

December 1, 2014

Atkins, Iowa

Council met in regular session. Members present were: Weston Bishop, Kevin Korsmo, Diane Herman, and Tim Harbach. Absent: None. Mayor David Becker called the meeting to order at 7:30 pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Lindsay Beaman, City Engineering; Curt Walser; Emily Upah; Michael Hart; Kirk Draper; Mart Campbell; and Mike Jennings, Public Works Department.

Herman made a motion, second by Korsmo, to approve the Consent Agenda which consisted of the minutes from November 17<sup>th</sup>, November Finance Report and list of bills for approval. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Bills approved:

A Tech	Fire Dept – Alarm Monitoring	\$60.00
Atkins Automotive	Mower Repair	146.97
“ “	Cleaning & End loader Repair	354.40
“ “	Fire Dept – Vehicle Maintenance	1,894.22
Benton County Auditor	Law Enforcement Contract (FY Q2)	5,265.00
Benton County Solid Waste	Landfill Tipping Fees (9/25-10/16/14)	743.00
“ “ “ “	Landfill Tipping Fees (10/23-11/13/14)	690.00
Crawford Quarry Co	Soccer Field Drainage Repair	607.10
Data Technology Inc	2015 Summit License & Support Fee	1,197.00
Payroll	Wages	4,944.10
Friends of the Shelter	Animal Control Expense	110.00
Furler Utility Services	Wastewater Testing	360.00
Future Line Equipment	Snow Plow parts	223.94
Global Filter	Filters for Water Plant	582.60
Iowa One Call	Locates	21.70
Ken-Way Excavating	Circleview Drainage	7,450.00
“ “ “	High Point Drainage	18,497.00
Keystone Laboratories	Wastewater Testing	316.10
Linn Co-Op	Road Fuel	1,518.44
“ “	Fire Dept Fuel	552.16
Linn County REC	Sewer Utilities	593.12
Marco	Tech Support for Copier/Printer	135.00
Metlife	Disability & Life Insurance	87.86
Mike Jennings	Health Insurance	138.95
MidAmerican Energy	Natural Gas Service	98.31
“ “ “	Natural Gas Service – Fire Dept	15.24
Rexco Equipment	Road Equipment	141.75
Ricklefs Excavating	71 <sup>st</sup> & 33 <sup>rd</sup> Intersection Realignment	9,688.56
Snyder & Assoc, Inc.	Cardinal Ave Extension	1,331.00
“ “ “	Wastewater Treatment Plant	2,025.00
“ “ “	High Point Drive Drainage	1,726.18
The Depot Express	Road Fuel	277.20
“ “ “	Fire Dept – Fuel	117.62
Waste Management	Recycling Pick up	3,627.68
Library bills:		
Payroll	Wages	\$1,192.56
DP Properties LLC	Janitorial Services	160.00

Metlife	Disability Insurance	15.28
MidAmerican Energy	Natural Gas Service	40.13

November Finance Report	<u>Receipts</u>	<u>Warrants</u>
General Fund	\$ 15,074.20	\$ 23,620.80
TIF	\$ 1,375.83	\$ 0.00
Road Use Tax	\$ 0.00	\$ 22,746.44
Debt Service	\$ 0.00	\$ 65,453.75
Water Fund	\$ 13,231.50	\$ 19,544.56
Sewer Fund	\$ 8,946.56	\$ 4,249.62
<u>Sewer Debt Fund</u>	<u>\$ 275.00</u>	<u>\$ 0.00</u>
Totals	\$ 38,903.09	\$135,615.17

Council again discussed the large water/sewer bill that Resident Tim Downs Mullen received in October. Harbach expressed concerns about waiving the sewer charges when the cause of the high usage cannot be determined. Bishop compared it to filling a pool and not wanting to start allowing waiver of the sewer charges. Council agreed to offer a payment plan that was flexible. Council advised the meter could be sent in at the resident's cost. Council requested the Badger Representative to attend a meeting to answer questions about how the meters function. Downs Mullen agreed to make increased payments. Korsmo made a motion to table the discussion until more information could be gathered, seconded by Herman. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Emily Upah, with Benton Development Group, gave an update on the effort that the BDG has been doing with the Highway directors and CAPs (Career Accelerated Program) for student engagement. She shared there is a meeting on the Hwy 218 & 30 Intersection on Wed December 10<sup>th</sup> at 5-6:30pm, and a CAPs breakfast for business leaders on Fri December 12<sup>th</sup> at 8am in Van Horne. Upah also asked for a \$50 donation as a commitment to BDG, and shared that a grant of \$300 was available to Benton County cities doing website development. Herman made a motion to donate \$50 to the BDG now, seconded by Korsmo. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Council discussed options and next steps with the council member vacancy. Harbach made a motion to publish a Public Notice of the council member vacancy and obtain a letter of interest from any interested candidate, seconded by Herman. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Harbach made a motion to approve Resolution 607, a resolution to approve preliminary official statement for GO Bond refinance, seconded by Bishop. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Resolution carried.

Motion was made by Harbach, second by Herman, to approve the liquor permit effective December 31, 2014 for A.H. Schueler American Legion Post 217, Atkins. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Harbach raised concerns about the drainage on the west side of the 33<sup>rd</sup>/Parkridge Ave curve and needing to get the ditch cleaned up. Public Works Director and Engineer will work on that in the spring.

Engineer Beaman shared Change Order #2 in the amount of -\$6,214.83 and Payment #4 to Ricklefs Excavating in the amount of \$4,404.96, which includes the additional guardrail are

ready for approval. Korsmo made a motion to approve Change Order #2 and Payment #4 to Ricklefs Excavating, seconded by Harbach. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Herman made a motion to approve the first reading of Ordinance #198, an ordinance to update the Minor Boundary Changes from Ordinance #183. Korsmo seconded the motion. Ayes: Bishop, Herman, Harbach and Korsmo. Nays: none. Motion carried. A motion to waive the second reading and approve the third and final reading was made by Harbach, and second by Korsmo. Aye: Bishop, Herman, Harbach and Korsmo, Nay: none. Ordinance was approved.

The Council considered the first reading of Ordinance # 199 which would add a new section allowing for temporary suspension of services and provision for customers in active military. Korsmo moved to approve the first reading. Second was made by Herman. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Mayor Becker shared that Eric Werner was hired as the Benton County Landfill Supervisor.

Clerk shared that the property at 74 2<sup>nd</sup> Avenue had been foreclosed on and working with mortgage company to have it cleaned up. Council requested Clerk to look into what it would take to condemn the property so that it is not inhabitable.

Korsmo shared that Gary Lange is stepping down as Fire Chief after 18 year the end of December, and asked that the City look into some recognition. Clerk to coordinate with Fire Department.

Herman asked that the 55 mph speed limit sign on the southbound of 33<sup>rd</sup> Avenue be remounted for the winter following the ditch work.

Bishop shared the snowmobile trail is complete and path does not go through the soccer fields.

Harbach asked that the Waste Management holiday schedule be added to the City's website.

On motion by Harbach, second by Bishop, voted to adjourn. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Motion carried. The next regular council meeting will be on Monday, December 15, 2014 at City Hall, 480 3<sup>rd</sup> Avenue, starting at 7:30 PM.

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David Becker, Mayor

ATTEST: \_\_\_\_\_  
Melissa Rammelsberg,  
City Clerk/ Treasurer