

Council met in regular session. Members present were: Weston Bishop, Kevin Korsmo, Diane Herman, and Tim Harbach. Absent: Connie Drahos. Mayor David Becker called the meeting to order at 7:30 pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Lindsay Beaman, City Engineering; Curt Walser; Emily Upah; Kirk Draper; Michael Hart; Tim Downs Mullin; Mart Campbell; and Mike Jennings, Public Works Department.

Korsmo made a motion, second by Harbach, to approve the Consent Agenda with addition of Resolution to approve for TIF debt for Cardinal Avenue, and which consisted of the minutes from November 3rd with the following update: "Mayor David Becker called the meeting to order at 7:30pm" and list of bills for approval. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Drahos. Motion carried.

Bills approved:

Allen, Vernon & Hoskins, PLC	Legal Services	\$38.30
Bankers Trust	GO Bond 2010 Interest & fee	23,491.25
" "	GO Bond 2007 Interest & Fee	32,641.25
" "	Sewer Revenue Bond Interest & Fee	9,321.25
Benton County Engineer	Salt/Sand for Road	586.83
Cedar Rapids Tire	Snow Chains	185.18
Chase Card	City Hall – supplies & postage	515.86
" "	Website Maintenance	82.53
" "	Water Postage	215.56
" "	Water Plant Building Supplies	81.78
Dick Lange	Financial Report Consulting (3 hrs)	120.00
Future Line Truck Equipment	Snow Removal Equipment	1,058.04
Payroll	Wages	4,927.65
Hawkins	Water Treatment Supplies	1,718.00
Jeff Bessert	Driveway/Road Work	12,500.00
John Deere Financial	Sewer Plant Supplies	15.96
Kirkwood Continuing Education	Fire Dept – Training	40.00
Melissa Rammelsberg	Mileage for training (181 mi)	101.36
MPC Newspapers	Publications	323.12
Staples	Office Supplies	104.27
" "	Fire Dept – Poultry Party supplies	125.23
U S Cellular	Cell Phones	162.80
" "	Fire Dept Cell Phone	10.00
" "	Clerk new phone	160.50
Wellmark	Healthcare Premiums	1,520.23
Library bills:		
Payroll	Wages	\$1,171.89
Cathy Becker	Summer Reading Prog Training	8.55
Cathy Becker	Mileage for training (104 mi)	58.24
Chase Card	Books	347.17
" "	Postage	73.39
" "	Early Out Supplies	23.35
" "	Cleaning Supplies	21.59
DP Properties LLC	Janitorial	160.00
MicroMarketing	Audio books	80.99

Pam Duball	Summer Reading Prog Training	8.55
Staples	Office & Cleaning Supplies	107.47
Wellmark	Healthcare Premiums	763.81

Clerk clarified from last meeting discussion that per Chapter 16.03 in the Code, the Mayor Pro Tem has full voting rights.

Clerk read a resignation letter from Connie Drahos. Mayor expressed thanks for all Drahos has and continues to do for our community. Bishop made a motion to accept Drahos' resignation, seconded by Harbach. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Drahos. Motion carried.

Council discussed next steps on appointing a replacement, and tabled the discussion until additional information could be gathered.

Tim Downs Mullen shared concerns about his last water bill and the volume of water that went through his meter for several days the first part of October. The cause of the extreme volume is unknown, but Public Works advises it was likely a hose left on, a faucet left on, or the water softener running. He requested Council to forgive the sewer portion of his bill since it could have been a hose left on in his yard. Herman made a motion to table discussion until the next meeting, seconded by Bishop. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Drahos. Motion carried.

Kirk Draper raised concerns about burning leaves, and shared articles with the Council about the dangers of inhaling this smoke. He also shared concerns about burning leaves on Halloween and many piles were still smoldering when kids were trick or treating. Mayor proposed putting information in the next fall newsletter to educate resident on how to safely burn leaves. Curt Walser shared his appreciation for being able to burn responsibly with the number of trees and leaves he has on his property. Council agreed with the Mayor's suggestion and shared the concern about burning on Halloween. Council asked the Clerk to post signs next year to ban burning around Halloween.

Michael Hart with Northland Securities shared information about refinancing the General Obligation Loan from 2007. Korsmo made a motion to approve Resolution 605 to set the hearing date for December 15, 2014 and an amount not to exceed \$1,370,000, seconded by Herman. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Drahos. Resolution carried.

Engineer Beaman shared that the drainage work at both High Point Drive and Circlevue Drive has been completed. Korsmo asked if additional sloping was done at High Point Drive, and Beaman confirmed this was completed before the seeding was done.

Engineer Beaman advised the guardrail updates have been completed, and shared that Payment #3 to Ricklefs Excavating was in the amount of \$9,688.56, which does not include the additional guardrail. Harbach made a motion to approve Payment #3 to Ricklefs Excavating, seconded by Herman. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Drahos. Motion carried.

Public Works Director Jennings shared that current policy for no parking during snow emergency on Main Avenue. He proposed that we send letters to the apartment residents and landlords advising that we have will set the policy and set a time of 6-7:30am to have all cars removed. Council agreed to set a policy and send letters to residents and landlords.

Clerk shared an update on what other communities in Iowa are doing for temporary disconnect of water utility. She recommended creating a form that residents would have to complete with an administrative fee for disconnect/reconnect, and it would be time bound to no more than 6 months. She advised the form would also cover curb box shut offs and would include an administrative fee plus disconnect & reconnect fee. Council asked that the administrative fee be set to \$20, disconnect of \$60, and reconnect of \$60, and requested the Clerk to write up an ordinance for review at the next meeting.

Herman made a motion to approve Resolution 606, a resolution to approve TIF debt for Cardinal Avenue Extension, seconded by Harbach. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Drahos. Resolution carried.

Emily Upah, Executive Director of Benton Development Group, shared an update on what the Benton Development Group is starting to do. She will share more information and request Atkins' support at the next meeting.

Herman requested Clerk to look into burning and nuisance on property at 301 Railroad Street.

On motion by Harbach, second by Bishop, voted to adjourn. Ayes: Bishop, Herman, Harbach, and Korsmo. Nay: None. Absent: Drahos. Motion carried. The next regular council meeting will be on Monday, December 1, 2014 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

David Becker, Mayor

ATTEST: _____
Melissa Rammelsberg,
City Clerk/ Treasurer