

April 7, 2014

Atkins, Iowa

Council met in regular session. Members present were: Connie Drahos, Kevin Korsmo, Diane Herman, Tim Harbach, and Dave Duball. Absent: None. Mayor Becker called the meeting to order at 7:30pm. Also present: Melissa Rammelsberg, Mike Jennings, Jim Kidwell, Jim Herzberger, Allan Schanbacher, Lindsay Beaman, Scott Waybill, James Comisky, Todd Damon, Doug Woltemath, Seth Patterson, Justin Collum, and Luke Franzenburg.

A motion was made by Herman, second by Korsmo, to approve the Consent Agenda, which consisted of the minutes from March 17th and list of bills for approval. Ayes: Herman, Drahos, Duball, Harbach, and Korsmo. Nay: None. Motion carried

Bills approved:

Alliant Energy	Electric Utility	4,422.18
Atkins Lumber Co.	City Hall- glue	2.59
“ “	Public Works – Forklift Rent & Bulbs	66.76
Atkins Telephone Co.	City Phone Service	247.37
“ “	Fire Dept	122.85
Data Technologies, Inc.	Training	170.00
Payroll	Wages	6216.00
Fox Apparatus Repair	Fire Department Truck Maintenance	631.33
Friends of the Shelter	Animal Control Fee	130.00
Furler Utility	Sewer testing	360.00
Hawkins	Water Supplies	3,377.98
Heiman	Fire Department Supplies	47.75
ITS LLC	Website Dev Service & Hosting Fee	2,170.00
Linn County REC	Sewer Electric Utility	445.54
LL Pelling Co.	Road Repair	242.55
Marco	Quarterly Copier Fee	258.29
Menards	Operating Supplies	28.06
Mike Jennings	Health Insurance	138.95
Office Express	Office Supplies	27.99
Snyder & Assoc, Inc.	Waste Water Facility Plan	3,475.00
“ “	Intersection Realignment Plan	2,300.00
“ “	General Engineering	193.05
Staples	Office Supplies	80.66
Thompson Truck & Trailer	Public Works truck repair	130.16
Van Meter Inc.	Fire Department - Supplies	223.53
“ “	Fire Department – Light bulbs	6.86
Wittmer Animal Services	Animal Control Fee	75.00

Library bills:

Payroll	Wages	\$1,073.17
Alliant Energy	Electric Utility	457.23
Atkins Lumber Co.	Library – Repair Supplies	23.54
Atkins Telephone Co.	Phone Service	57.85
“ “	Tech Support	65.00
DP Properties LLC	Janitorial Services	120.00
Megan Mishmash	Library Sub	21.75
Pam Duball	Summer Reading Program books	19.98
Rachel Kenney	Library Sub	21.75

Allan Schanbacher presented some preliminary sketches on the proposed addition to St. Stephen's Lutheran Church. He also shared that re-roofing and adding a parking lot to the back of the church next to the baseball diamond would be included in the project. He requested the Council's approval to proceed with the addition, and the Council provided their approval. The Council asked for updates as detailed information becomes available.

Lindsay Beaman with Snyder & Associates shared an engineer's update on the projects in progress.

A summary of the DNR report on the Waste Water Treatment was shared. There are two items to be addressed in the next 60 days on composite sampling and pump calibration. Public Works is resolving to meet the requested timeframe.

Mike Jennings shared information about the current water meter system, and explained based on the age a replacement is needed. He shared options with two providers, Badger and Sensus. The Council asked Mike to reach out to reference towns to get their input on the two systems, and Drahos asked the City Clerk/Deputy City Clerk to look into grants for water efficiency improvements. Herman made a motion to table decision until more information was obtained, Drahos seconded the motion. Ayes: Herman, Duball, Drahos, Harbach and Korsmo. Nays: None. Motion carried.

Mayor Becker shared that due to an upcoming medical leave, there would be a need for additional help in the Public Works department. It was discussed to have a full-time, seasonal resource to help with the workload. City Clerk/Deputy City Clerk will look into seasonal hiring procedures to share with the Council at the next meeting.

Mayor Becker raised discussion on the needs and requirements for a Deputy Clerk. A list of responsibilities and estimated time allocations was shared with the Council. Korsmo made a motion for the City Clerk/Deputy City Clerk to put together a job description for a Deputy Clerk to prepare to post the position. Herman seconded the motion. Ayes: Herman, Duball, Harbach and Korsmo. Nays: Drahos. Motion carried.

Lack of sidewalks on vacant lots in the newer subdivisions was discussed. It was identified that city code does not address sidewalks on vacant lots until a dwelling is built. It was discussed that some covenants have time periods in which dwellings have to be built after purchase, but the city does not enforce covenants as they are responsibility of development association.

Removal of the rumble strips on Parkridge Rd/71st Street was discussed. It was suggested to try filling them in with asphalt first, and then pursue cutting them out and replacing them if that did not take. Duball made a motion to have the rumble strips eliminated, Harbach seconded the motion. Ayes: Herman, Duball, Drahos, Harbach and Korsmo. Nays: None. Motion carried.

Speed on 71st Street by the Pleasant Hill Edition was discussed. Concerned residents, Justin Collum, Seth Patterson, and Luke Franzenburg, shared that many people go faster than 35 MPH and coming from the east, the T-intersection at Deer Ridge and 71st is difficult to see & react if going faster than 35 MPH. It was proposed to work with the County to add notice signs of the speed limit change sooner, and to work with Benton County Sheriff to have additional enforcement done in that area.

Mayor Becker shared an update on the Landfill Committee. He has been appointed as the vice chair for the committee.

Korsmo asked that we include discussion at the next meeting to include a yield sign at Ridgeview Drive.

Council is looking for an Atkins representative for the Benton County Foundation. If any Atkins resident is interested, he/she should contact Connie Drahos for more information.

Todd reported that he obtained his Water Treatment Grade 2 certification.

Seth Patterson raised a concern about the street settling in front of his house on Deer Ridge Drive, and water drainage that is being blocked. Public Works will look into resolving this issue.

On motion by Harbach, second by Korsmo, council voted to adjourn. Ayes: Herman, Drahos, Duball, Harbach and Korsmo. Nays: None. Absent: None. Motion carried. The next regular council meeting will be on Monday, April 21, 2014 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

David Becker, Mayor

ATTEST: _____
Richard Lange, Clerk