to gather four months of information after the garbage cart change. It was seconded by Korsmo. Dean Andes asked about communication on the garbage/recycling collection changes. Clerk advised that letters are being sent out. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Motion carried.

Harbach made a motion to approve the first reading of Ordinance #202, an ordinance to revise recycling collection to include collection of garbage, recycling and yard waste. It was seconded by Korsmo. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Motion carried.

Emily Upah, Benton Development Group, shared an update on the Debi Durham, Iowa Economic Development Director, visit on June 17th. Upah advised there would be a lunch and learn in Van Horne that is open to the public that day, and registration could be made on the Benton Development Group website. Upah also shared an update on the Highway 218 & 30 interchange project. Upah also discussed with the Council about preparations for Debi Durham visit discussions and questions related to the Highway 100 extension to Highway 30.

Engineer Scott shared a preliminary plan to add a crosswalk at Parkridge Road and Cardinal Ave as requested by Early Beginnings Daycare. She also proposed adding a crosswalk at Parkridge Road and 2nd Avenue by the park. Scott suggested that it could be included as a change order to the Parkridge Sidewalk Extension project. Bishop made a motion to proceed with the effort to gather estimates for this effort, seconded by Harbach. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Motion carried.

Engineer Scott shared an update on the various projects. Council asked to have pictures of the High Point Drive effort put into the file. Council asked Engineer to locate the property pin between the Circleview Drive properties that drainage work was completed last fall, and if the fence is in the drainage easement, then to have the Clerk send a letter to the homeowner to remove it. Bishop made a motion to have the Engineer and Clerk continue to see the Ridgeview 5th Maintenance Bond, seconded by Harbach. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Motion carried.

Engineer Scott shared a proposal on street signage that was not all inclusive but included requirements and recommendations. Harbach made a motion to approve and proceed with the Engineer's recommendations, seconded by Korsmo. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Motion carried

Council considered quotes for a security system at the Library/City Hall, and no action was taken.

Council reviewed the Deputy Clerk recommendations. Herman made a motion to make an offer at 28 hours per week and \$15 per hour in the order as recommended to the Council, seconded by Harbach. Ayes: Herman, Harbach, and Korsmo. Nays: none. Absent: Lynch. Bishop abstained due to conflict of interest with a candidate on the list. Motion carried.

Dave Stoklasa of Snyder & Associated shared about his retirement on July 1st, and introduced Troy Culver as his successor.

Council asked about the 55 mph speed limit sign southbound on 33rd Avenue. Clerk will follow up with County Engineer.

On motion by Harbach, second by Korsmo, voted to adjourn the public meeting and go into closed session as allowed by Chapter 21.5, Code of Iowa. Ayes: Bishop, Harbach, Herman, and Korsmo. Nay: None. Absent: Lynch. Motion carried. The next regular council meeting will be on Monday, June 1, 2015 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

David Becker, Mayor

ATTEST: _____
Melissa Rammelsberg,
City Clerk/ Treasurer