

May 5, 2014

Atkins, Iowa

Council met in regular session. Members present were: Kevin Korsmo, Tim Harbach, Connie Drahos, and Dave Duball. Absent: Diane Herman. Mayor Becker called the meeting to order at 7:30pm. Also present: Jim Kidwell; Steve Scott, Engineer with Ralston Construction; Melissa Rammelsberg, Deputy City Clerk; Lindsay Beaman from Snyder & Associates; Mike Jennings and Todd Damon, City Public Works Department.

Duball made a motion, second by Harbach, to approve the Consent Agenda, which consisted of the minutes from April 21st, April Finance Report, and list of bills for approval. Ayes: Drahos, Duball, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Bills approved:

Alliant Energy	Electric Utility	\$5,153.58
Atkins Lumber Co.	City Hall- building supplies	14.56
" "	Public Works – Forklift Rent & Supplies	195.48
" "	Fire Dept – Entry Doors & Ladders	1,026.47
Atkins Telephone Co.	City Phone Service	251.93
" "	Fire Dept	121.24
CLIA Laboratory Program	Medical Biohazard Certificate Fee	150.00
Denco Highway Const.	Rumble Strip Removal	16,178.05
Payroll	Wages	6,216.00
Melissa Rammelsberg	Mileage (Training & FD Picnic Supplies)	109.76
Fire Service Training Bureau	Training expense	50.00
Harn R/O Systems	Water Monitor Repair	2,166.13
Hawkins	Water Supplies	674.50
Iowa DNR	Waste Water Treatment 2 Certification	60.00
" "	NPDES Permit	175.00
" "	Wastewater Construction Permit	100.00
" "	Water Construction Permit	100.00
Ken-Way	Water Main Repair	2,886.62
Metering & Tech Solution	New Water Meters - 6	1,190.49
Mike Jennings	Health Insurance	138.95
Roto-Rooter	Televiser sewer line	280.00
Snyder & Assoc, Inc.	Cardinal Ave Project	3,840.00
Staples	City Hall - Office Supplies	255.89
" "	Fire Dept – Office Supplies	24.60

Library bills:

Payroll	Wages	\$1,038.76
Alliant Energy	Electric Utility	440.14
Atkins Telephone Co.	Phone Service	55.97
DP Properties LLC	Janitorial Services	120.00
Becca Coleman	Library Sub	21.75
Staples	Office Supplies	42.64

April Finance Report

	<u>Receipts</u>	<u>Warrants</u>
General Fund	\$163,006.48	\$ 68,068.37
TIF	\$188,217.05	\$ 0.00
Road Use Tax	\$ 10,625.18	\$ 22,433.35
Water Fund	\$ 13,093.29	\$ 27,335.34
Sewer Fund	\$ 6,100.57	\$ 14,180.01
<u>Sewer Debt Fund</u>	<u>\$ 13,863.00</u>	<u>\$ 0.00</u>
Totals	\$394,905.57	\$132,017.07

Dave Berns was not present for discussion on filling in his ditch at 403 C Avenue. Motion was made to table the discussion until next meeting when Berns is present made by Korsmo, second by Harbach. Ayes: Drahos, Duball, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried. There was additional discussion about concerns that had been raised on the lack of drain inlets in Ron Johnson's ditch that he filled in. The Council expressed concerns that their request to ensure they were included may not have been followed. Korsmo will contact him to reaffirm that drain inlets need to be in place.

Council discussed a request that was raised by Mike Less to have the ditch on the north, non-address side of Circleview Drive from C Ave to D Ave. There is some drainage tile there now that the home owners installed, and the Council agreed to help with supplies to finish installing the drainage tile. City Clerk/Deputy City Clerk will discuss with Mike Less.

Harbach made a motion, second by Drahos, to set the public hearing date for May 19th to amend the City Budget for 2014. Ayes: Drahos, Duball, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Lindsay Beaman with Snyder & Associates shared an update on the plans for the Cardinal Ave and 33rd Ave/71st Street realignment project. Bid date is set for May 29th at 2:00pm at City Hall. Mayor Becker asked if repairs to the drainage/walking trail in the Pleasant Hill edition would be included. Beaman advised it is not currently in the plan. Duball made a motion approve the plans and authorize payment for the permits (NPDES, Wastewater Construction, Water Construction), seconded by Harbach. Ayes: Drahos, Duball, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Steve Scott, engineer with Ralston Construction, shared information about zero lot lines to separate ownership of the condo properties. He confirmed that survey pins would be set after the foundation was poured to establish parameters of ownership for the two units. City Engineer Beaman asked if there would be separate service lines for the two units. Scott confirmed there would be two service lines. On a motion by Korsmo to allow the zero lot line and allow Zoning Administrator to approve future zero lot line requests, and with a second by Duball. Ayes: Drahos, Duball, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Motion was made by Korsmo, second by Duball, to approve the beer and cigarette permit effective May 19, 2014 for The Depot Express, 188 Parkridge Road. Ayes: Drahos, Duball, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Discussion on the Social Host Ordinance with the Council, and awareness of the ordinance passed at the State level. Further discussion will be held at the next meeting.

Discussion on the street repair proposal made by LL Pelling Company. Question raised about the intersection at Main Avenue and Parkridge Road, as it was not included in the proposal. Public Works Director will contact A&G Asphalt to check into what can be done to repair the intersection. Motion made by Duball to approve the street work proposal, seconded by Harbach. Ayes: Drahos, Duball, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Discussion with the Council on the options for water and sewer rates for fiscal year 2015. As of July 1st, the \$21 sewer debt could be removed, and discussion on changes to pay for the water meter replacement project. Discussion on funding for the upcoming wastewater treatment plant that the city will need to build. Decision was deferred to the next meeting to consider an ordinance to change the rates effective July 1st.

Status on the water meter replacement project was shared. Replacement is planned to start on June 2nd. A contact letter with details on the timing and logistics of installation will be drafted and shared with the Council before it is sent out to water customers.

Council discussed temporary summer help compensation for the public works department. Duball has expressed interest in the position. Korsmo made a motion to set the pay rate of \$20 per hour. Harbach seconded the motion. Ayes: Harbach and Korsmo. Nay: Drahos. Abstained: Duball. Absent: Herman. Motion failed. Drahos proposed to set the pay rate at \$19.50. Motion made by Harbach to set the pay rate at \$19.50, and seconded by Korsmo. Aye: Drahos, Harbach and Korsmo. Nay: None. Abstained: Duball. Absent: Herman. Motion carried.

Duball submitted a letter of resignation from the City Council due to his desire to fill the temporary summer public works position. On a motion to accept the resignation effective May 6th by Korsmo, and seconded by Harbach. Ayes: Drahos, Harbach, and Korsmo. Nay: None. Abstained: Duball. Absent: Herman. Motion carried.

The Deputy Clerk reported the Letter of Interest and supporting documentation for the Wellmark MATCH grant to help with the Parkridge Sidewalk project was submitted and delivered before the May 6th deadline.

Korsmo reported the improvements to the 3rd Ball Diamond are complete.

Duball reported that Doug Ness wants to fill in his ditch at his residence at D Avenue. Requested addition to next meeting's agenda for discussion.

On motion by Harbach, second by Korsmo voted to adjourn. Ayes: Duball, Drahos, Harbach and Korsmo. Nays: None. Absent: Herman. Motion carried. The next regular council meeting will be on Monday, May 19, 2014 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

David Becker, Mayor

ATTEST: _____
Richard Lange, Clerk