

November 3, 2014

Atkins, Iowa

Council met in regular session. Members present were: Weston Bishop, Connie Drahos, Kevin Korsmo, Diane Herman, and Tim Harbach. Mayor Pro Tem Kevin Korsmo called the meeting to order at 7:30pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Heather David, Deputy Clerk; Lindsay Beaman, City Engineering; Randy Forsyth, Benton County Sheriff; Curt Walser; Dave Wimer; Sam Patterson; Kelly Sweet; Becca Bunce; Mart Campbell; and Mike Jennings, Public Works Department.

Korsmo made a motion, second by Bishop, to approve the Consent Agenda, which consisted of the minutes from October 20th, October finance report and list of bills for approval. Drahos expressed concerns that Robert's Rules of Order were not followed at the last meeting when the Mayor Pro Tem seconded motions and voted. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: Drahos. Motion carried.

Bills approved:

Alliant Energy	Electric Utility	\$4,333.27
" "	Electric Utility – Fire Dept	92.89
Atkins Lumber Co.	Fork Lift rent & Road/Water Supplies	95.69
Atkins Telephone Co.	Fire Dept. Phone Bill	133.64
" " "	City Phone Bill	260.46
Payroll	Wages	5,531.51
Evangeline Specialties, Inc	Christmas Street Décor (ACC to pay ½)	1,969.19
Feld Fire	Fire Dept – Flashlights (2)	140.00
Furler Utility Services	Wastewater Testing	465.00
G & H Electric	Park flagpole lighting replacement	399.60
" "	Surge Protection install at Water Plant	93.98
Hawkins	Water Supplies	10,728.43
Marco	Copier Quarterly Agreement	322.26
Metlife	Disability Insurance (Oct & Nov)	175.72
Midwest Elec. Recovery	Recycling from City Clean-up	185.50
Mike Jennings	Health Insurance	138.95
Snyder & Assoc, Inc.	General Engineer & Circlevue drainage	453.60
" " "	Inspection at Ridgeview 5 th	181.50
" " "	71 st & 33 rd Planning	5,850.00
" " "	High Point Drive Drainage	1,679.50
TruGreen	Lawn Treatment – easement on 3 rd Ave	42.00
" "	Lawn Treatment – City Park	122.50
Waste Management	Citywide Cleanup	872.78

Library bills:

Payroll	Wages	\$1,343.48
Alliant Energy	Electric Utility	346.96
Atkins Telephone Co.	Phone bill	68.63
Book Systems, Inc.	Annual Subscription renewal	795.00
DP Properties LLC	Janitorial Services	160.00
Metlife	Disability Insurance (Oct & Nov)	30.56
MicroMarketing	Audio Book	8.50
Office Express	Office Supplies	72.99

October Finance Report	Receipts	Warrants
General Fund	\$188,055.15	\$ 34,988.06
TIF	\$124,335.63	\$ 0.00
Road Use Tax	\$ 0.00	\$171,016.30
Water Fund	\$ 34,466.49	\$ 43,824.93
Sewer Fund	\$ 22,601.88	\$ 7,106.32
<u>Sewer Debt Fund</u>	<u>\$ 2540.00</u>	<u>\$ 0.00</u>
Totals	\$371,999.15	\$256,935.61

Council discussed with Sheriff Randy Forsyth their concerns about speed on Parkridge Road & Cardinal Ave and 71st Street & Deer Ridge Drive. Sheriff Forsyth shared patrol has been increased at 71st Street & Deer Ridge Drive after concerns were shared by the Clerk, and encouraged the Council to have the Clerk call with areas and times of concerns.

Kelly Sweet and Becca Bunce shared about an upcoming fundraiser with AIM on December 7th beginning at 4:30PM. The event is called Sno Glo and will include a walk to view Christmas lights, a tree lighting, and chili cook off. Council requested AIM share the walking route with the Clerk once it was finalized.

Korsmo made a motion to look into refinancing the 2007 General Obligation bonds, seconded by Herman. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Engineer Beaman advised the guardrail updates would be made later this week, and she is working on getting cost updates to finalize the total cost estimate. Engineer Beaman also shared an update on the Early Beginnings Daycare efforts to obtain permanent occupancy. The plan is to have a temporary occupancy permit until the end of May when seeding, drainage, and sidewalk could be put in after the winter. Council expressed concerns with possible run off due to waiting for seeding or ground cover until spring, and requested Beaman to check that all down spouts tie into the drainage basin.

Korsmo made a motion to approve Resolution #604, a resolution approving zero lot lines for Ridgeview 5th Addition Lots 7 and granting zoning administrator authorization to review and approve future requests for zero lot lines for Ridgeview 5th Addition Lots 8 through 17, with a second by Harbach. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Resolution carried.

Council agreed to move forward with collecting cost information for consideration in the FY16 budget for GPS of water, sewer and storm sewer.

Korsmo made a motion to purchase a water bill drop box at a rate of about \$410 and decals not to exceed \$40 and to wait on installation location until the City Hall/ Library postal mailbox discussion is finalized, seconded by Harbach. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Korsmo made a motion to table discussion on the water billing policy and water ordinance until additional information could be gathered, seconded by Harbach. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Drahos requested Council to review the 20 year comprehensive plan that was completed by ECICOG and supported by Snyder & Associates as requests for community development are

beginning to come in from AIM and the Atkins Community Club. Council requested the Clerk to share copies and add the topic for discussion in January.

Drahos advised that she was approached by individuals about signage on city easements or right of way. Clerk will look into this and report back to Drahos.

Bishop recommended based on prior discussion of water code related to outstanding charges in a tenant and landlord relationship that City look into creating a way to have landlords register their property with the City. Council requested the Clerk to find out what other cities are currently doing.

Deputy Clerk shared updates on redesign of the City of Atkins website, www.cityofatkins.org.

Clerk reminded Council that Atkins Savings Bank & Trust is hosting a meet & greet with the Benton Development Group on Thursday, November 6th at 7:30am in the City Hall Council Room. Mayor, Council and any Atkins business owner or manager are invited.

On motion by Harbach, second by Herman, voted to adjourn. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried. The next regular council meeting will be on Monday, November 17, 2014 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

David Becker, Mayor

ATTEST: _____
Melissa Rammelsberg,
City Clerk/ Treasurer