

March 2, 2015

Atkins, Iowa

Council met in regular session. Members present were: Weston Bishop, Tim Harbach, Kevin Korsmo, Diane Herman, and Bill Lynch. Absent: None. Mayor David Becker called the meeting to order at 7:30 pm. Also present: Melissa Rammelsberg, City Clerk/Treasurer; Lindsay Beaman, City Engineer; Corey Surom; and Dennis Knock.

Herman made a motion, second by Harbach, to approve the Consent Agenda which consisted of the minutes from February 16<sup>th</sup>, and list of bills for approval. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Bills approved:

A Tech Inc	Fire Dept Alarm Monitoring	\$60.00
Benton County Solid Waste	Landfill Tipping Fee (1/22/15-2/19/15)	611.50
Creative Technologies	Annual Support Fee – Water Billing System	695.00
El Dorado Printing	Water Bill Forms	689.71
Furler Utility Service LLC	Wastewater Testing	360.00
G & H Electric, Inc	Water Plant Repairs	306.45
Hawkins	Water Supplies	2,147.73
Payroll	Wages	4,572.64
Melissa Rammelsberg	Meeting Mileage – 2 trip to Vinton; 1 to CR	66.13
Menards	Water Plant Supplies	56.14
Mike Jennings	Health Insurance (Feb & Mar)	346.80
Snyder & Associates	Waste Water Treatment Plant planning	15,825.00

Library bills:

Payroll	Wages	\$1,171.89
DP Properties LLC	Janitorial Services	160.00
Pam Duball	Summer Reading Program Postage	8.33
WageWorks	FlexPay Payment	30.00

Mayor Becker opened the Public Hearing for the revised 2013-2014 Annual Financial Report. The Clerk reported there were no written objections filed. Becker asked for comments from those in attendance. None were offered. Public Hearing was closed. Korsmo made a motion to approve Resolution #612, a resolution to approve the revised Annual Financial Report as published. Lynch seconded the motion. Ayes: Bishop, Herman, Harbach, Korsmo and Lynch. Nays: none. Resolution was approved.

Mayor Becker opened the Public Hearing for the 2015-2016 Fiscal Year Budget. The Clerk reported there were no written objections filed. Becker asked for comments from those in attendance. Knock asked if the Summer Reading Program paid volunteer item had been resolved, and Council responded that it will be an unpaid volunteer position for next fiscal year. Public Hearing was closed. Harbach made a motion to approve Resolution #613, a resolution to adopt the budget as published. Korsmo seconded the motion. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Resolution was approved.

Herman made a motion to set the Public Hearing date on the State Revolving Fund Loan for the Waste Water Treatment Plant Design & Planning for Monday, March 16, 2015. Bishop seconded the motion. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Clerk shared a contract provided by the Cedar Valley Human Society for animal control needs. Clerk shared that Benton County and Vinton had recently signed contracts with Cedar Valley Human Society for dog only animal control, and Urbana has signed a contract for both cat and dog animal control as well. Clerk shared that the City Attorney had reviewed the contract and made recommendations, and Cedar Valley Human Society had made those updates. Herman made a motion to approve Resolution #614, a resolution to execute an animal control contract with Cedar Valley Human Society. Bishop seconded the motion. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Resolution was approved.

Council considered Planning & Zoning's request for one or two council member representatives to be part of the group to look at updating the comprehensive plan and future land use map. Korsmo made a motion to appoint Bishop and Harbach as the Council Representatives to that group, seconded by Lynch. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Council considered Waste Management's request to change garbage, recycling, and yard waste pick up from Thursday to Wednesday beginning April 1<sup>st</sup>. Council requested investigation with Waste Management to ensure that this will not affect the tipping fee. Korsmo made a motion to approve the change for garbage/recycling pick up from Thursday to Wednesday as long as there is no cost impact to the current billing structure nor in the tipping fees, seconded by Harbach. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Herman made a motion to have quarterly department budget reports prepared by the Clerk, and was seconded by Harbach. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Discussion held on having additional information included in the Council packet to aid in Council's preparation for meetings. Clerk requested that the agenda topic cut-off be moved to Wednesday at noon to gather any necessary details. Bishop made a motion to move the Council Agenda topic cutoff to Wednesday at noon before the Council Meeting, seconded by Lynch. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried.

Council held a discussion on the meeting structure, and agreed to request from the Mayor to have the floor before raising points or asking questions to aid in keeping the meeting moving efficiently. Council also asked the Clerk to look into the costs of purchasing audio equipment.

On motion by Bishop, second by Herman, voted to adjourn. Ayes: Bishop, Harbach, Herman, Korsmo, and Lynch. Nay: None. Motion carried. The next regular council meeting will be on Monday, March 16, 2015 at City Hall, 480 3<sup>rd</sup> Avenue, starting at 7:30 PM.

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David Becker, Mayor

ATTEST: \_\_\_\_\_  
Melissa Rammelsberg,  
City Clerk/ Treasurer