

February 12, 2015

Atkins, Iowa

The Atkins Planning & Zoning Commission met in regular session at the City Hall. Members present were Rodd Baxter, Linda Clark, Beverly Hayden, and Secretary/Zoning Administrator Melissa Rammelsberg. Absent: Dave McGovern, and Bruce Visser. Chairman Baxter called the meeting to order at 6:30 PM. Also present were Kelli Scott, City Engineer; Brian Rammelsberg; and Emily Upah, Benton Development Group.

On motion by Hayden, second by Clark, commission voted to approve the agenda, and minutes from November 13, 2014. Aye: Baxter, Clark, and Hayden. Absent: Visser and McGovern. Nay: none. Motion carried.

On motion by Hayden, second by Clark, commission voted to approve the minutes from January 8, 2015 with proposed changes. Aye: Baxter, Clark, and Hayden. Absent: Visser and McGovern. Nay: none. Motion carried.

Baxter suggested that the committee looking at the future land use map should look at everything, not just the map, and to update the plan and the map. Baxter suggested in trying to get input from the community upfront, and having their feedback/participation early on in the process. Clark suggested obtaining input from or including the Atkins Improvement Mission (AIM) as they are looking into community improvement projects. Baxter recommended putting out a request to have residents who would be interested in serving on the committee submit a response. Rammelsberg shared that Clerk's office has a template for board/commission applications that can be used to solicit applicants. It was suggested to have about 8 to 10 representatives, which would include a Council member, AIM representative, Parks & Rec representative, Planning & Zoning and a couple residents. Baxter also requested the Zoning Administrator to reach to Ralston, Olmstead, and other builders about what their thoughts are on development. It was considered to look at the whole map (parks, trails, residential, commercial) and what growth is being considered. Establishing the committee and setting goals was discussed for the next Planning & Zoning meeting.

Resident Brian Rammelsberg shared that he is interested in having more of his land as commercial, rather than just the one spot raised by Casey's. He shared that it would be good to get the land owners feedback on what they would like to see as well as the future land use map and comprehensive plan are being worked.

Clark made a motion to adjourn. Hayden seconded the motion. Aye: Baxter, Clark, and Hayden. Absent: Visser and McGovern. Nay: none. Motion carried. The next regular meeting of the Planning and Zoning Commission is scheduled for March 12, 2014 at 6:30 pm at City Hall.

Chairman

ATTEST _____
Secretary