

Council met in regular session. Members present were: Weston Bishop, Tim Harbach, Kevin Korsmo, Diane Herman, and Bill Lynch. Absent: None. Mayor David Becker called the meeting to order at 7:30 pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Heather David, Deputy Clerk; Kelli Scott, City Engineer; Mike Jennings, Public Works Department; Greg Walston; Neil Hayden; Beverly Hayden; Brian Rammelsberg; Shane Mell; Ben Kurka; Dennis Knock; Matt Rammelsberg; Dan Rammelsberg; Gary Lange; Matt Hacker; Tom Lange; Chris Breese; Steve Scott; and Scott Keiper.

Korsmo made a motion, second by Herman, to approve the Consent Agenda which consisted of the minutes from January 5th and list of bills for approval. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Bills approved:

AffinityCare, Inc.	Quarterly EAP Services	\$12.60
Alliant Energy	Electric Utility	4,485.49
“ “	Fire Dept - Electric Utility	108.93
Allied Systems, Inc.	Sewer Plant pump accessory repair	815.30
Atkins Savings Bank	Fire Dept – Tanker Bond Interest	512.50
“ “ “	Fire Dept – Rescue Bond Interest	1,139.65
“ “ “	Library Bond Interest	7,425.00
Ben Kurka	Fire Dept Training Miles	98.00
Chase Card	Fire Dept – Antennas	33.41
“ “	Water Supplies & Postage	308.52
“ “	Supplies & Training Material	49.96
Payroll	Wages	4,200.20
Harn R/O Systems	Water Supplies	1,880.00
Hawkins Inc.	Water Supplies	1,033.50
John Deere Financial	Supplies	3.99
Keystone	Waste Water Testing	434.05
Linn County REC	Sewer Utility	602.66
Marengo Publishing Corp	Publishing Expense	229.16
MidAmerican Energy	Gas Utility	622.18
“ “ “	Fire Dept – Gas Utility	146.49
Snyder & Associates	Preliminary Site Plan Review	242.00
US Cellular	Fire Dept – Cell Phone	10.00
“ “	Cell Phone	175.01
Waste Management	Recycling Fee	3,627.68
Wellmark	Health Insurance Premium	1,520.23

Library bills:

Payroll	Wages	\$768.68
AffinityCare, Inc.	Quarterly EAP Services	4.20
Alliant Energy	Electric Utility	428.99
Chase Card	Books	214.46
“ “	Supplies	38.46
“ “	Postage	39.98

DP Properties LLC	Janitorial Services	160.00
MidAmerican Energy	Gas Utility	241.02
Penworthy Company	Books	71.39
Van Meter Inc	Battery Back-up for Wifi equipment	79.89
Wellmark	Health Insurance Premium	763.81

The Clerk administered the Oath of Office to the Fire Department officers: Chief Dan Rammelsberg, Assistant Chief Gary Lange, Captains Matt Rammelsberg, Shane Mell, and Tom Lange, and Secretary/Treasurer Matt Hacker, and EMS Chief Ben Kurka. Captain Mark Lange will be sworn in at a later time. Chief Dan Rammelsberg reported an update on the Fire Department progress over the last year. He shared the training requirements for certified fire and medical personnel, the key annual events, significant projects, and future discussion topics. He shared that the Fire Department responded to 41 fire calls and 98 medical during 2014. The department has a total of 25 members. EMS Chief Ben Kurka shared an update on the medical efforts, which included progress to upgrade the service from a non-transport EMT service to an Advanced EMT service and purchasing a 2009 medical truck to replace the 1998 one. Mayor and council members expressed their gratitude for all the volunteer's time and effort to support the community.

Greg Walston, Program Director with the Benton County Extension office, shared an update on last year's Summer Science Discovery Camp that was held at the park. He shared that over 230 kids participated from Atkins. He requested support of \$300 again this year from the city, and shared that dates are still being determined for this summer. Herman made a motion to contribute \$300 to the Benton County Extension for the Summer Science Discovery camp, seconded by Lynch. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Clerk shared that Planning & Zoning had approved an application for Minor Boundary Change for 303 & 309 2nd Avenue, and that Council needed to review and take action. Steve Scott was present to answer any questions. Harbach made a motion to approve the Minor Boundary Change for 303 & 309 2nd Ave. Second was made by Bishop. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Clerk shared that at the January 8th Planning & Zoning Meeting that Planning & Zoning made a recommendation for Council's approval to review and potentially revise the Future Land Use Map to consider inclusion of commercial areas south of the current city limits and west of 33rd Ave. Korsmo made a motion to recommend Planning & Zoning to review the Future Land Use Map to consider residential, commercial and manufacturing changes, seconded by Lynch. Beverly Hayden asked how input from the community or other sources on best practices to be considered in the revision. Lynch recommended finding any population shift studies done to consider in the plan, and requested the Clerk to check into this. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Mayor Becker requested to appoint Nathan Shepard and Dennis Knock to the Zoning Board of Adjustments with Council's approval. Korsmo made a motion to approve the recommended appointments, seconded by Bishop. Ayes: Bishop, Herman, Korsmo, and Lynch. Nay: None. Absent: Harbach. Motion carried.

Engineer Kelli Scott shared the engineering contract for the Waste Water Treatment Plant. She shared a summary of the current progress on the plans, and explained the timeline was still 2017 for plant completion. Harbach made a motion to approve the engineering contract with Snyder

& Associates, seconded by Bishop. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Clerk responded to Council's questions about USAGAIN and if they would pick up items left in or around the box in a timely manner. Clerk confirmed that USAGAIN advised they would, and that the box could be requested to be removed at any time. The company's goal is to keep textiles out of the landfill. Harbach made a motion to try the USAGAIN box at the Library/City Hall, second by Lynch. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Clerk shared that Benton County, Friends of the Shelter and Vinton are forming a small committee to determine what should be done with the Animal Control situation in Benton County and a request for an Atkins representative was made. Lynch made a motion to appoint Melissa Rammelsberg as the Atkins representative to the Benton County Animal Control Committee, seconded by Harbach. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Clerk shared that Steve Myer has been hired by Benton County to update the Benton County Hazard Mitigation plan, and they are looking for an Atkins representative. Korsmo make a motion to appoint Dan and Melissa Rammelsberg as co-representative for Atkins for the updates to the Benton County Hazard Mitigation plan, seconded by Herman. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Harbach made a motion to approve Resolution #610, a resolution to change the payroll cycle from semi-monthly to bi-weekly for city employees. It was seconded by Lynch. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Resolution carried.

Council reviewed the fiscal year 2015-2016 budget for the Atkins Public Library as proposed by the Library Board. Council raised a few questions regarding the line items for cleaning and summer reading program, and requested Clerk to include on the next meeting agenda.

On motion by Korsmo, second by Lynch, voted to adjourn. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried. The next regular council meeting will be on Monday, February 2, 2015 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

David Becker, Mayor

ATTEST: _____
Melissa Rammelsberg,
City Clerk/ Treasurer