

Parkridge Sidewalk Project Phases & Activities



During the Planning & Fundraising phase the following activities will take place:

- Fundraising to obtain pledges to meet the MATCH grant amount of \$75,000
- Planning & contract development with engineer
- Obtain feedback from stakeholder groups on project
- Begin detailed project plan for the project, including the bidding, construction and wrap up of the project
- Begin discussion on metrics to ensure project meets the community needs
- Planning for what data will need to be captured

During the Bidding & Planning Finalization phase the following activities will take place:

- Finalize requirements for bid
- Share engineering plans & specifications for the project
- Request for Bids in Jan to Feb timeframe
- Accept bids from contractors during bidding period
- Select contractor
- Update construction timeline
- Confirm our engineering plans
- Set construction start date
- Gather funding from pledges made during fundraising
- Define data that needs to be captured for metrics

During the Implementation & Construction phase the following activities will take place:

- Begin construction effort of the sidewalk, including:
 - Maintaining drainage ways
 - Eliminating the ditch
- Follow up, and continue gather funding from pledges made during fundraising
- Monitor construction progress to ensure it meets all requirements
- Confirm the data that need to be captured for metrics
- Begin to identify how to capture the data

During the Project Completion phase the following activities will take place:

- Final approval on construction work
- Completion of seeding and mulching
- Payment of final bills
- Project documentation completion
- Capture Lessons Learned on the project to apply to future projects
- Set up process for metrics and data capture, along with reporting